



CITY OF JANESVILLE ANNUAL BUDGET 2023



ADAPTABILITY. SERVICE. RESPECT. COMMUNICATION.

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2022 BUDGET

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Council President Benson and City Councilmembers:

I am pleased to share that the City Administration and staff have worked diligently these past five months to deliver the adopted 2023 City and Library budgets. This year has been especially difficult with the on-going high inflation environment and the restrictions on revenue the state has imposed. When we began the process in early August, we projected a shortfall of almost \$1,273,000. Today, the General Fund budget is balanced, under the City's Expenditure Restraint Program (ERP), and minimizes the City's draw on the General Fund balance for operating expenditures to \$1,000,988. I cannot reiterate enough how proud I am of the staff's "team approach" and efforts this year to develop our budget submission for you.

The adopted 2023 City and Library budgets met most of the budget parameters established as guidance for developing a budget proposal:

Must-Have

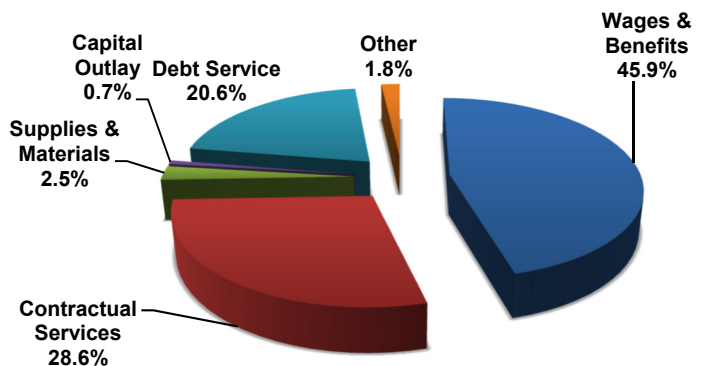
- ✓ Increase the operating property tax levy to the maximum allowable amount under Wisconsin levy limits law
- ✓ Maintain the City's investment in infrastructure
- ✓ Provide negotiated pay increases to Police, Fire, and Transit union employees
- ✓ Provide a cost of labor adjustment (COLA) to administrative employees to match union employees' COLA
- ✓ Continue the merit pay program for administrative employees

Nice-to-Have

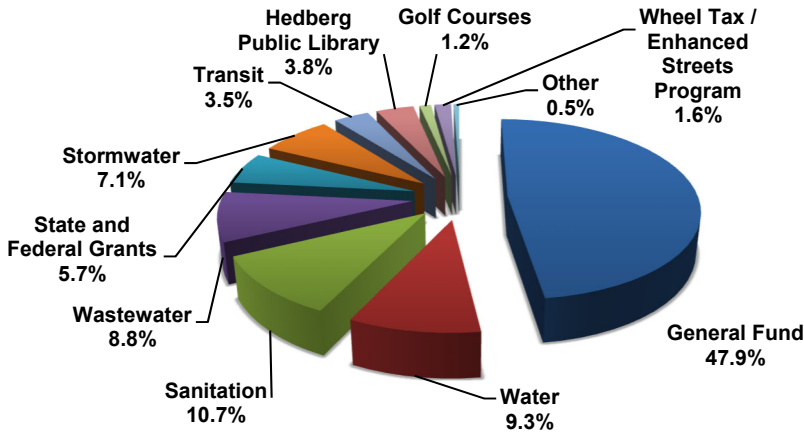
- ✓ Minimize the amount of applied General Fund balance utilized
- ✗ Allocate a proportionate share of the operating property tax levy increase to the Hedberg Public Library (HPL)
- ✓ Implement revenue enhancements and/or cost reductions based on the City Council's feedback from the budget study session held on August 2, 2022

Overview

The adopted 2023 City and Library budgets for all funds totals \$118,057,507, which represents a decrease of \$651,693, or .5%, compared to the amended 2022 budget. As shown in the pie chart to the right, Wages & Benefits represent the largest portion of budgeted expenditures at 45.9%; followed by Contractual Services at 28.6%; and Debt Service at 20.6%.



The adopted 2023 City and Library operating budgets for all funds is \$90,780,683, which represents an increase of \$5,965,122, or 7.0%, compared to the amended 2022 budget. Additionally, the adopted 2023 City and Library capital and debt service budgets for all funds totals \$27,628,886, which represents a decrease of \$6,167,526, or 18.2%, compared to the amended 2022 budget. This decrease in the capital and debt service budgets is primarily due to a decrease in the adopted 2023 JTS capital budget.



The adopted 2023 City and Library budgets are comprised of a number of funds as represented in the pie chart to the left. The largest of these funds in terms of expenditures is the General Fund at 47.9% of the overall budget, followed by Sanitation (10.7%), the Water Utility (9.3%), the Wastewater Utility (8.8%), and Stormwater (7.1%).

Most of these funds will be discussed in further detail.

The table below depicts the financial impact of the adopted 2023 City and Library budgets for the average Janesville household:

<u>Funding Source</u>	<u>2022</u>	<u>2023</u>	<u>Change</u>	<u>% Change</u>
Property Taxes				
Operating	\$723.69	\$754.02	\$30.33	4.2%
Debt Service	296.63	326.29	29.66	10.0%
Hedberg Public Library	102.25	101.87	-0.38	-0.4%
<u>Wheel Tax</u>	<u>80.00</u>	<u>80.00</u>	<u>0.00</u>	<u>0.0%</u>
Total Tax Increase	\$1,202.57	\$1,262.18	\$59.61	5.0%
Janesville Municipal Utilities Bill				
Water	\$276.62	\$276.62	\$0.00	0.0%
Wastewater	320.88	336.72	15.84	4.9%
Stormwater	139.40	149.80	10.40	7.5%
Solid Waste Management Fee	150.52	153.60	3.08	2.0%
Total Utility Increase	\$887.42	\$916.74	\$29.32	3.3%

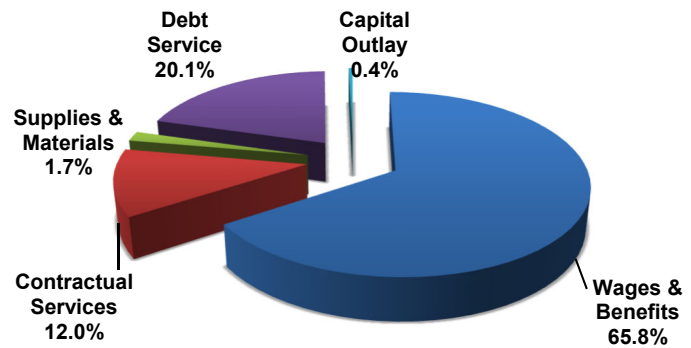
Of note, the median assessed home in Janesville will pay \$59.61 more in property taxes for municipal programs and services in 2023. The average Janesville household will pay \$29.32 more for utility services in 2023. Finally, the average resident will pay \$88.93 more for all municipal programs and services in 2023.

General Fund

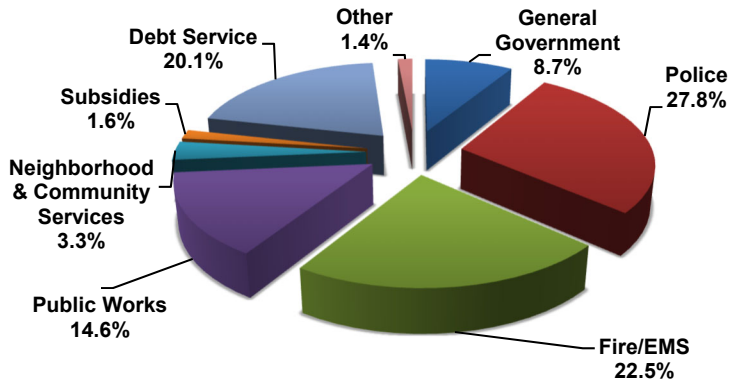
The adopted 2023 General Fund budget anticipates expenditures totaling \$56,557,066, which represents an increase of \$113,090, or .2%, compared to the amended 2022 General Fund budget. The adopted 2023 General Fund operating budget totals \$45,198,002, which is a decrease of \$960,039 or 2.1%, from the amended 2022 General Fund operating budget.

Meanwhile, the adopted 2023 General Fund debt service budget totals \$11,359,064, which represents an increase of \$1,073,129, or 10.4%, compared to the amended 2022 General Fund debt service budget.

The following pie charts break down the adopted 2023 General Fund budget by use of funds and by programs. Most of the programs and services provided from the General Fund are heavily dependent upon human capital. Wages & Benefits represent the largest category of expenditures at 65.8% of the adopted 2023 General Fund budget, followed by Debt Service (20.1%) and Contractual Services (12.0%).



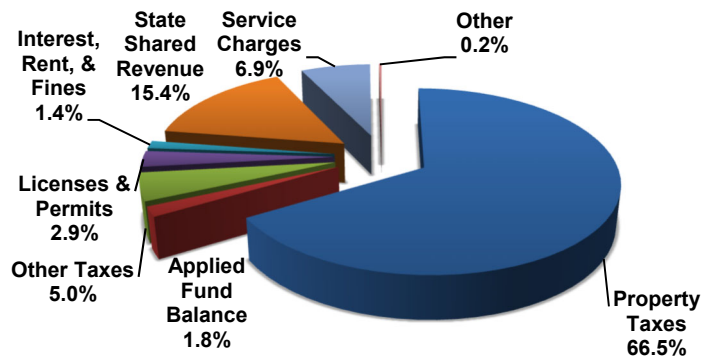
Within the adopted 2023 General Fund operating budget, which excludes debt service, personnel costs represent 82.3% of total expenditures.



The pie chart to the left illustrates the variety of programs and services funded through the General Fund. Public Safety services (Police and Fire) represent the majority of adopted expenditures at 50.3%, followed by Debt Service (20.1%) and Public Works (14.6%). If debt service is excluded, Public Safety represents 62.9% of the adopted 2023 General Fund budget.

Revenue Changes

The pie chart to the right illustrates the variety of revenue sources in the General Fund. Property Taxes represent the majority of adopted General Fund revenue at 66.5% followed by State Shared Revenue (15.4%) and Service Charges (6.9%).



The adopted 2023 General Fund property tax levy totals \$37,608,722, which represents an increase of \$2,227,898, or 6.3%, compared to 2022. The property tax levy increase for the debt service payment in 2023 is \$1,073,129. The adopted 2023 General Fund budget increases the amount of applied fund balance utilized to \$1,000,988.

Non-property tax revenues total \$17,947,356, an increase of \$145,204, or 0.82%, from the amended 2022 budget. Non-property tax revenues increase primarily due to an anticipated 4.24% increase in service charges revenue and a 3.29% increase in licenses and permit revenue in 2023 which is offset by a State Shared Revenue reduction of 5.75%.

The following table summarizes major revenue changes in the adopted 2023 General Fund budget:

Revenues	2023
Property Tax Levy	\$ 2,227,898
PILOT Payment	216,600
Interest Income	181,079
Regular Ambulance Transports	125,000
Bartender Licenses	50,056
Room Tax Revenue	44,900
Community Development Permits	44,150
Recreation Fees	27,245
Methane Gas Sales	20,000
Vacant Building Registration Program Fees	12,000
Wheel Tax	11,300
Nuisance Reinspection Fees	10,000
Weights and Measures Program Fees	(15,400)
Tank Inspection Revenue	(24,000)
Cable Franchise Fees	(28,915)
Health Insurance Transfer	(50,000)
State Shared Revenues	(530,391)
<u>Other</u>	<u>1,580</u>
Total Revenue Changes	\$ 2,323,102

Program/Expenditure Changes

The adopted 2023 General Fund budget includes a number of significant program and expenditure changes that are identified in the following table:

Program/Expenditure	2023
Wages and Wage-Driven Fringe Benefits	\$ 2,062,807
Debt Service	1,073,129
VOM Cost Increases	251,648
Computer Maintenance	99,031
Contractual Services	65,686
Citywide Revaluation	53,143
Utilities	49,413
Insurance	42,646
ADA Facility Inspection	30,000
Postage	9,526
Transit Subsidy	(114)
Weights and Measures Program Reduction	(13,600)
Elections	(61,303)
Rural Fire Contracts Offset	(337,618)
<u>Other</u>	<u>(304)</u>
Total Program/Expenditure Changes	\$ 3,324,090

Water and Wastewater Utilities

The adopted 2023 Water & Wastewater budget is \$25,645,275, an increase of \$1,152,250, or 4.5%, from the amended 2022 budget. This increase is primarily due to increased costs for additional chemicals to remove Phosphorus from wastewater and increased capital purchases.

Revenue Changes

The adopted 2023 Water Utility budget is based on the revenue requirements and water rates adjustments approved by the PSC in September of 2019. The adopted 2023 Wastewater Utility budget includes an average 9.26% rate increase across all customer classes.

The financial impact of the adopted Wastewater Utility rate increases on the average residential customer will be \$3.96 per quarter on their Janesville Municipal Utilities bill.

Program/Expenditure Changes

The adopted 2022 Utilities budget includes a number of significant program and expenditure changes that are identified in the following table:

Water	
Taxes	\$ 256,525
User Fee Capital Projects	100,454
Wages and Wage-Driven Fringe Benefits	214,808
Computer Services	2,150
Supplies & Materials	54,250
Debt Service	(36,225)
Other	99,387

Wastewater	
User Fee Capital Projects	100,233
Debt Service	82,587
Wages and Wage-Driven Fringe Benefits	(42,834)
Supplies & Materials	175,000
Insurance	(10,686)
Utilities	(22,090)
Other	<u>285,763</u>
Total Program/Expenditure Changes	\$ 1,259,322

Sanitation Fund

The Sanitation Fund consists of Solid Waste Collection, Solid Waste Disposal, Recycling, and Industrial Waste. The adopted 2023 Sanitation Fund budget totals \$12,644,462, which is an increase of \$2,345,963, or 22.8%, from the amended 2022 budget. This increase is primarily due to an increased capital projects transfer.

Revenue Changes

The Sanitary Landfill budget proposes increasing tipping fees for solid waste disposal next year based on the recommendation of the landfill financial consultant resulting in an increase of revenues of \$325,198 in 2023. The City does anticipate a decrease of \$22,500 in recycling revenue in 2023 because of lower prices for recycled material on the international market. The adopted 2023 Sanitation Fund budget does increase the per household solid waste management fee by \$3.71 per year from \$150.52 in 2022 to \$154.23 in 2023.

