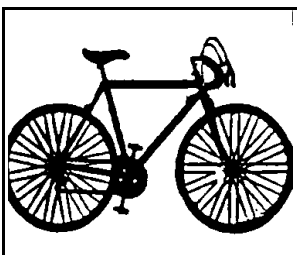
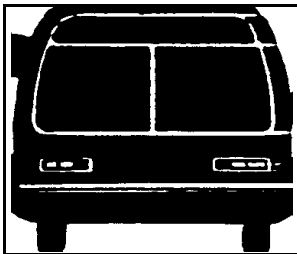
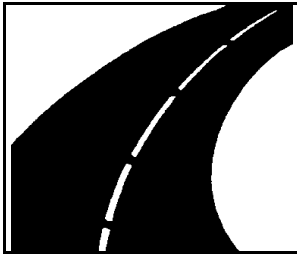
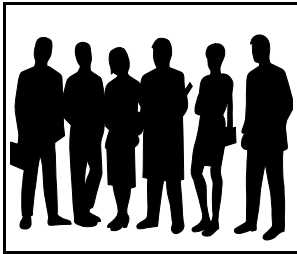


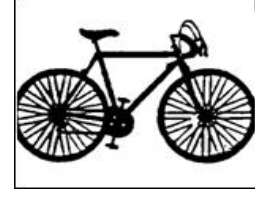
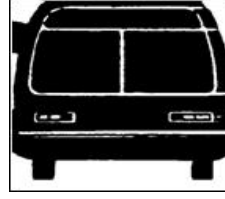
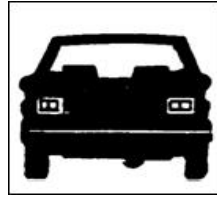
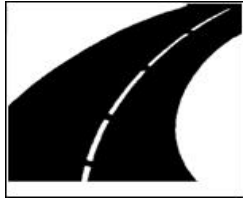
# Environmental Consultation Plan



Janesville Area Metropolitan  
Planning Organization

[www.ci.janesville.wi.us](http://www.ci.janesville.wi.us)

November 2007



**MPO ORGANIZATION**

The Janesville Area MPO includes the following units of government: City of Janesville, City of Milton, Rock County, and the Towns of Harmony, Janesville LaPrairie, Milton and Rock. The work of the Janesville Area MPO is directed by a Policy Board which is advised by a Technical Advisory Committee. The City of Janesville Community Development is the staff for the MPO.

<b>Policy Board</b>		<b>TECHNICAL ADVISORY COMMITTEE</b>	
<b>COMMON COUNCIL</b>	<b>TOWN CHAIRPERSONS</b>	<b>CITY OF JANESVILLE</b>	<b>CITY OF БЕЛОIT</b>
Tim Welnitz	Roger Fanning Town of Harmony	Herb Stinski Assistant City Manager	Bob Soltau MPO Coordinator
Paul Williams Policy Board Chair	Mike Saunders Town of La Prairie	Jack Messer Director of Public Works, City Engineer (Vice Chair)	<b>WisDOT</b>
William Truman	Edward Marshall Town of Janesville	David Mumma Transit Director	Arun Rao Bureau of Planning
Russ Steeber	Mark Gunn Town of Rock	Bradley A. Cantrell Director of Community Development (Chair)	Franco Marcos SW Region
Craig DeGarmo	Bryan Meyer Town of Milton	Mike Payne Assistant Engineering Manager	<b>FTA</b> Marisol Simon Region 5 - Regional Administrator
Amy Loasching		Dennis Ryan Traffic Engineer	<b>FHWA</b>
George Brunner Policy Board Vice - Chair		<b>CITY OF MILTON</b>	Dwight McComb Plan. and Prog. Devel. Engineer
<b>CITY OF JANESVILLE</b>	<b>WisDOT</b>	Todd Schmidt City Administrator	<b>BICYCLE/PEDESTRIAN</b>
Steve Sheiffer City Manager	John Vesperman Planning Chief - Southwest Region	Howard Robinson Director of Public Works	Carolyn Brandeen Rock Trail Coalition
<b>CITY OF MILTON</b>		<b>ROCK COUNTY</b>	<b>TOWN CHAIRPERSONS</b>
Nathan Bruce Mayor		Scott Heinig Planning Director	Roger Fanning Town of Harmony
<b>ROCK COUNTY</b>		Ben Coopman Highway Commissioner	Mike Saunders Town of La Prairie
Charles Elliott Rock County Board of Supervisors		Charles Elliott Rock Co. Board of Supervisors	Edward Marshall Town of Janesville
<b>PREPARED BY:</b>	Janesville Area MPO	<b>FREIGHT</b> (non-voting member) Larry Schieve GM freight representative	Mark Gunn Town of Rock
			Bryan Meyer Town of Milton

