

Date _____

Permit # (Side 1) _____

Permit # (Side 2) _____

Parcel #: _____



OFF-PREMISES SIGN PERMIT APPLICATION

City of Janesville

Address (sign location): _____

Sign Erector _____

Property Owner: _____

Sign Erector's Address _____

Property Owner's address: _____

Sign Erector's Phone: _____

Phone/E-mail: _____

Sign Erector's E-Mail: _____

The undersigned hereby agrees that all work shall be done in accordance with this application, all ordinances of the City of Janesville and all laws and orders of the State of Wisconsin.

Scope of work: Billboard/Off-Premise sign ___ New ___ Retrofit (check one)

If the billboard includes is an electronic message center, are both sides electronic? _____

If only one face is electronic, which side is electronic? The side that faces _____ (north,south,east,west)

SIGN DISTRICT: A ___ B ___ C ___ D ___ E ___ ZONING DISTRICT _____

Value of Sign: _____ (per face) Electrical Sign Listed by _____

Sign Information:		Setback Information:	(from Property Lines)
Overall Height (30' max.):		Front:	
Area (sq.ft.):		Rear:	
Clearance to grade:		Side:	
Number of faces:		2 nd side/corner:	
Distance from R Zoning Distance from Ag Zoning		Distance from nearest residence.	
Conditional Approval Required? Y N	<i>Date of Plan Commission Approval:</i>	Distance from other Off-premises sign(s):	

If this sign requires Conditional Approval, state the reason: _____

A SITE PLAN SHOWING ALL MEASUREMENTS FROM THE PROPERTY LINES, BUILDINGS, SITE IMPROVEMENTS, INCLUDING BUT NOT LIMITED TO PARKING BUILDINGS, GREEN AREA, LANDSCAPING, OTHER SIGNS, PARKING AREAS, DRIVEWAYS, SIDEWALKS AND THE PROPOSED LOCATION OF THE OFF-PREMISE SIGN MUST BE ATTACHED TO THIS APPLICATION.

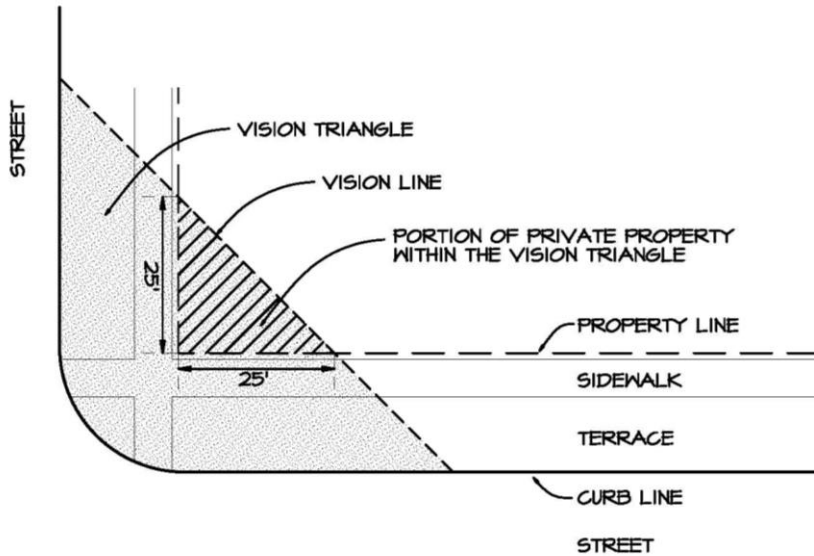
I verify that the information submitted is accurate to the best of my knowledge.

Sign Erector's Signature

Print name/title

Date

VISION TRIANGLE ORDINANCE DIAGRAM



Authorization to Install Sign

I, _____, am the property owner business occupant (check one or both) of the property located at _____, in the City of Janesville. I hereby authorize _____ (sign erector), to erect or install a sign or signs on such property in conformance with the City of Janesville’s sign ordinance. In consideration of the granting of a sign permit, I agree to remove such sign or signs when they are abandoned or when, in the opinion of the Building Official, the sign(s) constitute a potential hazard to persons or property. If my application includes an electronic message center, I agree to follow the COJ regulations as listed in Sign Ordinance Chapter 28.