The following table summarizes major revenue changes in the adopted 2023 Sanitation Fund budget:

Sanitary Landfill	\$ 325,198
Solid Waste Management Fee	57,562
<u>Recycling Program</u>	<u>(22,500)</u>
Total Revenue Changes	\$ 360,260

Program/Expenditure Changes

The adopted 2023 Sanitation Fund budget includes a number of significant program and expenditure changes that are identified in the following table:

Wages and Wage-Driven Fringe Benefits	\$ 98,142
Increase in Recycling costs	73,650
Increase in Utility Rates	5,155
Increase in Computer Maintenance	6,190
Vehicle & Equipment	338,075
Increase in Capital Projects Transfer	1,798,750
Debt Service	22,437
<u>Other</u>	<u>3,564</u>
Total Program/Expenditure Changes	\$ 2,345,963

Stormwater Utility

The adopted 2023 Stormwater Utility budget is \$8,290,042 an increase of \$687,453, or 9.0%, from the amended 2022 budget. This increase is primarily due to increased costs for the curb & gutter replacement program in 2023.

Revenue Changes

The annual stormwater rate is based on an Equivalent Runoff Unit (ERU). Each ERU is equal to 3,200 square feet of impervious surface area (rooftops, patios, driveways, parking lots, loading docks, etc.). The Stormwater Utility proposes a \$37.45, or 7.5%, increase per ERU for an annual stormwater rate of \$149.80 per ERU in 2023.

The financial impact of the adopted stormwater rate increase on the average residential customer will be \$2.60 per quarter on their Janesville Municipal Utilities bill.

Program/Expenditure Changes

The adopted 2023 Stormwater Utility budget includes a number of significant program and expenditure changes that are identified as follows:

Curb & Gutter Replacements	\$ 350,500
Asset Management Software	28,862
VOM Usage and Charges	43,006
Debt Service	36,250
Wages and Wage-Driven Fringe Benefits	202,160
<u>Other</u>	<u>26,675</u>
Total Program/Expenditure Changes	\$ 687,453

State and Federal Grants

The State and Federal Grants programs are comprised of the Rent Assistance program, the Community Development Block Grant (CDBG) program, the HOME Investment Partnership Initiative (HOME) program, and the State Lead Hazard Reduction program. All programs and staffing expenditures are covered through program revenues.

Revenue Changes

The adopted 2023 State and Federal Grants budget is \$6,312,395, an increase of \$826,151 or 15.1%, from the amended 2022 budget. This increase is primarily due to American Rescue Plan funding for the HOME program.

Program/Expenditure Changes

The adopted 2023 State and Federal Grants budget includes a number of significant program and expenditure changes that are identified as follows:

Rent Assistance	
Professional Development	\$ 8,306
Wage and Wage-Driven Fringe Benefits	32,892
Vehicle Replacement	1,036
Other	12,015
State and Federal Grants	
Assistance to Affordable Housing Developers	741,914
Wage and Wage-Driven Fringe Benefits	12,820
Vehicle Replacement	1,036
<u>Other</u>	<u>54,627</u>
Total Program/Expenditure Changes	\$ 864,646

Janesville Transit System (JTS)

The Janesville Transit System (JTS) strives to provide reliable, cost-effective public transit oriented to the needs of senior citizens, handicapped persons, students, major employment and business centers. The adopted 2023 JTS operating budget totals \$4,109,597, which is an increase of \$236,077, or 6.1% from the amended 2022 JTS operating budget. This increase is primarily due to the increase in personnel services costs in the 2023 JTS operating budget.

Revenue Changes

State Operating Assistance for JTS is projected to increase to 20.3% of operating expenditures while Federal Operating Assistance is projected to increase to 35.6% of operating expenditures. State and Federal Assistance revenue is projected to total \$2,299,000, an increase of \$301,000, or 15.1%, from the amended 2022 JTS operating budget. This increase is primarily due to the increase in American Rescue Plan (ARP) funds being used for general operating assistance.

Operating Revenue is composed of passenger fares, revenue from the sale of advertising on buses and miscellaneous revenue. Operating revenue is projected to be \$450,078, an increase of \$25,353, or 6.0%, from the amended 2022 budget. This increase is primarily due to an increase in cash fares which continue to rebound following the COVID-19 pandemic.

The Local Operating Subsidy is projected to be \$833,981, a decrease of \$114, or 0.01%, from the amended 2022 JTS operating budget. This revenue decrease is possible because JTS received CARES Act and American Rescue Plan (ARP) funds to respond to the COVID-19 pandemic.

Program/Expenditure Changes

The adopted 2023 JTS budget provides for the continuation of current service levels.

Golf Courses

The adopted 2023 Golf Courses budget is \$1,360,571, an increase of \$90,747, or 7.15% from the amended 2022 budget. The adopted 2023 Golf Courses budget projects revenues to be \$1,362,442, which is an increase of \$77,450, or 6.0% from 2022. Lastly, the Golf Courses budget does not include any General Fund subsidy in 2023.

Closing

The adopted 2023 City and Library budgets minimize service level reductions and maintain our investment in infrastructure all while minimizing property tax and user fee increases.

The City of Janesville exists to serve our residents as well as facilitate a thriving economy for our local businesses. As such, we have embarked on a City-wide coordinated effort to provide greater transparency and foster an environment of openness in regards to the inter-workings of local government. To do that well, the City developed an "Open Budget" website in 2015 to promote an understanding of the allocation of public funds by allowing users to view the financial complexities of the City's budget in a fun, interactive, yet easy-to-understand way. This is part of our commitment to promoting both efficiency and effectiveness in the way the City serves our community. This is core to the promise of a readily available government which invites public participation and keeps itself accountable to the strategic goals which are developed as a result of this partnership.

The adopted 2023 City and Library budgets can be found on the City's "Open Budget" website at: <http://budget.ci.janesville.wi.us>. We invite you to use the "Open Budget" tool to discover the adopted 2023 City and Library budgets for yourself by clicking through the interactive charts, graphs, and tables on the site.

Lastly, I would like to thank all staff involved in the preparation of this budget. A great deal of thought and time went into each Department's, Division's, and Office's budget requests, not to mention, the subsequent vetting of those requests. I am extremely proud of what the City of Janesville Team has accomplished in this budget submission. I would be remiss if I didn't personally thank our Finance Director, Dave Godek, for his attention to detail and his thorough review. Dave performed exceptionally, and he was superbly supported by Mandy Price and a wonderful Finance Office staff. Together, their budget expertise and advice, coupled with their dedicated work ethic, concluded an extremely challenging yet smooth budgetary process.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "David J. Moore". The signature is fluid and cursive, with a long horizontal stroke at the end.

David J. Moore
Acting City Manager

The City of Janesville 2023-2027 Strategic Plan serves as the road map over the next five years to guide our community's vision to be **THE COMMUNITY OF CHOICE TO REALIZE LIFE'S OPPORTUNITIES**. The Plan outlines our goals, coupled with objectives and strategies to help us make significant, measurable improvements. Track the progress of the City's strategic goals by visiting our Park Place Performs! dashboard at performance.ci.janesville.wi.us. In December 2022, the Council will be asked to consider a new goal, **Diversity, Equity, Inclusion, and Belonging**, in the place of **Rock River Corridor**.

VISION: What we hope to become or achieve as a community.

WISCONSIN'S PARK PLACE: Discover the community of choice to realize life's opportunities.

MISSION: The primary purpose we serve as an organization.

To innovatively provide effective municipal services that are responsive to the needs of residents, businesses, and visitors and delivered in a reliable, efficient manner in order to sustain Janesville as the community of choice.

VALUES: What guides our organization's perspectives and actions.

ADAPTABILITY

We are creative and flexible in response to our community's changing needs.

RESPECT

We embrace diversity, empathy, and collaboration through a foundation of mutual respect.

SERVICE

We serve with kindness, integrity, and professionalism. We are accountable for making ethical and innovative decisions that reflect community-driven goals.

COMMUNICATION

We value transparency through honest and clear communications.

STRATEGIC GOALS

DOWNTOWN

To position our downtown as a vibrant neighborhood where commerce, culture, entertainment, and history intersect.

ECONOMY

To facilitate continued growth and diversification of our local economy.

FINANCIAL SUSTAINABILITY

To remain a responsible and forward-thinking steward of financial resources.

IMAGE & ENGAGEMENT

To strategically communicate the City's strengths, priorities, and initiatives while maintaining trust and confidence through effective engagement.

INFRASTRUCTURE

To build upon the community's foundation of well-planned, maintained, dependable, and sustainable infrastructure.

PARTNERSHIPS

To embrace and enhance collaboration with local, regional, national, and global stakeholders to realize shared success.

PERFORMANCE CULTURE

To cultivate an organizational environment that empowers an engaged, innovative, and diverse municipal employee base.

ROCK RIVER CORRIDOR

To promote, enhance, and respect the unifying feature of our community.

SAFE & HEALTHY COMMUNITY

To advance safety and overall well-being of residents and neighborhoods through cooperation and encouraging an active lifestyle.

2023 – 2027 STRATEGIC PLAN OVERVIEW

Each year, the City Council adopts the City of Janesville’s five-year Strategic Plan. This document guides the allocation of resources across the City and is evident throughout the City’s annual budget. The budget is the ultimate policy document adopted by the City Council each year. It identifies how limited resources will be distributed throughout department, division, office, program, and service budgets in order to best meet the priorities of the citizens of Janesville.

The City’s first Strategic Plan was developed in 2014. The process included:

- Developing City of Janesville vision and mission statements;
- Completing SWOT (strengths, weaknesses, opportunities, and threats) and gap (bridging the gap between “where we are” and “where we want to be”) analyses;
- Gathering community feedback on future priorities;
- Developing strategic goals and objectives; and
- Creating annual action plans that contribute towards the achievement of goals and objectives.

The goals, objectives, and action plans established in the Strategic Plan guide the development of department, division, office, program, and service budgets. For instance, the following are examples of some of the tasks from the 2023-2027 Strategic Plan that are included in the adopted 2023 operating budget:

- Evaluate former batting cages for redevelopment
- Increase diversity training for employees
- Complete a City-wide revaluation of property values
- Negotiate labor contracts

Additionally, the following are examples of some of the tasks from the 2023-2027 Strategic Plan that are included in the 2023 Major Capital Projects Budget:

- Rehabilitate portions of roadway in Oak Hill Cemetery
- Construct Palmer Park mountain bike park
- Reconstruction of East Milwaukee Street from Main to Atwood
- Continue lead lateral replacement program
- Being Phase 1 of City Services Center renovations
- Construct the Defense and Arrest Tactics Training Facility

The City’s Strategic Plan can be viewed at www.janesvillewi.gov/strategicplan.

**CITY OF JANESVILLE
GENERAL FUND BUDGET
SUMMARY FOR THE YEARS INDICATED BELOW**

	Amended 2022	Proposed 2023	Amount Increase/ (Decrease)	Percent Increase/ (Decrease)
REVENUES				
General Property Tax	\$35,380,824	\$37,608,722	\$2,227,898	6.30%
Fund Balance Applied ¹	3,211,000	1,000,988	(2,210,012)	-68.83%
Other Taxes	2,518,300	2,801,100	282,800	11.23%
Licenses & Permits	1,565,712	1,617,183	51,471	3.29%
Interest, Rents, & Fines	599,600	780,679	181,079	30.20%
State Shared Revenues	9,225,320	8,694,929	(530,391)	-5.75%
Service Charges	2,900,745	3,023,745	123,000	4.24%
Recreation	864,500	891,745	27,245	3.15%
Other & Transfers In	167,975	137,975	(30,000)	-17.86%
TOTAL REVENUES	<u>\$56,433,976</u>	<u>\$56,557,066</u>	<u>\$123,090</u>	<u>0.22%</u>
EXPENDITURES				
General Government	\$4,529,992	\$4,941,932	\$411,940	9.09%
Public Safety	27,358,443	28,409,218	1,050,775	3.84%
Public Works	7,885,696	8,256,366	370,670	4.70%
Neighborhood & Community Serv.	1,748,668	1,867,213	118,545	6.78%
Economic Adjustments	63,728	114,750	51,022	80.06%
Insurance & Other	579,919	699,542	119,623	20.63%
Contingency Account ¹	3,072,500	0	(3,072,500)	N/A
General Fund Subsidies	909,095	908,981	(114)	-0.01%
Debt Service	<u>10,285,935</u>	<u>11,359,064</u>	<u>1,073,129</u>	<u>10.43%</u>
TOTAL EXPENDITURES	<u>\$56,433,976</u>	<u>\$56,557,066</u>	<u>\$123,090</u>	<u>0.22%</u>

1. The adopted 2022 budget was amended to include \$3,072,500 for contingency and \$138,500 for Fuel Costs.

City of Janesville - General Fund Balance				
	Actual	Amended	Estimated	Adopted
	2021	Budget	2022	Budget
	2021	2022	2022	2023
Revenue	\$52,238,983	\$56,453,976	\$53,766,119	\$55,556,078
Expenditures	51,324,102	56,443,976	52,352,072	56,557,066
Net Change in Fund Balance	914,881	10,000	1,414,047	(1,000,988)
Fund Balance - Beginning of Year	<u>10,217,459</u>	<u>11,132,340</u>	<u>11,132,340</u>	<u>12,546,387</u>
Fund Balance - End of Year	<u>\$11,132,340</u>	<u>\$11,142,340</u>	<u>\$12,546,387</u>	<u>\$11,545,399</u>
Nonspendable Fund Balance				
	<u>\$203,014</u>	<u>\$1,000,000</u>	<u>\$1,000,000</u>	<u>\$1,000,000</u>
Assigned Fund Balance	-	1,000,988	1,000,988	1,000,988
Unassigned Fund Balance	<u>10,929,326</u>	<u>9,141,352</u>	<u>10,545,399</u>	<u>9,544,411</u>
Unrestricted Fund Balance	<u>\$10,929,326</u>	<u>\$10,142,340</u>	<u>\$11,546,387</u>	<u>10,545,399</u>
Total General Fund Balance	<u>\$11,132,340</u>	<u>\$11,142,340</u>	<u>\$12,546,387</u>	<u>\$11,545,399</u>
General Fund				
Operating Expenditures	39,594,167	43,800,116	42,780,712	45,198,002
Contingency	1,444,000	3,072,500	-	-
Debt Service	<u>10,285,935</u>	<u>9,571,360</u>	<u>9,571,360</u>	<u>11,359,064</u>
Total Expenditures	<u>49,880,102</u>	<u>\$53,371,476</u>	<u>\$52,352,072</u>	<u>56,557,066</u>
Two Months Operating Expenditures	<u>\$6,599,028</u>	<u>\$7,300,019</u>	<u>\$7,130,119</u>	<u>\$7,533,000</u>
Unrestricted fund balance / operating expense for subsequent year's budget	27.6%	23.2%	27.0%	23.3%

*Council Policy No. 89 established a fund balance policy between 16.7% and 25% of operating expenditures

UNRESTRICTED GENERAL FUND BALANCE

The General Fund's fund balance is generally defined as the excess of assets over liabilities, which have resulted from general City operations. Theoretically, a city could apply this balance in financing the budget for its succeeding year. However, some of the General Fund assets are in non-spendable form, such as inventory, prepaid items, and long-term inter-fund receivables, so these funds are unavailable. The non-spendable fund balance is estimated at \$1,000,000 on December 31, 2022.