The printing of this report was financed in part through a joint planning grant from the U.S. Department of Transportation, Federal Highway Administration, Federal Transit Administration and the Wisconsin Department of Transportation

## INTENT

The purpose of this document is to inform federal, state and local agencies within the Metropolitan Planning Organization (MPO) area with environmental interests (see Figure 1) of the MPO's intent to update the Long Range Transportation Plan (LRTP). This guide specifically outlines the plan development, notification, and involvement process for these groups during the development of the LRTP.

**Figure 1.**

<b>Roll</b>	<b>Group</b>	<b>Point of Contact</b>
Consulting Agency	City of Janesville City Council	George Brunner, President
Consulting Agency	City of Milton	Nathan Bruce, Mayor
Consulting Agency	DATCP	Peter Nauth, AIS Program, Land Resources Bureau
Consulting Agency	FAA c/o Wisconsin Bureau of Aeronautics	Wendy Hottenstein
Consulting Agency	FHWA	Stephanie Hickmann, Environmental Coordinator
Consulting Agency	Historic Preservation - Public History Rm: 308	Michael Stevens, SHPO
Consulting Agency	National Park Service	Mary Tano, Manager
Consulting Agency	National Resources Conservation Service	David Hvizdak, Soil Scientist
Consulting Agency	Rock County	Craig Knutson, County Administrator
Consulting Agency	Rock County Land Conservation, USDA Service Center	Thomas Sweeney, County Land Conservationist
Consulting Agency	Rock County Land Conservation, USDA Service Center	Roger Allan, County Natural Resource Conservationist
Consulting Agency	Rock County Sheriff's Dept.	Gary Groelle
Consulting Agency	Town of Harmony	Roger Fanning, Chair
Consulting Agency	Town of Janesville	Edward Marshall, Chair
Consulting Agency	Town of La Prairie	Michael Saunders, Chair
Consulting Agency	Town of Milton	Bryan Meyer, Chair
Consulting Agency	Town of Rock	Mark Gunn, Chair
Consulting Agency	US Army Corps of Engineers	Tamara Cameron, Regulatory Branch
Consulting Agency	US Army Corps of Engineers	Stacy Marshall, Regulatory Project Manager
Consulting Agency	US Environmental Protection Agency	Newton Ellens, Environmental Review Branch
Consulting Agency	US Fish and Wildlife	Louise Clemency, Fish and Wildlife Biologist
Consulting Agency	WisDOT - Bureau of Aeronautics	David Greene, Director
Consulting Agency	WisDOT - Southwest Region	Jenny Grimes, Environmental Coordinator
Information	City of Janesville	Brad Cantrell, Community Development Director
Information	City of Janesville	Jack Messer, Director of Public Works
Information	City of Janesville	Tom Presny, Parks Director
Information	City of Janesville	Steve Sheiffer, City Manger
Information	City of Milton	Todd Schmidt, City Administrator
Information	Rock County Planning and Development	Scott Heinig, Director
Information	WisDOT - Southwest Region	Franklin Marcos

## **METROPOLITAN PLANNING ORGANIZATION**

The Janesville Area MPO is responsible for developing transportation plans and programming projects for the Janesville planning area. As part of its responsibilities, the MPO is charged with providing a forum for cooperative transportation planning and decision-making.

