



# JANESVILLE FIRE DEPARTMENT PRAIRIE BURN PERMIT REQUEST



Date: \_\_\_\_\_

Permit Fee: **\$50.00 Application Fee per Permit**

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Street City State Zip

Date of Burn: \_\_\_\_\_ Time: From: \_\_\_\_\_ To: \_\_\_\_\_

Alternate Date: \_\_\_\_\_ Time: From: \_\_\_\_\_ To: \_\_\_\_\_

Location: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

### **General Requirements**

A permit is required for any prairie burn. The applicant must be a licensed, insured and trained contractor to conduct the prescribed burn at such date and time, in such manner, and according to such directions and limitations as may be, from time to time, required by the Fire Marshal. Application for the Prairie Burn Permit is nontransferable and the application fee is nonrefundable. Each prairie burn will be subject to and require a separate Prairie Burn Permit.

The applicant must contact the emergency dispatch center at 757-2244 before beginning and also when the activities are completed. The applicant must have fire suppression equipment available within 100 feet of the fire, contain the fire in an area where it cannot spread, and use no gasoline or similar material to start the fire. The material to be burned should not give off large flying embers and must be of natural vegetation.

### **Submittal**

The following items shall be submitted along with the Janesville Fire Department's Prairie Burn Permit Request application and the \$50 application fee.

1. Proof of ownership, or written permission of property owner, or contract to perform burn signed by property owner. Proof of ownership could be tax bill, deed, or mortgage. If burn is conducted by other than property owner, proof of liability insurance shall be provided.
2. Site plan showing property lines, fire breaks, area to be burned, buildings within 25 feet, and location of any right of way within 25 feet of area to be burned.
3. Written plan to include fire suppression (number and type), names of persons assisting with burns, method of starting fire, how fire spread will be controlled, description of vegetation to be burned, and contact name(s) along with on-site phone numbers.

### **The following information is provided for reference:**

JANESVILLE CITY ORDINANCE 22-207 PRAIRIE BURNS. a) No owner, possessor, or other person exercising dominion or control over the real property or natural landscaping may conduct a prairie burn or other burn without a Prairie Burn Permit, which permit shall be nontransferable. b) Application for a Prairie Burn Permit shall be made to Janesville Fire Department on a form and in the manor required by the Fire Chief and/or his/her authorized designee. All prairie burns shall be conducted only by a licensed, insured and trained contractor to conduct the prescribed burn at such dates and times, in such manner, and according to such directions and limitations as may be, from time to time, required by the Fire Chief and/or his/her authorized designee(s). Application for the nontransferable Prairie Burn Permit shall be accompanied by a nonrefundable application fee in the amount of fifty dollars (\$50.00). Each prairie burn will be subject to and require a separate Prairie Burn Permit. c) In no event shall the burning of organic material other than natural vegetation be permitted.

For office use only: DEPOSIT TO FIRE SERVICES #0113005 (INSPECTIONS ACCOUNT #010-22-000-000-0000-518.02)

pd: ca ck # \_\_\_\_\_

Original to Applicant

cc: Battalion Chief  
911 Dispatch  
File