The level of the unrestricted fund balance (assigned and unassigned fund balance) is intended to serve as a measure of the financial resources available to mitigate risk. It is prudent to maintain unrestricted fund balance to respond to financial emergencies, such as revenue shortfalls, natural disasters, and unanticipated service cost level increases resulting from inclement winter weather. Ratings agencies such as Standard and Poor's also monitor the City's financial reserves for our credit rating which impacts the cost of borrowed money.

We have projected that the General Fund's unrestricted fund balance will be \$11,341,809 as of December 31, 2022. The proposed 2023 budget includes the use of \$989,861 in applied fund balance to balance the 2023 budget.

Council Policy No. 82 establishes a policy to maintain the General Fund's unrestricted fund balance between 16.7% and 25% of the budgeted General Fund operating expenditures for the subsequent year. The budgeted unrestricted fund balance on December 31, 2022 of \$11,341,809 divided by the budgeted 2023 General Fund operating expenditures of \$45,198,002 yields a ratio of 23.3% which is within the City Council's policy.

**City of Janesville
FUND BALANCES
December 31, 2020 and 2021**

	Actual 12/31/2021	Estimated 12/31/2022
<u>Enterprise Funds:</u>		
Water Utility	\$61,630,487	\$67,021,735
Wastewater Utility	59,122,185	60,158,762
Storm Water Utility	10,730,645	11,829,185
Transit	<u>13,251,553</u>	<u>12,291,782</u>
Total Enterprise Funds *	<u>\$144,734,870</u>	<u>\$151,301,464</u>
<u>Internal Service Funds:</u>		
Vehicle Operation & Mtce	\$549,764	\$208,833
Insurance Fund	<u>5,707,816</u>	<u>5,457,953</u>
Total Internal Service Funds*	<u>\$6,257,580</u>	<u>\$5,666,786</u>
<u>Special Revenue:</u>		
Golf Courses	40,305	(8,425)
Oakhill Cemetery	90,817	71,951
Hedberg Public Library	792,885	687,841
JATV	190,185	162,623
Janesville Innovation Center (JIC)	(96,200)	(90,630)
Housing & Neighborhood Services Grants	805,949	422,972
Sanitation Fund	5,091,710	5,424,550
Special Accounts	4,739,293	5,716,207
TIF Districts	<u>4,067,311</u>	<u>4,984,024</u>
Total Special Revenue Funds	<u>\$15,722,255</u>	<u>\$17,371,113</u>
<u>Component Unit:</u>		
Housing - Section 8 Rent Assistance	<u>\$164,790</u>	<u>\$214,838</u>
<u>Debt Service Fund:</u>		
	<u>\$4,695,309</u>	<u>\$5,706,200</u>
<u>Capital Project Fund</u>		
	<u>\$10,555,404</u>	<u>\$6,055,404</u>
<u>General Fund</u>		
Nonspendable	\$203,014	\$1,000,000
Assigned	0	1,000,988
Unassigned	<u>10,929,326</u>	<u>10,545,399</u>
Total Unrestricted	<u>10,929,326</u>	<u>11,546,387</u>
Total General Fund Balance	<u>\$11,132,340</u>	<u>\$12,546,387</u>

*The balance shown for Enterprise and Internal Service Funds are Net Assets.

REVENUE SUMMARY

2023 BUDGET

	Actual 2021	Amended Budget 2022	9 Months Actual 2022	Estimated 2022	Adopted Budget 2023	Amount Increase/ (Decrease)	Percentage Increase/ (Decrease)
GENERAL FUND							
GENERAL PROPERTY TAX							
Real & Personal Property Levy	\$33,965,702	\$35,380,824	\$35,413,437	\$35,380,816	\$37,608,722	\$2,227,898	6.30%
Fund Balance Applied ¹	<u>0</u>	<u>3,211,000</u>	<u>0</u>	<u>0</u>	<u>1,000,988</u>	<u>(2,210,012)</u>	<u>-68.83%</u>
Subtotal	\$33,965,702	\$38,591,824	\$35,413,437	\$35,380,816	\$38,609,710	\$17,886	0.05%
OTHER TAXES							
Property Tax Refunds	(\$38,904)	(\$25,000)	(\$601,792)	\$162,623	(\$25,000)	\$0	0.00%
Penalties & Interest	199,964	200,000	235,535	235,478	200,000	0	0.00%
Water Utility Tax	1,636,149	1,693,200	1,269,900	1,693,200	1,909,800	216,600	12.79%
Mobile Home Fees	94,261	100,000	92,950	100,000	100,000	0	0.00%
Hotel/Motel Tax	409,601	360,100	308,949	410,000	405,000	44,900	12.47%
Wheel Tax	<u>105,632</u>	<u>200,000</u>	<u>118,484</u>	<u>200,000</u>	<u>211,300</u>	<u>11,300</u>	<u>5.65%</u>
Subtotal	\$2,406,703	\$2,528,300	\$1,424,026	\$2,801,301	\$2,801,100	\$272,800	10.79%
LICENSES & PERMITS							
Gen. Licenses & Permits	\$321,369	\$258,422	\$222,104	\$300,732	\$294,658	\$36,236	14.02%
Cable TV License Fee	561,112	550,915	255,386	510,000	522,000	(28,915)	-5.25%
Building & Planning Permits	<u>1,167,101</u>	<u>756,375</u>	<u>1,128,066</u>	<u>1,254,575</u>	<u>800,525</u>	<u>44,150</u>	<u>5.84%</u>
Subtotal	\$2,049,582	\$1,565,712	\$1,605,556	\$2,065,307	\$1,617,183	\$51,471	3.29%
INTEREST, RENTS & FINES							
Interest on General Investments	(\$21,240)	\$126,000	(\$390,301)	(\$85,000)	\$307,079	\$181,079	143.71%
Rental of City Property	204,144	198,600	106,019	198,600	198,600	0	0.00%
Court Fines	234,902	265,000	165,913	269,000	265,000	0	0.00%
Sale of City Property	<u>77,023</u>	<u>10,000</u>	<u>20,052</u>	<u>20,050</u>	<u>10,000</u>	<u>0</u>	<u>0.00%</u>
Subtotal	\$494,829	\$599,600	(\$98,317)	\$402,650	\$780,679	\$181,079	30.20%
STATE SHARED REVENUES							
State Shared Revenues	\$5,654,908	\$5,600,865	\$2,115,561	\$5,600,865	\$5,068,684	(\$532,181)	-9.50%
State Highway Aids	2,728,427	2,814,681	2,105,865	2,814,681	2,815,523	842	0.03%
State Payt – Computer Value Reimbursement	185,928	186,040	185,928	186,040	186,040	0	0.00%
State Payt – Personal Property Value Reimburseme	159,076	151,022	0	151,021	151,970	948	0.63%
State Payt – Cable TV License Fee Reimbursement	137,712	137,712	137,712	137,712	137,712	0	0.00%
State Payt – Municipal Services	106,319	100,000	(24,453)	100,000	100,000	0	0.00%
State Aid – Fire Inspections	<u>228,343</u>	<u>235,000</u>	<u>242,929</u>	<u>242,929</u>	<u>235,000</u>	<u>0</u>	<u>0.00%</u>
Subtotal	\$9,200,713	\$9,225,320	\$4,763,542	\$9,233,248	\$8,694,929	(\$530,391)	-5.75%
SERVICE CHARGES							
Parking Fees	\$32,775	\$51,620	\$15,923	\$51,620	\$51,620	\$0	0.00%
Real Estate Search Fees	104,075	89,375	61,670	89,375	89,375	0	0.00%
Neighborhood and Community Services	43,988	75,000	73,238	137,000	97,000	22,000	29.33%
Public Works	116,422	70,250	124,005	97,250	70,250	0	0.00%
Police Department	45,074	40,000	23,088	41,500	40,000	0	0.00%
Fire Department	<u>2,858,977</u>	<u>2,574,500</u>	<u>1,969,079</u>	<u>2,580,577</u>	<u>2,675,500</u>	<u>101,000</u>	<u>3.92%</u>
Subtotal	\$3,201,311	\$2,900,745	\$2,267,003	\$2,997,322	\$3,023,745	\$123,000	4.24%
RECREATION							
Recreation Management	<u>\$593,717</u>	<u>\$864,500</u>	<u>\$519,144</u>	<u>\$702,500</u>	<u>\$891,745</u>	<u>\$27,245</u>	<u>3.15%</u>
Subtotal	\$593,717	\$864,500	\$519,144	\$702,500	\$891,745	\$27,245	3.15%

REVENUE SUMMARY
2023 BUDGET

	Actual 2021	Amended Budget 2022	9 Months Actual 2022	Estimated 2022	Adopted Budget 2023	Amount Increase/ (Decrease)	Percentage Increase/ (Decrease)
OTHER REVENUES							
Wastewater Serv. Charge	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$0	0.00%
Miscellaneous	<u>130,727</u>	<u>67,975</u>	<u>79,116</u>	<u>82,975</u>	<u>87,975</u>	<u>20,000</u>	<u>29.42%</u>
Subtotal	\$180,727	\$117,975	\$129,116	\$132,975	\$137,975	\$20,000	16.95%
TRANSFERS IN							
Operating Transfer In	<u>\$80,000</u>	<u>\$50,000</u>	<u>\$50,000</u>	<u>\$50,000</u>	<u>\$0</u>	<u>(\$50,000)</u>	<u>-100.00%</u>
Subtotal	\$80,000	\$50,000	\$50,000	\$50,000	\$0	(\$50,000)	-100.00%
TOTAL GENERAL FUND WITHOUT							
PROPERTY TAXES	<u>\$18,207,582</u>	<u>\$17,852,152</u>	<u>\$10,660,070</u>	<u>\$18,385,303</u>	<u>\$17,947,356</u>	<u>\$95,204</u>	<u>0.53%</u>
TOTAL GENERAL FUND WITH							
PROPERTY TAXES	<u>\$52,173,284</u>	<u>\$56,443,976</u>	<u>\$46,073,507</u>	<u>\$53,766,119</u>	<u>\$56,557,066</u>	<u>\$113,090</u>	<u>0.20%</u>
ENTERPRISE							
Transit System	\$3,985,878	\$6,607,221	\$2,753,513	\$5,971,941	\$4,149,597	(\$2,457,624)	-37.20%
Stormwater Utility	5,895,977	7,623,500	5,530,215	7,638,000	8,290,000	666,500	8.74%
Wastewater Utility	11,248,132	10,927,900	8,261,758	11,010,700	11,743,800	815,900	7.47%
Water Utility	<u>15,821,890</u>	<u>13,565,125</u>	<u>9,325,059</u>	<u>13,837,375</u>	<u>13,901,475</u>	<u>336,350</u>	<u>2.48%</u>
Total Enterprise	\$36,951,877	\$38,723,746	\$25,870,545	\$38,458,016	\$38,084,872	(\$638,874)	-1.65%
SPECIAL REVENUE							
Golf Courses	\$1,466,133	\$1,284,992	\$1,277,463	\$1,340,270	\$1,362,442	\$77,450	6.03%
Oak Hill Cemetery	197,230	198,000	131,900	199,000	208,000	10,000	5.05%
Hedberg Public Library	4,167,721	4,193,111	4,172,955	4,192,971	4,215,759	22,648	0.54%
JATV Cable Public Access	138,796	172,439	101,768	173,090	172,439	0	0.00%
Janesville Innovation Center (JIC)	102,290	161,397	166,672	161,397	161,397	0	0.00%
N&CS – Rent Assistance	2,980,185	3,470,917	2,511,166	3,365,402	3,489,650	18,733	0.54%
N&CS – State and Federal Grants	1,640,747	2,015,327	477,668	1,094,109	2,822,745	807,418	40.06%
N&CS – Vacant Building Registration Program	0	0	0	0	0	0	N/A
Sanitation	11,216,198	10,580,911	8,031,772	10,929,484	10,941,171	360,260	3.40%
Wheel Tax / Enhanced Street Rehab Program	<u>1,016,631</u>	<u>1,938,000</u>	<u>1,165,395</u>	<u>1,938,000</u>	<u>1,938,000</u>	<u>0</u>	<u>0.00%</u>
Total Special Revenue	\$22,925,931	\$24,015,094	\$18,036,759	\$23,393,723	\$25,311,603	\$1,296,509	5.40%
INTERNAL SERVICE							
Insurance	\$11,986,276	\$12,561,960	\$9,319,791	\$12,593,033	\$13,066,248	\$504,288	4.01%
Vehicle Operation & Maintenance	4,772,745	5,120,000	3,639,975	4,833,748	5,356,836	236,836	4.63%
Prior Service	<u>55,746</u>	<u>0</u>	<u>56,661</u>	<u>56,661</u>	<u>0</u>	<u>0</u>	<u>N/A</u>
Total Internal Service	\$16,814,767	\$17,681,960	\$13,016,427	\$17,483,442	\$18,423,084	\$741,124	4.19%
TOTAL NON-GENERAL	<u>\$76,692,575</u>	<u>\$80,420,800</u>	<u>\$56,923,731</u>	<u>\$79,335,181</u>	<u>\$81,819,559</u>	<u>\$1,398,759</u>	<u>1.74%</u>