The Janesville Area MPO is represented by the following units of government:

- City of Janesville
- City of Milton
- Rock County
- Janesville Township
- Harmony Township
- La Prairie Township
- Milton Township
- Rock Township

The City of Janesville Community Development Department serves as the staff for the MPO, and MPO functions are directed by a 16 member Policy Board. The MPO Policy Board is advised by a 24-member Technical Advisory Committee (TAC). Figure 2 illustrates the membership of the MPO Policy Board and TAC.

## **INTRODUCTION**

Environmental consultation on the LRTP an important part of the Janesville area transportation planning process. This document provides a set of guidelines and standards that the Janesville Area MPO intends to follow when developing the LRTP to ensure that all interested environmental agencies have an opportunity for consultation.

## **GOALS AND OBJECTIVES FOR THE ENVIRONMENTAL CONSULTATION PROCESS**

The following objectives form the foundation for the guidelines included in this document:

- Early and continuing opportunities for involvement by consulting agencies
- Timely dissemination of LRTP information to consulting agencies and feedback from said agencies
- Adequate notice to the consulting agencies regarding public involvement opportunities and activities
- Adequate time for review and comment at important decision points by the consulting agencies.
- Documentation of comments by consulting agencies on the LRTP plan
- Periodic review and revision of the environmental consultation process.

## **ENVIRONMENTAL CONSULTATION CONTACTS & CONTACT METHOD**

The Janesville Area MPO maintains and updates with each new LRTP, an extensive list of federal, state and local agencies with environmental interests within the MPO area, these entities make up the “Environmental Consultation Contact List”, and are listed in Figure 1. The MPO will alert the agencies on the list of the development of the LRTP, and their input will be sought at key decision points. They will also be invited to be involved in the development of the *Environmental Consultation Plan*.

A copy of the most recent “Environmental Consultation Contact List” will be available for review at the City of Janesville Community Development Department (Janesville Municipal Building). Any federal, state or local agency may request to be added to the list for future meeting notification and document distribution, but this does not automatically make them a consulting agency. The list of consulting agencies is to be determined administratively by the MPO Director.

At the federal and/or state level a separate process may be developed to bring the federal and state resource agencies together to for consultation. Should this process be developed, the MPO will work with the appropriate agencies to coordinate efforts.

Whenever feasible, email will be the primary method of notification and information distribution for all stages of consultation.

## **ENVIRONMENTAL CONSULTATION PLAN DEVELOPMENT PROCESS**

The *Environmental Consultation Plan* will be developed in coordination with the MPO’s consulting agencies. The Plan will be developed in 3 phases pre-draft, draft and final draft. The agencies within the MPO area that have an environmental interest will be contacted during the pre-draft phase and alerted of the development of the MPO’s *Environmental Consultation Plan* and their input on a pre-draft will be requested. Interested agencies will have two weeks to submit their comments to the MPO. This can be done in writing, in person, or via the phone. During this phase, the MPO will gather input and ideas on how to formulate the document.

From the work done in the pre-draft phase, the MPO will draft the *Environmental Consultation Plan*. The document will then be distributed to the consulting agencies for their input. The consulting agencies will have 10 working days to submit their comments on the draft to the MPO. This can be done in writing, over the phone, or in person. The MPO will follow up with the consulting agencies when needed, and use the comments received to prepare the final draft of the document.