Dated: _____

Signature: _____ Print Name: _____

Title: _____ E-mail address: _____

Daytime Phone number: _____



City of Janesville
 Planning Division - P.O. Box 5005 - Janesville, WI 53547
 (608) 755-3085 - FAX (608) 755-3189

APPLICATION FOR CONDITIONAL USE PERMIT

Date _____

TO THE PLAN COMMISSION:

The undersigned **OWNER OF THE PROPERTY** herein described petitions you to approve the following request for a conditional use permit:

(1) Location of Property: _____

a) Street Address _____

b) Legal Description of Property: _____

c) Size of building/property and requisite fee:

- 0 to 10,000 s.f. building area or less than 1 acre of land (Fee: \$500)
- 10,000 to 25,000 s.f. building area or 1 to 5 acres of land (Fee: \$1,000)
- Greater than 25,000 s.f. building area or 5 acres of land (Fee: \$1,500)
- Conditional Sign Review (Fee: \$500)

(2) Current Use of Property _____

(3) Proposed Use of Property: _____

Respectfully Submitted,

Signature: _____

PRINT Name: _____

Address _____

Telephone No. _____

**The application must
 be signed by the
 property owner.**

Section 42-272 of the Janesville Zoning Ordinance

- (a) All applications for conditional use permits pursuant to Section 42-278 must be accompanied by the requisite fee. No action shall be taken until the application fee is paid.
- (b) The application shall also be accompanied by such plans and information as are required for Site Plan Review in subsection 42-273(d).
- (c) Following review by the Site Plan Review Committee, your request will be referred to the Plan Commission. The Plan Commission shall hold a public hearing before reaching a decision.

Signs Requiring a Conditional Sign Permit

- (a) All applications for conditional sign permits must be accompanied by a *Conditional Use Permit Application* (attached) and a non-refundable \$500.00 fee. No action shall be taken until the application fee is paid.
- (b) The application shall also be accompanied by a site plan and other information as deemed necessary to determine compliance with COJ Sign Ordinance Chapter 28.
- (c) Following review by the Planning Services Division, your request will be referred to the Plan Commission. The Plan Commission shall hold a public hearing and consider the applicable criteria before reaching a decision.
- (d) Sign Permit fees are not included in the filing fee and shall be processed after Plan Commission approval has been granted.

Conditional Sign Permits may be requested for the following reasons:

A. Off-Premises "Static" Sign (Billboard):

- 1) To modify the 750 foot spacing required between Off-premises signs to allow the construction of a new Off-premises sign. Said distance shall not be varied to less than 375 feet.
- 2) To modify the 600 foot spacing between any Off-premises sign and any land zoned residence or agriculture when that land is located on the opposite side of the street as the sign parcel. Said distance shall not be varied to less than 300 feet.
- 3) To allow the construction of an Off-premises sign on a parcel that adjoins any parcel zoned residence or agriculture district when the sign on said sign parcel will be within 600 feet or less of the residence or agriculture zoned parcel. Said distance shall not be less than 300 feet.
- 4) To allow the replacement or relocation of any nonconforming off-premises sign in its current location or a location where it might otherwise be prohibited.

B. Off-Premises "Electronic" Sign (Electronic Billboard):

- 1) To modify the 750 foot spacing required between Off-premises signs to allow the construction of a new Off-premises sign. Said distance shall not be varied to less than 375 feet.
- 2) To modify the 1200 foot spacing between any Off-premises sign and any land zoned residence or agriculture when that land is located on the opposite side of the street as the sign parcel. Said distance shall not be varied to less than 600 feet.
- 3) To allow the construction of Off-premises electronic signs on a parcel that adjoins any parcel zoned residence or agriculture district when the sign on said sign parcel will be within 1200 feet or less of the residence or agriculture zoned parcel.

C. On-Premises Sign (Commercial Business Sign):

- 1) To vary the standards set forth in COJ Sign Ordinance Section 28-148 to allow the installation of an On-Premises sign including an electronic message center which would not otherwise meet those standards.
- 2) To allow ground signs up to 70 feet in height and 450 sq. ft. to identify a single occupant business in Sign District A.
- 3) To allow ground signs up to 70 feet in height and 600 sq. ft. to identify multiple occupant businesses in Sign District A.
- 4) To allow a reduction in the 500 foot spacing requirement between a ground sign and a residential zoned district in Sign District A.

Approval of Conditional Sign Permits is not guaranteed.

In considering requests for Conditional Sign Permit approvals, the Plan Commission shall consider the following criteria for an

Off-Premises Sign:

- ✓ The relationship of the proposed off-premises sign location to other off-premises signs, on-premises signs, existing man-made and natural features and residential and agriculture zoned properties.
- ✓ The impact on existing residences, regardless of the underlying zoning.
- ✓ The impact of the proposed off-premises sign on the development or redevelopment of the parcel on which it would be located.
- ✓ The Plan Commission may modify the standards of Section 28-189 to allow the replacement or relocation of a nonconforming sign that has been or will be removed. And in this case, shall consider the impact of the proposed off-premises sign on existing or planned residences, the Downtown as defined by Sign District D, and the Rock River.

On-Premises Sign:

- ✓ The character of the sign is compatible with the general area
- ✓ The sign will have limited visual impact to nearby residential areas.