1. The adopted 2022 General Fund budget was amended to include \$3,072,500 for contingency and \$138,500 for Fuel Costs.

**EXPENDITURE SUMMARY
2023 BUDGET**

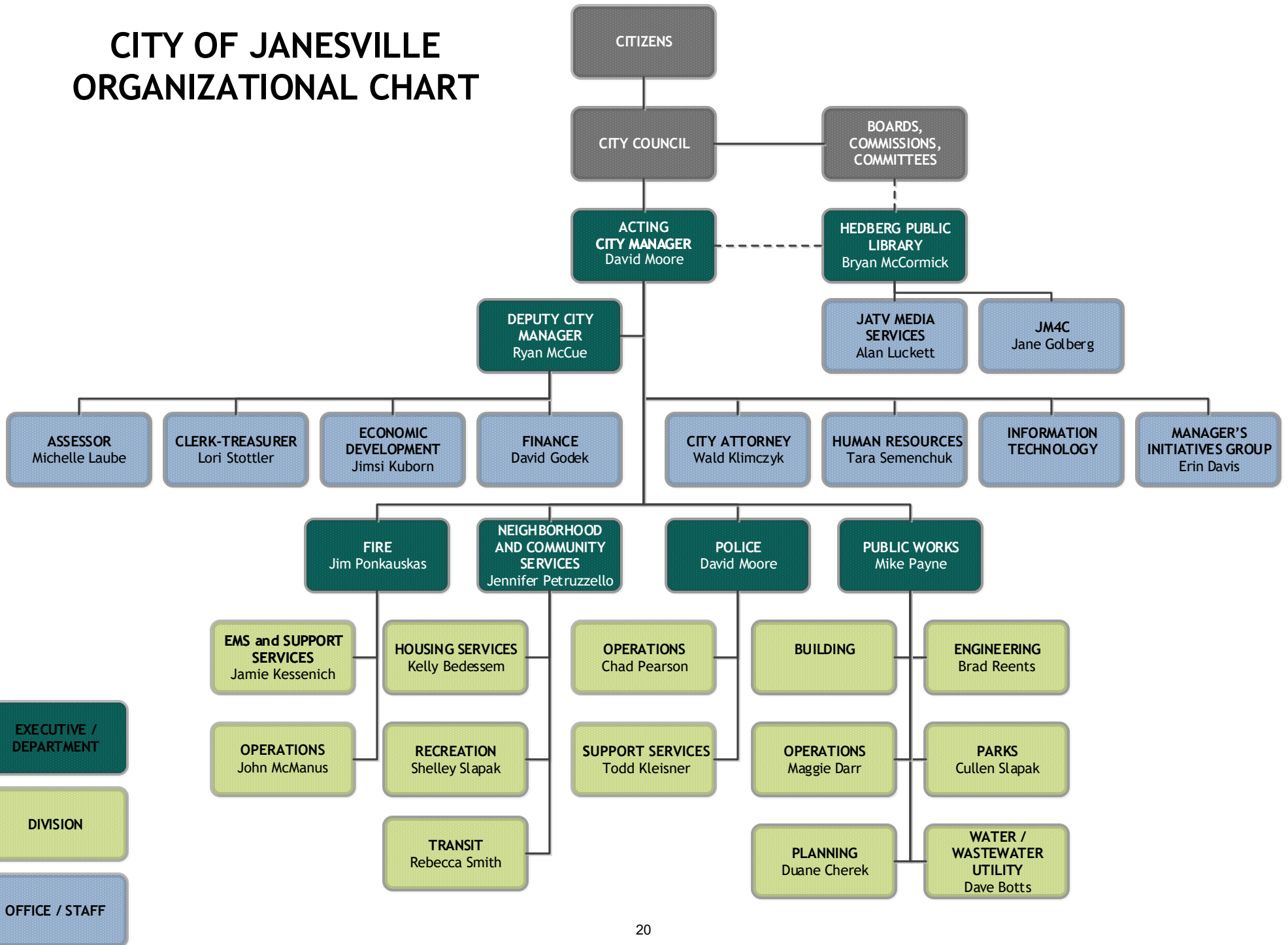
	Actual 2021	Amended Budget 2022	9 Months Actual 2022	Estimated 2022	Adopted Budget 2023	Amount Increase/ (Decrease)	Percentage Increase/ (Decrease)
GENERAL GOVERNMENT							
City Council	\$22,966	\$6,680	\$12,028	\$6,680	\$7,280	\$600	8.98%
City Manager	479,608	518,988	346,008	518,873	587,779	68,791	13.25%
City Assessor	541,381	554,092	373,870	567,171	668,851	114,759	20.71%
City Attorney	611,263	576,034	335,031	576,399	603,359	27,325	4.74%
Clerk-Treasurer/Elections	534,800	673,533	376,768	673,533	659,642	(13,891)	-2.06%
Economic Development	141,814	177,431	124,792	149,452	199,715	22,284	12.56%
Finance	437,260	464,835	306,220	440,081	493,822	28,987	6.24%
Human Resources	327,386	315,401	213,374	328,142	354,335	38,934	12.34%
Information Technology	<u>1,058,732</u>	<u>1,242,998</u>	<u>879,046</u>	<u>1,242,998</u>	<u>1,367,149</u>	<u>124,151</u>	<u>9.99%</u>
Total General Government	\$4,155,210	\$4,529,992	\$2,967,137	\$4,503,329	\$4,941,932	\$411,940	9.09%
PUBLIC SAFETY							
Police Department	\$14,706,367	\$14,750,910	\$10,272,611	\$14,723,921	\$15,699,975	\$949,065	6.43%
Fire Department	<u>12,356,154</u>	<u>12,607,533</u>	<u>8,636,605</u>	<u>12,033,312</u>	<u>12,709,243</u>	<u>101,710</u>	<u>0.81%</u>
Total Public Safety	\$27,062,521	\$27,358,443	\$18,909,216	\$26,757,233	\$28,409,218	\$1,050,775	3.84%
PUBLIC WORKS							
Engineering	<u>\$672,118</u>	<u>\$795,427</u>	<u>\$493,136</u>	<u>\$795,427</u>	<u>\$809,125</u>	<u>\$13,698</u>	<u>1.72%</u>
Operations							
Parking Facilities	\$121,973	\$143,931	\$60,486	\$120,615	\$171,196	\$27,265	18.94%
Public Buildings	672,714	696,877	448,996	673,219	719,220	22,343	3.21%
Snow Removal	1,554,304	1,530,636	1,341,356	1,359,603	1,565,157	34,521	2.26%
Street Maintenance	682,048	676,592	397,685	668,529	677,038	446	0.07%
Traffic Management	975,028	1,069,127	673,670	1,053,704	1,166,759	97,632	9.13%
Weed Control	<u>29,370</u>	<u>60,949</u>	<u>21,606</u>	<u>37,490</u>	<u>60,014</u>	<u>(935)</u>	<u>-1.53%</u>
Subtotal	\$4,035,437	\$4,178,112	\$2,943,799	\$3,913,160	\$4,359,384	\$181,272	4.34%
Parks	1,607,337	1,701,669	1,347,400	1,679,639	1,803,478	101,809	5.98%
Planning & Building	<u>1,205,167</u>	<u>1,215,470</u>	<u>874,494</u>	<u>1,219,671</u>	<u>1,284,379</u>	<u>68,909</u>	<u>5.67%</u>
Total Public Works	\$7,520,059	\$7,890,678	\$5,658,829	\$7,607,897	\$8,256,366	\$365,688	4.63%
NEIGHBORHOOD & COMMUNITY SERVICES							
Property Maintenance	\$230,757	\$314,382	\$181,620	\$284,970	\$314,054	(\$328)	-0.10%
Recreation	<u>1,221,608</u>	<u>1,434,286</u>	<u>671,105</u>	<u>1,355,213</u>	<u>1,553,159</u>	<u>118,873</u>	<u>8.29%</u>
Total Neighborhood & Community	\$1,452,365	\$1,748,668	\$852,725	\$1,640,183	\$1,867,213	\$118,545	6.78%
ECONOMIC ADJUSTMENTS							
Economic Adjustments & Sick Payouts	\$80,408	\$63,728	\$94,302	\$79,306	\$114,750	\$51,022	80.06%
Total Economic Adjustments	\$80,408	\$63,728	\$94,302	\$79,306	\$114,750	\$51,022	80.06%
INSURANCE							
Workers' Comp, Liability & Property	<u>\$124,584</u>	<u>\$107,928</u>	<u>\$121,581</u>	<u>\$107,928</u>	<u>\$103,033</u>	<u>(\$4,895)</u>	<u>-4.54%</u>
Total Insurance	\$124,584	\$107,928	\$121,581	\$107,928	\$103,033	(\$4,895)	-4.54%
OTHER							
Refunds & Adjustments	\$101	\$1,000	\$80	\$1,000	\$1,000	\$0	0.00%
Copy Machine Expense	10,763	14,000	9,225	14,000	14,000	0	0.00%
Misc. & Unclassified	<u>318,380</u>	<u>456,991</u>	<u>352,121</u>	<u>(2,626,334)</u>	<u>581,509</u>	<u>124,518</u>	<u>27.25%</u>
Total Other	\$329,244	\$471,991	\$361,426	(\$2,611,334)	\$596,509	\$124,518	26.38%
CONTINGENCY ACCOUNT¹	\$0	\$3,072,500	\$0	\$0	\$0	(\$3,072,500)	-100.00%
GENERAL FUND SUBSIDIES/TRANSFERS							
Transit System	\$854,310	\$834,095	\$713,518	\$834,095	\$833,981	(\$114)	-0.01%
Special Accounts / Capital Projects Fund	99,044	0	0	3,072,500	0	0	N/A
Special Assessments	<u>75,000</u>	<u>75,000</u>	<u>56,250</u>	<u>75,000</u>	<u>75,000</u>	<u>0</u>	<u>0.00%</u>
Total Gen. Fund Subsidies/Transfers	\$1,028,354	\$909,095	\$769,768	\$3,981,595	\$908,981	(\$114)	-0.01%
Total Operating	\$41,752,745	\$46,153,023	\$29,734,984	\$42,066,137	\$45,198,002	(\$955,021)	-2.07%
RETIREMENT OF INDEBTEDNESS							
General Fund	\$9,091,360	\$10,035,935	\$9,321,360	\$10,035,935	\$11,109,064	\$1,073,129	10.69%
G/F Payment of Sanitation Debt	250,000	250,000	250,000	250,000	250,000	0	0.00%
G/F Payment of Special Assessment Debt	<u>230,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>N/A</u>
Total Long-Term Debt	\$9,571,360	\$10,285,935	\$9,571,360	\$10,285,935	\$11,359,064	\$1,073,129	10.43%
GRAND TOTAL-GENERAL FUND	<u>\$51,324,105</u>	<u>\$56,438,958</u>	<u>\$39,306,344</u>	<u>\$52,352,072</u>	<u>\$56,557,066</u>	<u>\$118,108</u>	<u>0.21%</u>

**EXPENDITURE SUMMARY
2023 BUDGET**

	Actual 2021	Amended Budget 2022	9 Months Actual 2022	Estimated 2022	Adopted Budget 2023	Amount Increase/ (Decrease)	Percentage Increase/ (Decrease)
ENTERPRISE							
Transit System	\$7,692,143	\$6,607,221	\$3,029,391	\$6,113,411	\$4,149,597	(\$2,457,624)	-37.20%
Stormwater Utility	5,041,108	7,699,104	3,936,796	6,814,475	8,349,816	650,712	8.45%
Wastewater Utility	10,830,776	9,914,028	10,365,843	9,250,092	10,331,864	417,836	4.21%
Water Utility	11,078,528	13,792,290	7,187,462	10,526,658	10,944,275	(2,848,015)	-20.65%
Total Enterprise	\$34,642,555	\$38,012,643	\$24,519,492	\$32,704,636	\$33,775,552	(\$4,237,091)	-11.15%
SPECIAL REVENUE							
Golf Courses	\$1,400,393	\$1,269,824	\$1,050,221	\$1,389,000	\$1,360,571	\$90,747	7.15%
Oak Hill Cemetery	231,838	216,679	162,904	217,866	239,682	23,003	10.62%
Hedberg Public Library	3,966,201	4,328,952	2,848,650	4,298,015	4,444,027	115,075	2.66%
JATV Cable Public Access	207,211	209,265	123,419	200,652	214,823	5,558	2.66%
Janesville Innovation Center (JIC)	181,466	156,036	115,993	155,827	178,334	22,298	14.29%
N&CS – Rent Assistance	3,097,245	3,509,368	2,275,039	3,315,354	3,563,617	54,249	1.55%
N&CS – State and Federal Grants	1,878,565	2,330,976	1,234,282	1,477,086	3,141,373	810,397	34.77%
N&CS – Vacant Building Registration Program	0	0	0	0	0	0	N/A
Sanitation	9,467,763	10,298,499	7,027,050	10,596,644	12,644,462	2,345,963	22.78%
Wheel Tax / Enhanced Street Rehab Program	970,000	1,938,000	970,000	1,938,000	1,938,000	0	0.00%
Total Special Revenue	\$21,400,682	\$24,257,599	\$15,807,558	\$23,588,444	\$27,724,889	\$3,467,290	14.29%
INTERNAL SERVICE							
Insurance	\$10,048,925	\$12,974,437	\$7,799,120	\$12,842,896	\$13,387,869	\$413,432	3.19%
Prior Service	55,746	0	55,746	55,746	0	0	N/A
Vehicle Operation & Maintenance	4,595,995	5,026,110	2,946,189	5,174,679	5,169,785	143,675	2.86%
Total Internal Service	\$14,700,666	\$18,000,547	\$10,801,055	\$18,073,321	\$18,557,654	\$557,107	3.09%
GRAND TOTAL–NON–GENERAL	\$70,743,903	\$80,270,789	\$51,128,105	\$74,366,401	\$80,058,095	(\$212,694)	-0.26%