Upon completion, the final draft will be distributed to the consulting agencies along with the TAC meeting information, 30 days before the associated TAC meeting, and the consulting agencies will have 20 days to submit their comments to the MPO in writing. The comments received will be shared with the TAC at the meeting. After the TAC’s review, the final adoption

of the *Environmental Consultation Plan* is subject to MPO Policy Board (PB) approval. A 20 – day public comment period will be available prior to the adoption of the plan by the Policy Board. During the 20 – day public comment period, a public notice will be printed in the local newspaper. The public notice will state where the document can be reviewed and staff contact information. Contact information for MPO staff will include an address, telephone number, fax number, and email address. The document will be available for review at the City of Janesville Community Development Department (Janesville Municipal Building), the Janesville-Hedberg and Milton libraries, and on the MPO web page. Comments received on the final draft of the *Environmental Consultation Plan* and the MPO’s response to those comments will be attached to the final draft document and made available to policy board committee members.

Amendments to the *Environmental Consultation Plan* will follow the same process as the adoption of the final draft plan. The amendment to the final draft will be distributed to the consulting agencies along with the TAC meeting information, 30 days before the associated TAC meeting, and the consulting agencies will have 20 working days to submit their comments to the MPO in writing. The comments received will be shared with the TAC at the meeting. Following review by the TAC, there will be a 20-day public comment period before final approval of the amendment(s) by the MPO Policy Board.

## **ENVIRONMENTAL CONSULTATION PROCESS FOR LRTP**

The Janesville Area MPO recognizes the importance of considering the environmental impacts of transportation projects and the efficiencies that can be gained by engaging in this process in the early phases of plan development. To this end, the MPO has developed the *Environmental Consultation Plan* to guide environmental coordination and consultation efforts during the LRTP development process.

The elements of the LRTP will be developed in four phases: information gathering, pre-draft, draft, and final draft. The activities within each phase will be as follows:

### **Information Gathering**

- The MPO will review the “Environmental Consultation Contact List,” confirming the appropriateness of the agencies included and the contact information on record.
- The MPO will notify the agencies on the “Environmental Consultation Contact List” that the MPO will be updating the LRTP.
- The MPO will provide the agencies on the “Environmental Consultation Contact List” the opportunity to provide input on the process for development of the LRTP plan.
- The MPO will work with the agencies on the “Environmental Consultation Contact List” to compile the available environmental data that is relevant to the MPO planning area.

### **Pre – Draft**

- The MPO will utilize the data provided in the information gathering stage to create the infrastructure expansion recommendations of the element.

- The MPO will map the infrastructure expansion recommendations of the plan against the known environmental resources provided by the consulting agencies in the pre-draft stage, and share the maps with the consulting agencies.
- The consulting agencies will provide the MPO with feedback on the infrastructure expansion recommendations of the plan.

### **Draft**

- The MPO will utilize the feedback provided by the consulting agencies in the pre-draft phase to create a draft of the element to be presented to the TAC.
- The draft element will be presented to the consulting agencies 30 days prior to the associated TAC meeting, and the consulting agencies will have 20 days to submit their comments in writing. The MPO will be available to meet to review the consulting agencies written comments, up to 5 working days before the associated TAC meeting.
- The MPO will share the comments received with the TAC at the meeting.

### **Final Draft**

- Based on the recommendations of the TAC, the MPO will create the final draft for MPO Policy Board review.
- There will be a 45-day public comment period between TAC review and final Policy Board adoption.
- The MPO will alert the consulting agencies of the element's availability and the date of the MPO Policy Board meeting.

The intent of the consultation plan is to provide all interested parties with the opportunity to comment on the plan early and often. It may become appropriate to work with other jurisdictions or entities to bring the interested parties together, requiring a deviation from the timelines outlined above. The MPO director has the authority to authorize these changes in order to facilitate the scheduling and staging of document review.

### **Documentation of Comments Received During Each Stage**

In an appendix to the LRTP, the MPO will document the consulting agencies contacted throughout the plan's development, and the agencies that submit comments at each stage. The comments submitted at public meetings will be recorded as part of the meetings and recorded accordingly.

### **Result of Consultation**

When applicable, the MPO will utilize the comments received through the consultation process to develop the plan recommendations and project mitigation recommendations.

## COMPLAINTS

All complaints regarding the *Environmental Consultation Processes* shall be filed with the Janesville Area MPO Coordinator. Complaints are reviewed by the MPO Coordinator and Community Development Director. If the MPO Coordinator and Community Development Director are unable to resolve the issue the complaint will be reviewed by the City Attorney. Complaints may also be heard by jurisdictions included within the MPO Planning Boundary. Those jurisdictions would then file the complaint with the MPO Coordinator.

## DOCUMENTATION

Copies of all planning documents will be available for viewing at the City of Janesville Community Development Department (Janesville Municipal Building), and on the MPO web page.

Please submit comments or questions to:

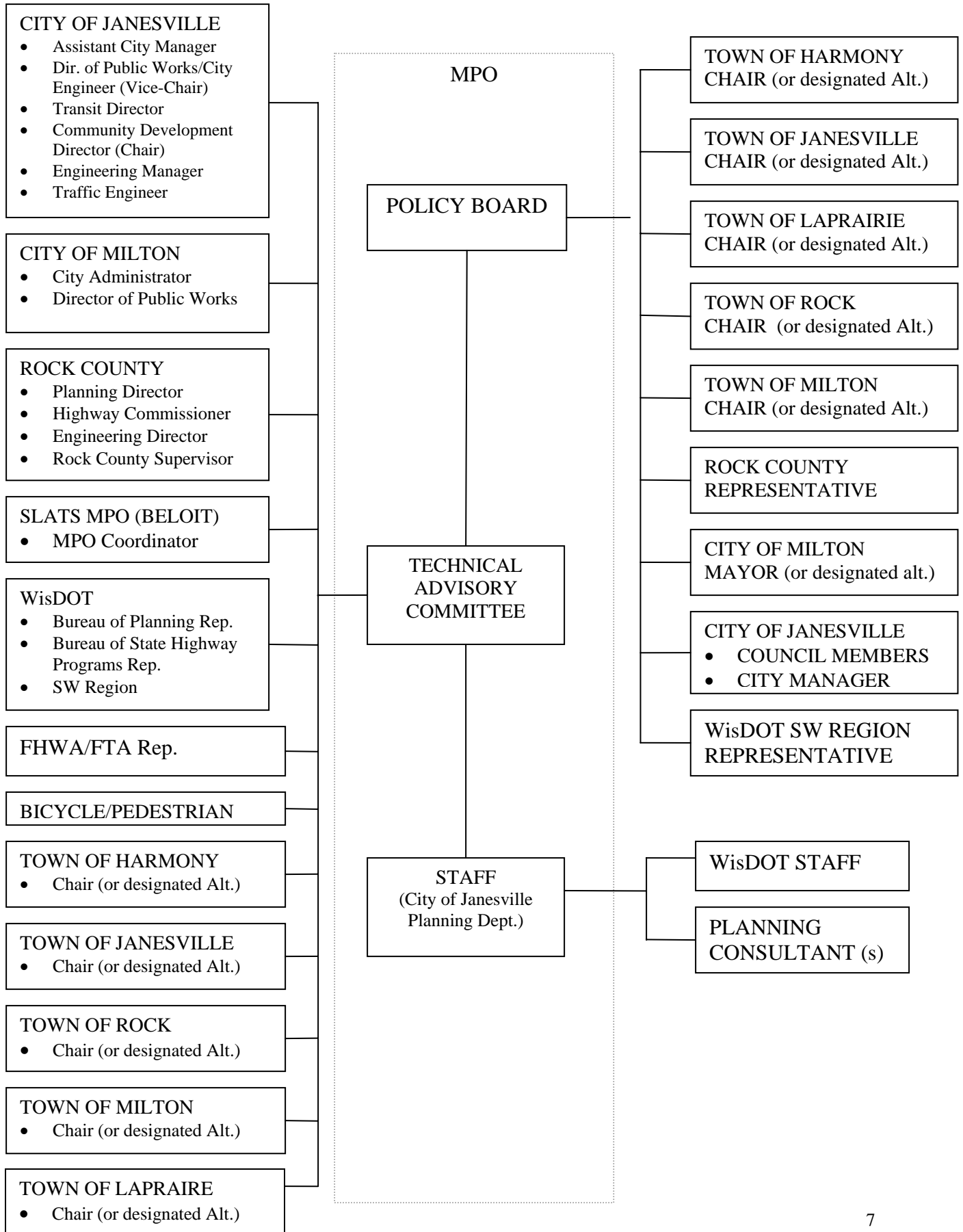
Janesville Area MPO – Community Development Department  
18 N. Jackson St.  
P.O. Box 5005  
Janesville, WI 53545  
Telephone: (608)755-3095  
Fax: (608) 755-3196  
Email: [planning@ci.janesville.wi.us](mailto:planning@ci.janesville.wi.us)