1. The adopted 2022 General Fund budget was amended to include \$3,072,500 for contingency and \$138,500 for Fuel Costs.

CITY OF JANESVILLE ORGANIZATIONAL CHART



STAFFING TABLE 2023 BUDGET

<u>DEPARTMENT / DIVISION / OFFICE / PROGRAM</u>	<u>POSITIONS</u>
<i>City Manager</i>	
City Manager	1
Deputy City Manager	1
Assistant to the City Manager	1
Communications Specialist	1
Executive Administrative Assistant	1
Intern (part-time)*	<u>2</u>
	<u>7</u>
<i>City Assessor</i>	
City Assessor	1
Deputy City Assessor	1
Property Appraiser	3
Customer Service Representative	<u>1</u>
	<u>6</u>
<i>City Attorney</i>	
City Attorney	1
Assistant City Attorney	1
Administrative Assistant	1
Legal/HR Support Clerk	<u>1</u>
	<u>4</u>
<i>Clerk-Treasurer</i>	
Clerk-Treasurer	1
Deputy Clerk-Treasurer	1
Accounting Clerk	4
Utility Billing Clerk	1
Customer Service Representative	1
Customer Service Representative (part-time)	2
	<u>10</u>
<i>Economic Development</i>	
Economic Development Director	1
Economic Development Coordinator	2
Administrative Assistant (part-time)	1
Intern (part-time)*	<u>1</u>
	<u>5</u>

STAFFING TABLE 2023 BUDGET

<u>DEPARTMENT / DIVISION / OFFICE / PROGRAM</u>	<u>POSITIONS</u>
<i>Finance</i>	
Finance Director	1
Accounting Manager	1
Senior Accountant	1
Accountant	1
Payroll Specialist	1
Accounting Clerk	1
Accounts Payable Clerk	1
Customer Service Representative	<u>1</u>
	<u>8</u>
<i>Human Resources</i>	
Human Resources Director	1
Assistant Human Resources Director	1
HR Generalist	1
Administrative Assistant	1
	<u>4</u>
<i>Information Technology</i>	
Information Technology Director	1
Network Administrator	1
Systems Analyst	1
IT Specialist	1
IT Support Technician	2
IT Intern (part-time)*	1
IT Apprentice (part-time)*	<u>1</u>
	<u>8</u>

STAFFING TABLE 2023 BUDGET

<u>DEPARTMENT / DIVISION / OFFICE / PROGRAM</u>	<u>POSITIONS</u>
<i>Police Department</i>	
Chief of Police	1
Deputy Chief of Police	2
Lieutenant	4
Sergeant	11
Patrol Officer	66
Detective	7
Street Crimes Unit	6
School Liaison Officer	2
School Resource Officer	4
Identification Officer	2
Court Officer	1
Administrative Assistant	1
Police Support Specialist	1
Records Clerk Supervisor	1
Police Support Clerk	1
Records Clerk	9
Records Clerk (part-time)	1
Community Services Specialist (part-time)	<u>3</u>
	<u>123</u>
<i>Fire Department</i>	
Fire Chief	1
Deputy Fire Chief	2
Fire Marshall	1
Inspector	1
Battalion Chief	3
Captain	3
Lieutenant	12
Firefighter/Paramedic	53
Driver / Operator	21
Fire Support Specialist	1
Administrative Assistant	1
Inspector (part-time)	<u>1</u>
	<u>100</u>

STAFFING TABLE 2023 BUDGET

<u>DEPARTMENT / DIVISION / OFFICE / PROGRAM</u>	<u>POSITIONS</u>
<i>Engineering</i>	
Director of Public Works	1
City Engineer	1
Assistant City Engineer	2
Senior Engineer	1
Civil Engineer	3
Public Works Project Engineer	2
Public Works Project Manager	1
GIS Coordinator	1
GIS Analyst	1
Senior Engineering Tech	5
Engineering Tech II	1
Engineering Support Specialist	1
Engineering Intern (part-time)*	2
GIS Intern (part-time)*	<u>1</u>
	<u>23</u>
<i>Operations (Streets, Public Buildings, Sanitation, Stormwater, VOM)</i>	
Operations Director	1
Operations Superintendent	1
Operations Supervisor	1
Solid Waste Manager	1
Environmental Compliance Coordinator	1
Sanitary Landfill Attendant	1
VOM Supervisor	1
Equipment and Parts Specialist	1
Fleet Analyst	1
Customer Service Specialist	1
Customer Service Representative	1
Crew Leader	5
Mechanic	5
Operator	24
Buildings & Traffic Management Supervisor	1
Senior Building Maintenance Technician	2
Building Maintenance Technician	2
Building Maintenance / Compost Cashier	1
Cashier (part-time)	<u>2</u>
	<u>53</u>

STAFFING TABLE 2023 BUDGET

<u>DEPARTMENT / DIVISION / OFFICE / PROGRAM</u>	<u>POSITIONS</u>
<i>Parks Division</i>	
Parks Director	1
Parks Supervisor	1
Crew Leader	3
Operator	13
Forestry Intern (part-time)*	<u>1</u>
	<u>19</u>
<i>Planning and Building</i>	
Building Director	1
Building Inspector	2
Electrical Inspector	1
Plumbing Inspector	1
Building Inspection Technician	1
Customer Service Specialist	1
Planning Director	1
Senior Planner	1
Associate Planner	2
Development Specialist	1
Administrative Assistant	1
MPO Intern (part-time)	1
Erosion Control Intern (part-time)*	<u>1</u>
	<u>15</u>
<i>Housing Services</i>	
Housing Services Director	1
Administrative Assistant	1
Housing Financial & Rehabilitation Specialist	1
Rent Assistance Housing Specialist	2
Senior Property Maintenance Specialist	1
Property Maintenance Specialist	1
Bldg. & Property Maintenance Inspector	1
Property Maintenance Specialist (part-time)	<u>1</u>
	<u>9</u>
<i>Recreation Division</i>	
Recreation Director	1
Senior Center Supervisor	1
Recreation Programmer	3
Ice Arena Supervisor	1
Administrative Assistant	1
Intern (part-time)*	<u>1</u>
	<u>8</u>

STAFFING TABLE 2023 BUDGET

<u>DEPARTMENT / DIVISION / OFFICE / PROGRAM</u>	<u>POSITIONS</u>
<i>Transit System</i>	
Transit Director	1
Assistant Transit Director	1
Transit Maintenance Supervisor	1
Transit Operations Supervisor	1
Administrative Assistant	1
Transit Evening Supervisor (part-time)	2
Mechanic II	2
Automotive Serviceperson	2
Bus Driver	15
Bus Driver (part-time)	8
Garage Person (part-time)	2
Custodian (part-time)	<u>1</u>
	<u>37</u>
<i>Wastewater Utility</i>	
Treatment Plant Superintendent	1
Chief Treatment Plant Operator	1
Treatment Plant Operator	8
Chemist/Biologist	2
Plumbing Technician	1
Administrative Assistant	1
Intern (part-time)*	<u>1</u>
	<u>15</u>
<i>Water Utility</i>	
Utility Director	1
Water Superintendent	1
Water Supervisor	1
Water Pump Operator	1
Assistant Water Pump Operator	1
Crew Leader	2
Water Operator	7
Collection System Operator	4
Customer Service Tech	4
Administrative Assistant	1
Customer Service Representative	<u>1</u>
	<u>24</u>

STAFFING TABLE 2023 BUDGET

<u>DEPARTMENT / DIVISION / OFFICE / PROGRAM</u>	<u>POSITIONS</u>
<i>Oakhill Cemetery</i>	
Operator	1
Cemetery Clerk (part-time)	<u>1</u>
	<u>2</u>
<i>Hedberg Library</i>	
Director	1
Assistant Director	1
Dept Heads/Supervisors	6
Facility and Operations Coordinator	1
Marketing Manager	1
Computer Systems Manager	1
Librarians	9
Librarians (part-time)	1
Support Staff	4
Support Staff (part-time)	39
Custodians	<u>2</u>
	<u>66</u>
<i>Janesville Mobilizing 4 Change (JM4C)</i>	
Director	1
Project Coordinator	1
	<u>2</u>
<i>JATV-12</i>	
JATV Media Services Director	1
Production Coordinator	1
Media Producer (part-time)	1
Intern (part-time)	<u>2</u>
	<u>5</u>
<i>Neighborhood and Community Services</i>	
Neighborhood & Community Services Director	1
	<u>1</u>
TOTAL STAFF	<u>554</u>

FULL-TIME EQUIVALENTS Comparison of 2022 and 2023 Budget

<u>GENERAL FUND</u>	<u>2022</u> <u>Budgeted FTE</u>	<u>2023</u> <u>Budgeted FTE</u>	<u>Difference</u>
City Council	0.05	0.05	0.00
City Manager	3.54	4.54	1.00
City Assessor	5.99	5.99	0.00
City Attorney	4.00	4.00	0.00
Clerk-Treasurer	5.85	5.85	0.00
Economic Development	1.83	1.83	0.00
Finance	4.38	4.38	0.00
Human Resources	3.05	3.55	0.50
Information Technology	3.25	3.65	0.40
Police Department	118.90	120.72	1.82
Fire Department	100.34	100.34	0.00
Engineering	6.20	6.67	0.48
Street Maintenance	3.26	3.26	0.00
Snow Removal	3.59	3.59	0.00
Weed Control	0.35	0.35	0.00
Parks	13.44	13.44	0.00
Planning and Building	10.91	10.91	0.00
Parking Facilities	0.45	0.45	0.00
Public Buildings	2.49	2.49	0.00
Traffic Management	4.53	4.53	0.00
Property Maintenance	3.00	3.00	0.00
Recreation	18.56	17.54	(1.02)
TOTAL GENERAL FUND	<u>317.94</u>	<u>321.11</u>	<u>3.17</u>

FULL-TIME EQUIVALENTS Comparison of 2022 and 2023 Budget

<u>NON-GENERAL FUND</u>	<u>2022</u> <u>Budgeted FTE</u>	<u>2023</u> <u>Budgeted FTE</u>	<u>Difference</u>
<i><u>Enterprise Funds</u></i>			
Transit System	31.84	31.84	0.00
Stormwater Utility	13.26	15.03	6.16
Wastewater Utility	27.24	27.93	0.69
Water Utility	26.29	26.89	0.60
<i><u>Special Revenue Funds</u></i>			
Golf Courses	0.05	0.05	0.00
Hedberg Public Library	46.50	43.94	(0.56)
JATV-12	3.47	2.97	(0.50)
Janesville Innovation Center (JIC)	0.06	0.06	0.00
Neighborhood Services:			
Section 8 (Rent Assistance)	3.23	3.23	0.00
State and Federal Grants	3.20	3.20	0.00
Oakhill Cemetery	2.63	2.64	0.00
Police: Grants	3.07	3.07	0.00
Sanitation	24.19	23.97	(0.23)
<i><u>Internal Service Funds</u></i>			
Insurance Fund	1.90	1.90	0.00
Vehicle Operation & Maintenance (VOM)	11.62	11.62	0.00
<i><u>Other</u></i>			
Non-General Fund (Development)	11.29	15.26	3.97
TOTAL NON-GENERAL FUND	<u>209.84</u>	<u>213.60</u>	<u>3.76</u>
TOTAL BUDGET	<u>527.78</u>	<u>534.71</u>	<u>6.93</u>

DEPARTMENT: GENERAL GOVERNMENT

DIVISION: CITY COUNCIL

GOAL:

The Janesville City Council is composed of seven members elected at large on a non-partisan basis for two-year overlapping terms. The members serve without compensation. At the regular City Council meetings held on the second and fourth Monday of each month, the City Council establishes City policy on various matters and carries out the business of the City.

Councilmembers also have special meetings to deal with matters of particular importance periodically throughout the year. In addition, each Councilmember serves on one or more committees.

The City Council, along with representatives of Rock County, Milton, and each of the neighboring townships, constitutes the Metropolitan Planning Organization.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – All Strategic Goals

BUDGET VARIANCES

<u>\$240</u>	Economic adjustments
240	TOTAL PERSONNEL SERVICES
600	Forward Janesville Luncheon & Dinner
<u>(500)</u>	Eliminate SJC Training
100	TOTAL CONTRACTUAL SERVICES
260	TOTAL SUPPLIES & MATERIALS
<u>\$600</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021	2022	2022	2023	Budget to Budget
	Actual	Budget	Estimated	Budget	Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$2,588	\$2,627	\$2,627	\$2,813	\$186
Benefits	<u>782</u>	<u>813</u>	<u>813</u>	<u>867</u>	<u>54</u>
Subtotal	3,370	3,440	3,440	3,680	240
<u>CONTRACTUAL SERVICES</u>					
Professional Development	1,040	1,000	1,000	1,600	600
Other Contractual Services	<u>15,795</u>	<u>500</u>	<u>500</u>	<u>0</u>	<u>(500)</u>
Subtotal	16,835	1,500	1,500	1,600	100
<u>SUPPLIES & MATERIALS</u>	2,761	1,740	1,740	2,000	260
GRAND TOTAL	<u>\$22,966</u>	<u>\$6,680</u>	<u>\$6,680</u>	<u>\$7,280</u>	<u>\$600</u>

DEPARTMENT: GENERAL GOVERNMENT

DIVISION: CITY MANAGER

GOAL:

To ensure City services are provided to the citizens in a responsive and cost-effective manner.

OBJECTIVES:

- To effectively manage the Administration.
- To make policy proposals and provide the City Council with the necessary information to make informed decisions.
- To foster the economic development of the City.
- To develop and implement plans and programs that will ensure an appropriate growth for the City.
- To implement fiscal policies that will ensure the long-term fiscal integrity of the City.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – All Strategic Goals

PROGRAM ACTIVITY STATEMENT:

The City Manager is responsible for all activities of the City Government. This is accomplished through the setting of goals, objectives, and policies, plus direct supervision and review of department and division head activities.

The City Manager represents the City Government in relations with other governmental units. This is accomplished through participation in meetings and conferences with representatives of other governmental units and as a participating member of area and statewide organizations and committees. The City Manager’s Office maintains ongoing communications with elected officials at the county, state, and federal levels.

The City Manager’s Office provides information to assist the City Council in its deliberations and establishment of municipal policy. The City Manager makes specific proposals to the City Council concerning major governmental activities and programs.

The City Manager is involved in establishing economic development strategies, supervising activities, and meeting directly with existing and potential new businesses.

The City Manager oversees the provision of City services to ensure cost effectiveness and customer satisfaction.