[www.ci.janesville.wi.us](http://www.ci.janesville.wi.us)

May - 2007



**FIGURE 2**



## **PLAN APPENDIX**

Those listed on the environmental consultation mailing list were notified of the development of the plan and asked to participate in its development. Following the preparation of a draft plan, the plan was posted on the MPO's website and those listed on the mailing list were notified of the documents availability and asked for their comments. Following this, the final draft plan was available for review on the MPO's webpage, at the Janesville Planning Services Department, and at the Janesville Hedberg and Milton Public libraries. A public hearing/open house was held at the TAC and Policy Board meetings, both of which were publicly noticed.

Many groups, such as FHWA and WisDOT submitted suggested changes, which were discussed and then incorporated in to the final document as appropriate. No substantive changes were suggested.

## Environmental Consulting Agency Mailing List

Roll	Group	Point of Contact
Consulting Agency	City of Janesville City Council	George Brunner, President
Consulting Agency	City of Milton	Nathan Bruce, Mayor
Consulting Agency	DATCP	Peter Nauth, AIS Program, Land Resources Bureau
Consulting Agency	FAA c/o Wisconsin Bureau of Aeronautics	Wendy Hottenstein
Consulting Agency	FHWA	Stephanie Hickmann, Environmental Coordinator
Consulting Agency	Historic Preservation - Public History Rm: 308	Michael Stevens, SHPO
Consulting Agency	National Park Service	Mary Tano, Manager
Consulting Agency	National Resources Conservation Service	David Hvizdak, Soil Scientist
Consulting Agency	Rock County	Craig Knutson, County Administrator
Consulting Agency	Rock County Land Conservation, USDA Service Center	Thomas Sweeney, County Land Conservationist
Consulting Agency	Rock County Land Conservation, USDA Service Center	Roger Allan, County Natural Resource Conservationist
Consulting Agency	Rock County Sheriff's Dept.	Gary Groelle
Consulting Agency	Town of Harmony	Roger Fanning, Chair
Consulting Agency	Town of Janesville	Edward Marshall, Chair
Consulting Agency	Town of La Prairie	Michael Saunders, Chair
Consulting Agency	Town of Milton	Bryan Meyer, Chair
Consulting Agency	Town of Rock	Mark Gunn, Chair
Consulting Agency	US Army Corps of Engineers	Tamara Cameron, Regulatory Branch
Consulting Agency	US Army Corps of Engineers	Stacy Marshall, Regulatory Project Manager
Consulting Agency	US Environmental Protection Agency	Newton Ellens, Environmental Review Branch
Consulting Agency	US Fish and Wildlife	Louise Clemency, Fish and Wildlife Biologist
Consulting Agency	WisDOT - Bureau of Aeronautics	David Greene, Director
Consulting Agency	WisDOT - Southwest Region	Jenny Grimes, Environmental Coordinator
Information	City of Janesville	Brad Cantrell, Community Development Director
Information	City of Janesville	Jack Messer, Director of Public Works
Information	City of Janesville	Tom Presny, Parks Director
Information	City of Janesville	Steve Sheiffer, City Manger
Information	City of Milton	Todd Schmidt, City Administrator
Information	Rock County Planning and Development	Scott Heinig, Director
Information	WisDOT - Southwest Region	Franklin Marcos

May 21, 2007  
*Sent via-email*

**RE: Janesville Area MPO: Invitation to be a Consulting Agency on the Development of the Environmental Consultation Plan**

To Whom It May Concern:

As part of SAFETEA-LU the Janesville Area MPO (MPO) is required to initiate consultation efforts with federal, state, local and tribal environmental, regulatory and resource agencies when developing a *Long Range Transportation Plan* (LRTP). To facilitate SAFETEA-LU's required consultation process, the MPO is going to develop an *Environmental Consultation Plan* to guide this process.

The Janesville Area MPO, as shown in Map 1, consists of the City of Janesville, the City of Milton and portions of the towns of Milton, Harmony, LaPrairie, Rock, and Janesville. As an agency involved in planning for this area the MPO would like to invite your organization to be an environmental consulting agency. The responsibilities of an environmental consulting agency will be two fold:

1. Help draft the initial *Environmental Consultation Plan*.
2. Provide feedback and technical assistance on the development of future long-range transportation plans.

If your agency is interested in acting as a consulting agency, please complete the attached form and return it to the MPO by June 14, 2007.

Sincerely,

Alexis Kuklenski  
MPO Coordinator

---

Organization: \_\_\_\_\_

Main Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Yes, we are interested in acting as an environmental consulting agency for the development of the *Janesville Area Long Range Transportation Plan*, and the staff member listed above is available to assist with the plan's development.

No, we are not interested in acting as an environmental consulting agency for the development of the *Janesville Area Long Range Transportation Plan*.

Signature: \_\_\_\_\_

Name (Print): \_\_\_\_\_

Date: \_\_\_\_\_

Please write any addition questions or comments below. \_\_\_\_\_

July 11, 2007  
*Sent via-email*

**RE: Development of the *Janesville Area MPO Environmental Consultation Plan***

To Whom It May Concern:

In May, the Janesville Area MPO (MPO) contacted you regarding the creation of an *Environmental Consultation Plan*. At this time, the MPO would like your help in creating their *Environmental Consultation Plan*.

If you are interested, please review the DRAFT *Environmental Consultation Plan* posted on the website. You can access the document by visiting <http://www.ci.janesville.wi.us/citysite/mpo.html>, and clicking on the folder at the top of the page. The document is labeled "DRAFT Environmental Consultation Plan". Please provide your comments to the MPO by July 23. If you would like, you can call the MPO and set up a meeting to discuss your comments in person.

Thank you for your assistance in creating the MPO's *Environmental Consultation Plan*.

Sincerely,

Alexis Kuklenski  
MPO Coordinator

# JANESVILLE AREA METROPOLITAN PLANNING ORGANIZATION



Planning Services Department  
18 North Jackson Street

Janesville, WI 53545

Janesville Area MPO Policy Board Meeting  
**Monday, November 12, 2007**  
Municipal Building - Room 416  
Scheduled for 6:15 p.m.

## Meeting Notes

### I. Call to Order

Chairman Williams called the meeting to order at 6:15 p.m.

### II. Roll Call

#### Members

Present / Absent		Present / Absent	
<u>  x  </u>	___ Tim Wellnitz, Janesville Common Council	<u>  x  </u>	___ Charles Elliot, Rock County (represented by Rich Cannon, Rock County Planning Department)
<u>  x  </u>	___ Paul Williams, Janesville Common Council (Chair)*	<u>  x  </u>	___ Mike Saunders, LaPrairie Twp (Arrived late)
<u>  x  </u>	___ William Truman, Janesville Common Council	<u>  x  </u>	___ Edward Marshall, Janesville Twp
<u>  x  </u>	___ Russ Steeber, Janesville Common Council *	<u>  x  </u>	___ Roger Fanning, Harmony Twp
<u>  x  </u>	___ Craig DeGarmo, Janesville Common Council	<u>  x  </u>	___ Mark Gunn, Rock Twp
___	<u>  x  </u> Amy Loasching, Janesville Common Council	<u>  x  </u>	___ Bryan Meyer, Milton Twp
<u>  x  </u>	___ George Brunner, Janesville Common Council (vice-chair)	<u>  x  </u>	___ John Vesperman, WisDOT
<u>  x  </u>	___ Steve Sheiffer, Janesville City Manager	<u>  x  </u>	___ Nathan Bruce, City of Milton Mayor