In 2014, the City Manager established a Manager’s Initiatives Group (MIG) to help execute the day-to-day operations of the organization. The MIG is responsible for internal and external strategic communications and developing and executing analytically-driven, high-impact products that improve the strategic direction and long-range planning of the City and facilitate the decision-making processes for City leaders.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES: (Hours)				
Leadership and Management	5,711	6,053	6,053	6,053
Administrative Support	1,300	1,300	1,300	1,300
Intern Support	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,080</u>
Total Hours	<u>7,011</u>	<u>7,353</u>	<u>7,353</u>	<u>9,433</u>

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
Leadership and Management	\$332,438	\$362,734	\$451,958	\$421,197
Manager's Initiatives Group (MIG)	<u>147,169</u>	<u>156,463</u>	<u>66,915</u>	<u>166,582</u>
Total	<u>\$479,607</u>	<u>\$519,197</u>	<u>\$518,873</u>	<u>\$587,779</u>

BUDGET VARIANCES

<u>\$64,148</u>	Economic adjustments
64,148	TOTAL PERSONNEL SERVICES
	Increase in membership dues, restored training, added attendance at ICMA
4,368	Conference
<u>195</u>	Other
4,563	TOTAL CONTRACTUAL SERVICES
80	TOTAL SUPPLIES & MATERIALS
<u>\$68,791</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$336,933	\$359,945	\$359,945	\$413,268	\$53,323
Benefits	<u>108,318</u>	<u>121,436</u>	<u>121,436</u>	<u>132,261</u>	<u>10,825</u>
Subtotal	445,251	481,381	481,381	545,529	64,148
<u>CONTRACTUAL SERVICES</u>					
Utilities	466	525	500	510	(15)
Postage	233	440	350	350	(90)
Professional Development	20,498	24,247	24,247	28,615	4,368
Advertising	<u>8,717</u>	<u>8,945</u>	<u>8,945</u>	<u>9,245</u>	<u>300</u>
Subtotal	29,914	34,157	34,042	38,720	4,563
<u>SUPPLIES & MATERIALS</u>	4,442	3,450	3,450	3,530	80
GRAND TOTAL	<u>\$479,607</u>	<u>\$518,988</u>	<u>\$518,873</u>	<u>\$587,779</u>	<u>\$68,791</u>

DEPARTMENT: GENERAL GOVERNMENT

DIVISION: CITY ASSESSOR

GOAL:

Establish accurate and equitable property assessments to facilitate fair distribution of the property tax.

OBJECTIVES:

- Discover and record changes to parcel counts, ownership, and configurations;
- Discover and record changes to attribute data for taxable and exempt personal property;
- Discover and record changes to attribute data for taxable and exempt real estate parcels;
- Estimate Market Value of real and personal property and annually list in the Assessment Roll;
- Initiate and facilitate property owner participation in the assessment process, reviews and appeals;
- Complete required reporting to the Wisconsin Department of Revenue and City staff; and
- Respond efficiently, effectively, and courteously to inquires and requests for service.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – All Strategic Goals

PROGRAM ACTIVITY STATEMENT:

The assessment function is mandated by State Statute. It is completed using procedures established by the Wisconsin Department of Revenue. Assessment tasks fall into six programs. At the core of the process is maintaining attribute data on more than 28,000 real and personal property parcels. That data is used to complete estimates of property value. Attribute and assessment data are also consumed both locally and globally by myriad users for many purposes. Assessment programs include:

- **Real Property Description** - Assessment staff monitors data sources to discover and record changes to real property parcel counts, ownership, and configurations.
- **Personal Property Data Management** - Staff monitors data sources and completes field inspections to discover and record changes to taxable personal property (business machinery, equipment and supplies and dwellings in mobile home parks).
- **Real Property Data Management** - Staff monitors data sources and completes field inspections to discover and record changes to taxable real property (real estate). This includes review of property tax exemptions and local coordination of the Department of Revenue manufacturing assessment process.
- **Property Valuation** - Staff monitors market data information and prepares estimates of market value for all taxable parcels. Those values are listed in the Assessment Roll, the foundation for the Tax Roll.
- **Review and Appeals** – Staff completes required property owner notifications, facilitates Open Book reviews, and defends values at the Board of Review and subsequent appeal processes.
- **State Reporting** – Staff completes all required reporting to the Wisconsin Department of Revenue.

ACTIVITIES:

Real Estate & Mobile Home Assessments

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
Real Estate (Parcels)	24,282	25,000	24,455	25,000
Mobile Home (Units)	430	440	428	450
Personal Property Accounts (#)	1,923	2,000	1,920	1,950
New Construction, Permits, Sale Reviews	2,619	3,500	2,881	4,000
Property Transfers & Split Merges	2,316	3,500	3,259	3,500
Aggregate Assessment Ratio	85.1%	80.0%	72.0%	100.0%

BUDGET VARIANCES

\$30,390	Increase in wages and for addition of a temporary employee for 2023 revaluation
23,314	Increase in Overtime for 2023 revaluation
<u>35,740</u>	Economic adjustments
89,444	TOTAL PERSONNEL SERVICES
17,951	Increase in mailings due to 2023 Revaluation
175	Increase in membership and registration fees
700	Increase in Department of Revenue Manufacturing fee
1,786	Increase in Govern enhancements due to OpenForms migration
<u>1,203</u>	Increase in annual VOM charges
21,815	TOTAL CONTRACTUAL SERVICES
3,500	TOTAL SUPPLIES & MATERIALS
<u>\$114,759</u>	TOTAL INCREASE

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$359,583	\$371,466	\$364,142	\$401,856	\$30,390
Overtime	1,545	0	0	23,314	23,314
Benefits	<u>132,681</u>	<u>130,391</u>	<u>153,446</u>	<u>166,131</u>	<u>35,740</u>
Subtotal	493,810	501,857	517,588	591,301	89,444
<u>CONTRACTUAL SERVICES</u>					
Utilities	2,018	2,740	2,090	2,740	0
Postage	5,096	6,863	6,863	24,814	17,951
Professional Development	4,660	7,623	5,028	7,798	175
Audit & Consulting	14,899	14,300	14,899	15,000	700
Other Contractual Services	5,920	5,179	5,179	6,965	1,786
Vehicle Oper/Maintenance	<u>11,664</u>	<u>12,030</u>	<u>12,024</u>	<u>13,233</u>	<u>1,203</u>
Subtotal	44,257	48,735	46,083	70,550	21,815
<u>SUPPLIES & MATERIALS</u>	3,315	3,500	3,500	7,000	3,500
GRAND TOTAL	<u>\$541,381</u>	<u>\$554,092</u>	<u>\$567,171</u>	<u>\$668,851</u>	<u>\$114,759</u>

DEPARTMENT: GENERAL GOVERNMENT

DIVISION: CITY ATTORNEY

GOAL:

To ensure that the City Government functions in accordance with the law.

OBJECTIVES:

- To successfully represent the City, its officers, and employees in all litigation.
- To advise the Common Council, other governmental bodies, and City staff regarding the potential legal consequences of past and proposed courses of action.
- To review and prepare ordinances, resolutions, policies, contracts, and other legal documents.
- To vigorously enforce all referred building, fire, and zoning code non-conformities, and other ordinance violations.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – All Strategic Goals

2021	2022	2022	2023
Actual	Budget	Estimated	Budget

ACTIVITIES: (Hours)

Litigation

Traffic/Ordinance Violations	3,900	3,900	3,900	3,900
Code Prosecutions	940	940	940	940
Collections	80	80	80	80
Worthless Checks	65	60	75	75
Other	<u>540</u>	<u>540</u>	<u>540</u>	<u>540</u>
Subtotal	5,525	5,520	5,535	5,535

Advisory	2,600	2,600	2,600	2,600
Labor Relations	<u>1,150</u>	<u>1,150</u>	<u>1,150</u>	<u>1,150</u>
Total	<u>9,275</u>	<u>9,270</u>	<u>9,285</u>	<u>9,285</u>

ACTIVITIES: (Actions)

Litigation

Traffic/Ordinance Violations	8,300	8,300	8,500	8,600
Code Prosecutions	10	10	10	4
Collections	2	2	2	3
Worthless Checks	12	8	15	18
Other	<u>46</u>	<u>46</u>	<u>46</u>	<u>47</u>
Total	<u>8,370</u>	<u>8,366</u>	<u>8,573</u>	<u>8,672</u>

BUDGET VARIANCES

<u>\$27,961</u>	Economic adjustments
27,961	TOTAL PERSONNEL SERVICES
(636)	Reduce phone to historic actual
(636)	TOTAL CONTRACTUAL SERVICES
0	TOTAL SUPPLIES & MATERIALS
0	TOTAL CAPITAL OUTLAY
<u>\$27,325</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021	2022	2022	2023	Budget to Budget
	Actual	Budget	Estimated	Budget	Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$288,051	\$343,440	\$343,440	\$376,842	\$33,402
Benefits	<u>97,364</u>	<u>125,239</u>	<u>125,239</u>	<u>119,798</u>	<u>(5,441)</u>
Subtotal	390,536	468,679	469,579	496,640	27,961
<u>CONTRACTUAL SERVICES</u>					
Utilities	723	1,400	764	764	(636)
Postage	443	780	780	780	0
Professional Development	1,910	2,840	2,840	2,840	0
Audit & Consulting	213,958	100,000	100,000	100,000	0
Summons & Subpoenas	<u>269</u>	<u>1,250</u>	<u>1,250</u>	<u>1,250</u>	<u>0</u>
Subtotal	217,303	106,270	105,634	105,634	(636)
<u>SUPPLIES & MATERIALS</u>					
	3,171	1,085	1,085	1,085	0
<u>CAPITAL OUTLAY</u>					
	<u>253</u>	<u>0</u>	<u>101</u>	<u>0</u>	<u>0</u>
GRAND TOTAL	<u>\$611,263</u>	<u>\$576,034</u>	<u>\$576,399</u>	<u>\$603,359</u>	<u>\$27,325</u>

DEPARTMENT: GENERAL GOVERNMENT

DIVISION: CLERK-TREASURER / ELECTIONS

GOAL:

To act as trustee of City funds, custodian of all official City records, and administrator of all elections.

OBJECTIVES:

- To receive and disperse City funds in accordance with procedures established by State Statutes and generally accepted accounting principles.
- To systematically maintain official records and publish meeting and legal notices in accordance with State Statutes.
- To prepare the property tax roll, issue property tax bills and process payments, as required by Chapter 74 of the State Statutes.
- To issue the various licenses authorized by City ordinances and granted by the City Council.
- To provide resources and materials for conducting the primary and general elections.
- To facilitate the Citizens Board of Review.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – All Strategic Goals

PROGRAM ACTIVITY STATEMENT:

The Treasurer's activities involve the establishment of a procedure for processing statements for payments, such as property tax roll, tax bills, special assessment charges, parking fees, delinquent personal property taxes and licenses. The Clerk-Treasurer's Office is responsible for collecting payment of these statements, utility bills, landfill fees and license fees. In connection with the Treasurer's financial responsibilities, payments and checks are prepared, and special assessment tax rolls, notices, bond payments, searches and deferred special assessment rolls are processed. The culmination of these activities results in daily bank deposits, reconciling bank statements, reviewing investments and filing State reports.

The Clerk's activities focus on record preparation, processing, and retention. The types of records that are processed are City Council minutes, legal notices, ordinances, resolutions, codes, and policy statements. The Clerk attends City Council meetings in accordance with State Statute 62.11(b). The Clerk is also responsible for issuing the various licenses required by City ordinances. In addition, all election activities are the responsibility of this office.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES:				
Treasury				
Receipts (Transactions)	32,452	25,000	29,500	27,500
Vendor Checks Processed	3,470	4,000	3,500	3,500
Electronic Funds Transfers Processed	5,584	5,800	5,800	5,800
Real Estate Searches	1,926	1,500	1,619	1,500
Clerk				
Minutes	32	35	38	35
Legal Notices	140	150	125	125
Ordinances/Resolutions	144	150	138	150
Licenses Processed	5,876	7,000	4,500	6,000
Elections				
Elections (#)	2	4	3	2
Registered Voters (#)	40,000	40,000	40,000	40,000
Votes Cast (#)	10,869	50,000	50,000	12,000
ELEMENT COST:				
Clerk-Treasurer	\$460,254	\$512,236	\$512,236	\$551,710
Elections	<u>74,546</u>	<u>161,297</u>	<u>161,297</u>	<u>107,932</u>
Total	<u>\$534,800</u>	<u>\$673,533</u>	<u>\$673,533</u>	<u>\$659,642</u>

BUDGET VARIANCES

(\$21,219)	Decrease in poll worker wages (2 elections)
<u>7,733</u>	Increase in personnel services due to turnover
(13,486)	TOTAL PERSONNEL SERVICES
(8,795)	Decrease in postage (2 elections)
4,861	Staff development year due to turnover and retrain of Chiefs
2,660	Battery replacement and badger book maintenance
(1,504)	Reduction of legal notice expense due to 2 election cycle
468	Uhaul rental for 2 elections
<u>490</u>	Other
(1,820)	TOTAL CONTRACTUAL SERVICES
<u>1,415</u>	Increased costs of supplies and printing plus office equipment replacement
1,415	TOTAL SUPPLIES & MATERIALS
<u>(\$13,891)</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021	2022	2022	2023	Budget to Budget
	Actual	Budget	Estimated	Budget	Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$ 314,960	\$423,411	\$423,411	\$402,192	(\$21,219)
Benefits	<u>96,534</u>	<u>120,017</u>	<u>120,017</u>	<u>127,750</u>	<u>7,733</u>
Subtotal	411,494	543,428	543,428	529,942	(13,486)
<u>CONTRACTUAL SERVICES</u>					
Utilities	1,259	1,900	1,900	1,900	0
Postage	35,290	49,720	49,720	40,925	(8,795)
Professional Development	778	2,925	2,925	7,786	4,861
Audit & Consulting	0	3,920	3,920	6,580	2,660
Other Contractual Services	63,539	51,447	51,447	50,433	(1,014)
Vehicle & Equipment	<u>5,233</u>	<u>5,588</u>	<u>5,588</u>	<u>6,056</u>	<u>468</u>
Subtotal	106,098	115,500	115,500	113,680	(1,820)
<u>SUPPLIES & MATERIALS</u>	17,208	14,605	14,605	16,020	1,415
GRAND TOTAL	<u>\$534,800</u>	<u>\$673,533</u>	<u>\$673,533</u>	<u>\$659,642</u>	<u>(\$13,891)</u>

DEPARTMENT: GENERAL GOVERNMENT

OFFICE: ECONOMIC DEVELOPMENT

GOALS:

To diversify Janesville's economic base through:

- Attraction of new businesses to the City
- Business retention programs designed to facilitate economic expansion
- Revitalization and redevelopment of the central business district
- Entrepreneurial support to help new firms start up and flourish
- Development of labor to support existing and new businesses

OBJECTIVES:

- Implement an active economic development strategy designed to attract new industry, facilitate existing industry expansions, and diversify the economy.
- Heighten the awareness, understanding and support of economic development activities within the community.
- Promote redevelopment through implementation of Revolving Loan Funds
- Develop an entrepreneurial support network to encourage the formation of new business enterprises and to help them survive.
- Work in partnership with the private sector to stimulate redevelopment in the downtown area.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Downtown; Economy; and Safe & Healthy Community

PROGRAM ACTIVITY STATEMENT:

The Economic Development office takes a lead role in fostering a positive business climate in Janesville. The Office focuses efforts to retain local employers and to help them expand. Business attraction is accomplished through marketing and coordination with State and regional development agencies. The office also works to help entrepreneurs start new companies that will employ Janesville residents. The office operates in partnership with the private sector on downtown redevelopment and rehabilitation projects.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES:				
Planning & Administration (Hours)	620	620	730	630
Business Retention & Expansion (Hours)	740	740	640	640
Business Contacts (#)	200	200	330	250
Marketing				
Rock County 5.0/Janesville Initiatives (Hours)	200	200	200	150
Business Contacts, Meetings , Prospects (#)	800	800	900	800
Economic Development Website (Hours)	160	160	160	160
Website Hits (#)	15,000	15,000	15,400	16,000
Madison Marketing Strategy (Hours)	20	20	10	10
Other Activities				
General Motors Site (Hours)	1200	1200	1200	1350
Brownfield Redevelopment Program (Hours)	600	600	615	600
Sites Remediated (#)	2	2	2	2
Downtown Development (Hours)	1290	1290	1275	1300
Development Projects Facilitated (#)	6	6	6	7
EDA Business Incubator (Hours)	360	360	360	360
Industrial Square Feet Leased	400,000	400,000	400,000	500,000
Total Hours	5,190	5,190	5,190	5,200

BUDGET VARIANCES

<u>\$20,814</u>	Economic adjustments
20,814	TOTAL PERSONNEL SERVICES
1,450	Increase training due to new staff member(s)
<u>20</u>	Other
1,470	TOTAL CONTRACTUAL SERVICES
0	TOTAL SUPPLIES & MATERIALS
<u>\$22,284</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$114,816	\$149,397	\$116,588	\$143,838	(\$5,559)
Benefits	<u>15,813</u>	<u>21,224</u>	<u>26,614</u>	<u>47,597</u>	<u>26,373</u>
Subtotal	130,629	170,621	143,202	191,435	20,814
<u>CONTRACTUAL SERVICES</u>					
Utilities	111	150	150	150	0
Postage	53	200	200	220	20
Professional Development	1,670	4,560	4,000	6,010	1,450
Audit & Consulting	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
Subtotal	1,834	5,910	5,350	7,380	1,470
<u>SUPPLIES & MATERIALS</u>					
	498	900	900	900	0
GRAND TOTAL	<u>\$141,814</u>	<u>\$177,431</u>	<u>\$149,452</u>	<u>\$199,715</u>	<u>\$22,284</u>

DEPARTMENT: GENERAL GOVERNMENT

DIVISION: FINANCE

GOAL:

To ensure timely and accurate financial information using generally accepted accounting principles to internal and external customers, while assuring citizens the department is operating in the most efficient manner.

OBJECTIVES:

- To serve as the financial and budget advisor to the City Manager, department, division, and office heads.
- To manage the City's finances in a positive and progressive manner.
- To maintain general accounting, budget, and payroll systems, which provide timely and accurate financial information.
- To inform the public and our investors of the City's financial condition.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – All Strategic Goals

PROGRAM ACTIVITY STATEMENT:

The Finance Office operates as a “support agency” and provides financial information to all the City departments, divisions, and offices

Budget Development and Preparation - Responsible for preparing the City's annual capital and operating budgets, as well as helping City departments, divisions, and offices with budget development and analysis. Provide technical expertise and work with City Council and City staff to develop and adopt a structurally-sound operating budget. Implement the adopted budget, analysis of City operations, and development and analysis of fiscal policy.

General Ledger – Project Accounting, Financial Reporting and Budget Monitoring - Responsible for the development, coordination, and implementation of the City's accounting and financial reporting systems. Oversee the utilization of the City's automated financial accounting system. Analyze and interpret accounting data and perform internal accounting functions. Prepare and distribute monthly financial reports to City Council and City staff.

Annual Audit and Comprehensive Annual Financial Report Preparation - Responsible for developing and coordinating the preparation of the City's Comprehensive Annual Financial Report. Serve as liaison to the independent auditors.

Debt Issuance and Management - Provide technical expertise and administrative support for the process of acquiring short-term and long-term promissory notes and bond issues for City capital improvement projects.

Insurance Administration - Responsible for administration of the City's general liability, auto liability, property and other miscellaneous insurance programs and acts as the liaison between the City and the Cities and Villages Mutual Insurance Company (CVMIC). Perform the processing of liability claims made against the City and pursuing claims against others who damage City property.

Payroll Preparation and Reporting - Maintain a reliable, efficient, and effective centralized payroll system for all City departments, divisions, and offices. Includes responsibility for processing and maintaining systems for deductions; billing for employee health and life insurance; deferred compensation; worker's compensation; unemployment compensation; Wisconsin Retirement System; flexible spending; direct deposit; income continuation insurance; as well as a variety of other payroll deductions. Responsible for necessary payroll tax and other payroll related reporting.

Grant Reporting and Compliance - Prepare report on federal and state financial assistance. Work with City departments, divisions, and offices to understand and achieve compliance with grant reporting requirements. Assist City departments, divisions, and offices in requesting grant funds from oversight agencies.

Accounts Payable and Purchase Order Processing - Ensure that resources are used in compliance with City policies and guidelines. Provide support to City departments, divisions, and offices to process invoices accurately and timely. Maintain accurate vendor records for payment and tax reporting purposes. Retain invoices and other supporting documentation in accordance with City policies.

Utility Rate Studies and Revenue Analysis - Review and maintain water, wastewater, stormwater, VOM, and sanitation rate structures. Prepare and submit rate increase applications to the Public Service Commission, and update Wastewater Utility User Charge System. Prepare capital and operating financial forecasts.

BUDGET VARIANCES

<u>\$28,987</u>	Economic adjustments
28,987	TOTAL PERSONNEL SERVICES
0	TOTAL CONTRACTUAL SERVICES
0	TOTAL SUPPLIES & MATERIALS
<u>\$28,987</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$ 289,879	\$ 308,806	\$ 289,884	\$ 327,823	\$19,017
Benefits	<u>104,830</u>	<u>110,964</u>	<u>105,125</u>	<u>120,934</u>	<u>9,970</u>
Subtotal	394,709	419,770	395,009	448,757	28,987
<u>CONTRACTUAL SERVICES</u>					
Utilities	540	600	583	600	0
Postage	766	1,000	800	1,000	0
Professional Development	2,652	5,685	5,689	5,685	0
Audit & Consulting	<u>35,393</u>	<u>36,280</u>	<u>36,000</u>	<u>36,280</u>	<u>0</u>
Subtotal	39,351	43,565	43,072	43,565	0
<u>SUPPLIES & MATERIALS</u>					
	2,795	1,500	2,000	1,500	0
GRAND TOTAL	<u>\$436,855</u>	<u>\$464,835</u>	<u>\$440,081</u>	<u>\$493,822</u>	<u>\$28,987</u>

DEPARTMENT: GENERAL GOVERNMENT

DIVISION: HUMAN RESOURCES

GOAL:

To meet the City's human resource needs and focus on recognition of employees as the resource that drives organizational services to the citizens of Janesville.

OBJECTIVES:

- To provide effective personnel services to all City departments, divisions and offices.
- To recruit and retain quality employees in accordance with EEOC standards.
- To support employees by providing effective development and utilization of human resources.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – All Strategic Goals

PROGRAM ACTIVITY STATEMENT:

Recruitment & Selection - Includes managing the steps of a recruitment process from the time a position is authorized to fill through the job offer. Since fall 2012, the City has used an online recruitment software to assist in managing and supporting this program for full-time, part-time, and seasonal positions. Elements of a recruitment process include determining the needs for the position, posting, and advertising a vacancy, reviewing, and referring applications to the hiring manager, recordkeeping, pre-employment testing, interviewing, selecting a finalist, and conducting reference checks.

Labor and Employee Relations - Includes addressing employee issues, labor contract administration with three Union groups, researching salary and benefit information for contract negotiations, advising management staff on employee issues, grievance and interest arbitration, impact bargaining, and employee discipline research and advice.

HR Policies/Benefits/Salary Administration - Includes administration of the City's personnel policies, compensation plans and benefit packages, payroll processing, job classification, development and maintenance of job descriptions, conducting and responding to wage and benefit surveys, retirement, employee orientation, annual employee training program, and employee job performance evaluation.

Health and Wellness - Includes administering the City's self-funded health and dental plans and insured vision plan, maintaining plan documents, providing for premium rate reviews, conducting annual health assessments and eligible employee enrollment, researching and responding to plan questions and concerns, and providing for City stop loss coverage. Claims are processed and paid by a claims administrator.

Worker Compensation - Includes administering the City's self-funded worker compensation program for work-related accidents and injuries. Claims are processed and paid by a claims administrator.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES:				
Recruitment & Selection (hours)	1,897	2,080	2,964	1,820
Job Applications Received (#)	1,817	2,000	1,754	1,675
Recruitments (#) *	90	80	114	100
Time to Fill a Position (median # of days) ***	0	0	76	75
Labor and Employee Relations (Hours)	2,262	1,508	2,262	1,664
Grievances Filed Last Internal Step (#)	1	2	0	0
Contracts Under Negotiation (#)	3	1	3	2
Turnover and Retention (Hours) ***	0	0	678	780
Resignations (#)	26	0	20	23
Retirements (#)	22	0	29	30
Turnover Rate (%)	9.8	0	9.5	10
HR Policies/Benefits/Salary Adm. (Hours)	2,652	2,860	2,709	2,444
Training Programs (#) **	10	13	13	26
Safety Training Programs (#)	135	140	101	0
Personnel and Payroll Changes (#)	750	750	770	770
Health and Wellness (Hours)	2,132	2,132	2,202	1,872
Employee Billing Assistance Requests (#)	72	85	48	0
Health Assessments Completed (#)	487	0	503	500
Wellness Initiatives (#)	2	0	1	4
Worker Compensation (Hours)	780	780	760	780
Worker Compensation Claims Processed (#)	100	100	95	95

* Includes Seasonal recruitments. In the past, this was indicated as 1 recruitment.

** HR coordinated training

*** Regular full-time and part-time employees only.

n/a - did not start tracking in budget until FY 2023

BUDGET VARIANCES

\$29,313	Economic adjustments; add intern for 2023
<u>12,524</u>	Change from single to family coverage
41,837	TOTAL PERSONNEL SERVICES
(297)	Reduction in Conferences
(1,150)	Transfer costs for EAP Assessments
(5,702)	Transfer costs for safety training; inventory for employee recognition
<u>30</u>	Postage Increase
(7,119)	TOTAL CONTRACTUAL SERVICES
4,216	TOTAL SUPPLIES & MATERIALS
<u>\$38,934</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Deer)
<u>PERSONNEL SERVICES</u>					
Wages	\$232,993	\$226,707	\$232,903	\$256,020	\$29,313
Benefits	<u>58,918</u>	<u>64,679</u>	<u>71,667</u>	<u>77,203</u>	<u>12,524</u>
Subtotal	291,911	291,386	304,570	333,223	41,837
<u>CONTRACTUAL SERVICES</u>					
Utilities	581	750	700	750	0
Postage	292	315	310	345	30
Professional Development	8,623	3,618	4,232	3,321	(297)
Audit & Consulting	1,228	6,650	6,100	5,500	(1,150)
Employee Development	15,045	11,302	9,101	5,600	(5,702)
Recruiting Expense	<u>2,391</u>	<u>0</u>	<u>450</u>	<u>0</u>	<u>0</u>
Subtotal	28,160	22,635	20,893	15,516	(7,119)
<u>SUPPLIES & MATERIALS</u>					
	7,315	1,380	2,679	5,596	4,216
GRAND TOTAL	<u>\$327,386</u>	<u>\$315,401</u>	<u>\$328,142</u>	<u>\$354,335</u>	<u>\$38,934</u>

DEPARTMENT: GENERAL GOVERNMENT

DIVISION: INFORMATION TECHNOLOGY

GOAL:

To optimize the value of information technology for the organization, ultimately ensuring high quality services and information for citizens. Continually innovate through an approach that balances risk management and costs.