Others Present: Brad Cantrell (Community Development Director, Janesville), Duane Cherek (Planning Services Manager, Janesville), Alexis Kuklenski (MPO Coordinator), Jack Messer (Public Works Director, Janesville), Jay Winzenz (

### III. Approval of Minutes

1. **Approval of the June 25, 2007 minutes.** Chairman Williams noted that Member Brunner's name should have an additional 'n'. On a motion by Member Sheiffer, seconded by Member Steeber, the June 25, 2007 minutes were approved with the noted correction and no other discussion. Motion carried: 11-0-0

### IV. New Business

1. **Review and approval of *Environmental Consultation Plan*.** Alexis Kuklenski, MPO Coordinator, presented the proposed *Environmental Consultation Plan*. There was no

discussion from the members. On a motion by Member Steeber, seconded by Member Wellnitz, the Policy Board unanimously agreed to adopt the *Environmental Consultation Plan*. Motion carried: 11-0-0.

2. **Review and approval of the *TIP Prioritization Process*.** Alexis Kuklenski, MPO Coordinator, presented the proposed *TIP Prioritization Process*. There was no discussion from members. On a motion by Member Steeber, seconded by Member Wellnitz, the Policy Board unanimously agreed to adopt the *TIP Prioritization Process*. Motion carried: 11-0-0.
3. **Review and approval of an amendment to the *2005-2035 Long Range Transportation Plan*.** Alexis Kuklenski, MPO Coordinator, presented the proposed amendment to the *2005-2035 Long Range Transportation Plan*. Member Bruce stated that Milton is interested in completing a study to examine the feasibility of extending transit service from Janesville to Milton. Kuklenski noted that there were two appropriate places to note such a project, the long range plan, which is updated every five years, and the Work Program, updated annually. Kuklenski stated that the next logical step would be for the City of Milton to formally contact the MPO with their request so the project could be incorporated into the next Work Program. She also noted that at this time, the City of Janesville pays the local share of MPO planning funds, and should Milton pursue the study, they would have to provide the local share of all funds required for the project. Member Bruce said that that Milton is prepared to pay their share. There was no further discussion from members. On a motion by Member Steeber, seconded by Member Wellnitz, the Policy Board unanimously agreed to adopt MPO resolution 2007-4, approving the amendment to the *2005-2035 Long Range Transportation Plan*. Motion carried: 11-0-0.
4. **Review and approval of the *2008 Work Program*.** Alexis Kuklenski, MPO Coordinator, presented the proposed *2008 Work Program*. There was no discussion from members. On a motion by Member Steeber, seconded by Member Wellnitz, the Policy Board unanimously agreed to adopt the *2008 Work Program*. Motion carried: 11-0-0.
5. **Review and approval of the *2008-2013 Transportation Improvement Plan*.** Alexis Kuklenski, MPO Coordinator, presented the proposed *2008-2013 Transportation Improvement Plan*. The Board asked for additional descriptive detail on a couple of projects. There was no substantive discussion. On a motion by Member Brunner, seconded by Member Bruce, the Policy Board unanimously agreed to adopt MPO Resolution 2007-3, approving the *2008-2013 Transportation Improvement Plan*. Motion carried: 11-0-0.

**V. Other items for discussion or action**

None

**VI. Adjourn**

The MPO Policy Board meeting of November 12, 2007 adjourned at 6:40 p.m.

Respectfully submitted,

Alexis Kuklenski  
MPO Coordinator