OBJECTIVES:

- To introduce innovative technologies, continually improving the City’s processes.
- To purchase and integrate targeted technologies through thoughtful planning and project management.
- To support deployed technologies through responsive assistance and proactive coaching, consulting, and training.
- To turn data into useable information for data-based management decisions.
- To provide a reliable and secure information technology environment.
- To cost effectively manage the City’s information technology resources.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – All Strategic Goals

PROGRAM ACTIVITY STATEMENT:

The Information Technology Division provides planning, maintenance, support, and development for all of the City’s computer and communications technology. This includes the City-wide network, website, links to external entities, servers and databases, personal computers, mobile data terminals, tablets, printers and copiers, telephone system and application software. IT services break out into nine general categories:

- Inter-government Communications
- Internal Communications
- External Communications
- Maintain Servers
- Maintain Hardware
- Maintain Applications
- Develop Technology Solutions
- Regulatory Compliance
- HelpDesk

	2021	2022	2022	2023
	Actual	Budget	Estimated	Budget

ACTIVITIES:

Servers Maintained	81	79	86	88
Virtual Machines	68	70	87	94
Mobile Data Terminals	60	60	61	61
Tablets	169	180	176	185
Network Computers	391	391	393	393
Physical Locations Supported	39	39	41	41
Number of Users	759	759	765	768
Storage Used (in Gigabytes)	85,500	92,000	90,400	92,500

BUDGET VARIANCES

(\$4,254)	Decrease in personnel services due to the new IT director and restoration of Apprentice and Intern positions
<u>28,804</u>	Economic adjustments
24,550	TOTAL PERSONNEL SERVICES
62,341	Increase in computer maintenance for the Multi-Factor Authentication, CJIS remote desktop Acces,GIS enhancements, Azure Cloud services, Cisco Flex licensing, additional O365 licensing and inflation
<u>70</u>	Other
62,411	TOTAL CONTRACTUAL SERVICES
500	TOTAL SUPPLIES & MATERIALS
36,690	TOTAL CAPITAL OUTLAY
<u>\$124,151</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
PERSONNEL SERVICES					
Wages	\$231,683	\$236,606	\$236,606	\$255,610	\$19,004
Benefits	<u>88,281</u>	<u>91,490</u>	<u>91,490</u>	<u>97,036</u>	<u>5,546</u>
Subtotal	319,964	328,096	328,096	352,646	24,550
CONTRACTUAL SERVICES					
Utilities	845	1,150	1,150	1,150	0
Postage	0	115	115	125	10
Professional Development	5,671	6,655	6,655	6,715	60
Audit & Consulting	5,385	5,800	5,800	5,800	0
Computer Maintenance	<u>570,253</u>	<u>710,352</u>	<u>710,352</u>	<u>772,693</u>	<u>62,341</u>
Subtotal	582,154	724,072	724,072	786,483	62,411
SUPPLIES & MATERIALS					
	411	1,450	1,450	1,950	500
CAPITAL OUTLAY					
	<u>156,204</u>	<u>189,380</u>	<u>189,380</u>	<u>226,070</u>	<u>36,690</u>
GRAND TOTAL	<u>\$1,058,732</u>	<u>\$1,242,998</u>	<u>\$1,242,998</u>	<u>\$1,367,149</u>	<u>\$124,151</u>

DEPARTMENT: GENERAL GOVERNMENT

DIVISION: OTHER GENERAL FUND

GOAL:

To capture miscellaneous General Fund expenses.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – All Strategic Goals

PROGRAM ACTIVITY STATEMENT:

To reflect certain common or shared general costs in one area rather than allocate these costs to the various General Fund departments or divisions.

Economic Adjustments, Sick Payouts, & Vacation Purchases – Annually, administrative and union employees are paid out unused sick days in excess of their respective maximum caps. In addition, administrative employees may purchase extra vacation days off which saves the City salaries/wages and associated benefits.

Insurance – The portion of workers compensation, liability, and property insurance that applies to General Fund departments and divisions.

Refunds and Adjustments – Small property tax assessment or billing corrections.

Copy Machine Expense – Copiers shared by many departments and divisions within the General Fund. The cost of the leases and operating expenses are reflected here and not allocated out to all areas.

Retiree Benefits – Eligible retirees are provided health, dental, and life insurance coverage until they reach age 65. Public safety retirees are eligible for retiree health benefits based upon a WRS retirement. All other employees must meet an age and years of service criteria to be eligible.

Debt Issuance Cost – Debt issuance costs are those associated with our annual borrowing program that include debt issuance consultant costs, bond counsel, S&P bond rating fees, issuance premium or discount, etc.

Transfers – Transfers from the General Fund to other funds to support operating expenditures.

Contingency Account – Unusual and infrequent transactions that occur in the course of business that would be misleading if included in a normal operating budget.

Debt Service Payment – The amount of money required to make payments on the General Fund's principal and interest on outstanding General Obligation Promissory Notes for the year.

BUDGET VARIANCES

<u>\$6,022</u>	Reallocate Library Sick Payout to Library Budget
130,540	TOTAL PERSONNEL SERVICES
(4,895)	Decrease in liability, workers' compensation, auto, and property insurance premium allocation
<u>45,000</u>	Other
39,991	TOTAL CONTRACTUAL SERVICES
1,073,129	TOTAL DEBT SERVICE PAYMENT
<u>\$1,243,660</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$97,651	\$95,000	\$95,000	\$100,000	\$5,000
Benefits	<u>408,662</u>	<u>435,719</u>	<u>438,272</u>	<u>561,259</u>	<u>125,540</u>
Subtotal	506,314	530,719	533,272	661,259	130,540
<u>CONTRACTUAL SERVICES</u>					
Debt Issuance Expense	37,737	35,000	37,200	35,000	0
General Expense	89,228	77,928	77,928	118,033	40,105
Transfers	<u>929,310</u>	<u>909,095</u>	<u>909,095</u>	<u>908,981</u>	<u>(114)</u>
Subtotal	1,056,274	1,022,023	1,024,223	1,062,014	39,991
<u>DEBT SERVICE PAYMENT</u>	9,571,360	10,285,935	0	11,359,064	1,073,129
<u>GRAND TOTAL</u>	<u>\$11,133,948</u>	<u>\$11,838,677</u>	<u>\$1,557,495</u>	<u>\$13,082,337</u>	<u>\$1,243,660</u>

DEPARTMENT: PUBLIC SAFETY

DIVISION: POLICE

MISSION STATEMENT:

The Janesville Police Department (JPD) is dedicated to fostering a spirit of cooperation and mutual trust within the community, and is committed to finding new ways to create an atmosphere of safety by:

- Enforcing the law and preserving the peace
- Educating and being open to learning
- Working with the community to solve current and future problems
- Openly communicating with our partners

Our mission is designed to promote an improved standard of living in the City of Janesville

VISION STATEMENT:

The Vision of the Janesville Police Department, in partnership with the community, strives to be a respected, proactive, and innovative law enforcement agency.

VALUE STATEMENT/GUIDING PRINCIPLES:

Team members of the Janesville Police Department value:

- Professionalism – Consistently offering a high quality of service
- Integrity – Being honest and respectful
- Teamwork – Working together and cooperatively
- Innovation – Being creative and utilizing the latest technology and trends
- Transparency – Having open and accessible communication

SERVICE WITH PRIDE, HONOR, COURAGE, AND RESPECT

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Safe & Health Community

PROGRAM ACTIVITY STATEMENT:

The Police Department engages in proactive and reactive activities as it attempts to achieve its overall goal and major objectives. The specific activities, including preventative patrol, traffic enforcement, crime investigation, order maintenance, service response, public contacts, and internal development, are assigned to and carried out through four major elements. Each element is assigned specific areas of responsibility and activities; however, there is some overlap due to the nature of the services provided.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
Police Management	\$714,528	\$730,737	\$715,712	\$756,066
Patrol Services	10,155,065	10,108,994	10,201,292	10,813,590
Investigative Services	2,921,461	2,997,501	2,926,655	3,142,742
Support Services	<u>915,313</u>	<u>890,815</u>	<u>880,262</u>	<u>987,577</u>
Total	<u>\$14,706,367</u>	<u>\$14,728,047</u>	<u>\$14,723,921</u>	<u>\$15,699,975</u>

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES:				
Patrol (#)				
Officer Activity	60,425	66,000	60,500	65,000
Traffic Citations	5,431	7,000	5,100	6,000
Traffic Accidents	1,486	1,500	1,230	1,400
Crossing Guard Locations	11.0	11.0	11.0	11.0
Crimes Against Persons	706	650	605	600
Cleared with an Arrest (%)	74.1%	75.0%	75%	75.0%
Crimes Against Property	2,245	2,000	2,323	2,200
Cleared with an Arrest (%)	24.0%	25.0%	29%	25.0%
Crimes Against Society	1,163	1,275	1,534	1,500
Cleared with an Arrest (%)	68.1%	75.0%	68%	75.0%
Support (#)				
Reports Processed	18,222	18,000	19,350	19,500
Records Requested	4,263	5,200	4,225	5,000
Parking Tickets Processed	1,051	1,600	900	1,500

BUDGET VARIANCES

(\$190,160)	Turnover wages savings
837,786	Increase in wages for step increases and economic adjustments/COLA
17,692	Increase in overtime due to COLA
111,621	Benefits for wages and overtime changes
104,780	Increase in WRS rate
(32,292)	Decrease in health insurance costs due to turnover changes in family plans
<u>80,950</u>	Increase in retiree health and life insurance costs
930,377	TOTAL PERSONNEL SERVICES
	Increase for ALPR Assoc (License Plate Readers) and IPMBA (Police Mountain Bike
600	Instructors) memberships
(7,714)	Decrease in liability, workers' compensation, auto, and property insurance premium allocation
31,780	Increase in VOM expenses
1,000	Increase in vehicle maintenance for accident deductibles
<u>15,885</u>	Other
41,551	TOTAL CONTRACTUAL SERVICES
0	TOTAL SUPPLIES & MATERIALS
0	TOTAL CAPITAL OUTLAY
<u>\$971,928</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$8,355,859	\$8,553,559	\$8,491,380	\$9,088,078	\$534,519
Overtime	566,457	354,078	563,265	371,827	17,749
Benefits	4,137,069	4,517,533	4,247,315	4,895,252	377,719
Miscellaneous Benefits	<u>163,942</u>	<u>195,635</u>	<u>195,635</u>	<u>196,025</u>	<u>390</u>
Subtotal	13,223,327	13,620,805	13,497,595	14,551,182	930,377
<u>CONTRACTUAL SERVICES</u>					
Utilities	87,292	77,540	69,695	77,540	0
Postage	8,200	9,000	9,000	9,000	0
Professional Development	32,549	34,310	34,910	34,930	620
Audit & Consulting	12,510	15,000	11,000	15,000	0
Insurance	255,062	256,007	256,006	248,293	(7,714)
Care of Animals	126,075	93,000	93,000	93,000	0
Care of Prisoners	21,941	18,000	18,000	18,000	0
Uniform and Tool Expense	115,782	50,100	77,895	50,100	0
Computer Maintenance	66,476	41,830	43,690	42,300	470
Other Contractual Services	70,803	25,600	33,415	25,600	0
Vehicle & Equipment	<u>426,495</u>	<u>395,955</u>	<u>464,950</u>	<u>444,130</u>	<u>48,175</u>
Subtotal	1,223,185	1,016,342	1,111,561	1,057,893	41,551
<u>SUPPLIES & MATERIALS</u>	206,721	90,900	114,765	90,900	0
<u>CAPITAL OUTLAY</u>	53,134	0	0	0	0
GRAND TOTAL	<u>\$14,706,367</u>	<u>\$14,728,047</u>	<u>\$14,723,921</u>	<u>\$15,699,975</u>	<u>\$971,928</u>
	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	
Revenues	<u>\$45,074</u>	<u>\$40,000</u>	<u>\$41,500</u>	<u>\$40,000</u>	<u>\$0</u>

DEPARTMENT: PUBLIC SAFETY

DIVISION: FIRE

MISSION:

It is the mission of the Janesville Fire Department (JFD) to hold the needs of our citizens in the highest regard, protecting life and property by providing professional emergency response with integrity, respect, service, and pride. We will provide these services in a cost effective, safe, and effective manner.

OBJECTIVES:

- Assure all fire stations are fully and adequately staffed with trained personnel to respond to all emergencies.
- To realistically pursue best practices by using current processes and structure to enhance service delivery by using technology and data to maximize department resources.
- Continually enhance the department's ability to minimize the impact of disasters and other emergencies involving life and property by implementing internal systems to provide training and certifications for JFD employees to safely work in dangerous environments and enhance JFD capability.
- Strive to maintain the safest environment for ourselves and those we serve by increasing the JFD's ability to manage multiple incidents.
- Provide an effective prevention and community education program that promotes health and safety.
- To ensure department services are provided in a responsive and cost-effective manner.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Safe & Healthy Community

PROGRAM ACTIVITY STATEMENT:

The Fire Department responds to emergency incidents 24 hours a day with the city limits and the surrounding townships out of five stations. The total area of response is 110 square miles. The JFD is currently staffed by 93-line personnel on three shifts. The remaining seven staff personnel are assigned to the Fire Prevention Bureau and Administration. Department activities include public education, fire investigation, skills & supervisor training, equipment, building and vehicle maintenance. In addition to emergency incidents, the Department provides life safety inspections, emergency events planning, building plan reviews for existing and new construction and a variety of specialty services.

During 2023, an estimated 3,256 Fire & Rescue Incidents and 8,374 Emergency Medical Service (EMS) Incidents will be answered by the Fire Department responding from five stations. All stations have paramedic ambulances, each staffed by two licensed paramedics who respond to both emergency medical and fire related incidents. There will be over 19,200-unit responses for the Department. Approximately 7,733 patients will receive medical assistance from these paramedics. In addition, personnel are cross trained to provide Dive Rescue, Hazardous Materials Response, Technical Rescue, Tactical EMS (TEMS), Small Unmanned Aviation System (SUAS/Drone) services, and Child Safety Seat Inspection.

Approximately 5,400 general and occupancy inspections will be made in 2023. Personnel will do an estimated 1,000 hours of public education instruction. Firefighter/Paramedics receive intensive training each year to maintain their skills and medical licenses needed to provide emergency services. Fire Department personnel perform most of the routine maintenance of their equipment and facilities.

The Fire Department has an Insurance Service Office (ISO) rating of Class 2, with Class 1 as the best class and Class 10 as the worst.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES:				
Fire & Rescue Incidents	3,584	3,550	3,156	3,256
EMS Emergency Incidents	7,231	7,000	8,114	8,374
Total	<u>10,815</u>	<u>10,550</u>	<u>11,270</u>	<u>11,630</u>
Facility Transfers	531	600	575	600
Total Patients	7,490	7,150	7,616	7,736
Fire Prevention Inspections (#)				
General	2,080	3,300	4,008	3,800
Construction*	112	120	120	120
Compliance	1,248	1,100	886	1,200
Special Request	50	50	50	50
Tanks	330	340	165	0
Occupancy	<u>116</u>	<u>250</u>	<u>270</u>	<u>275</u>
Total	<u>3,936</u>	<u>5,160</u>	<u>5,499</u>	<u>5,445</u>

*Construction includes Alarm, Sprinkler and Plan Reviews

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
Suppression	\$7,975,993	\$7,586,034	\$7,453,094	\$7,383,765
EMS	3,197,988	3,727,808	3,391,348	4,002,285
Facilities Transport	1,750	0	0	0
Prevention	335,848	426,633	399,897	455,023
Administration	<u>844,574</u>	<u>845,113</u>	<u>788,973</u>	<u>868,170</u>
Total	<u>\$12,356,154</u>	<u>\$12,585,588</u>	<u>\$12,033,312</u>	<u>\$12,709,243</u>

BUDGET VARIANCES

\$6,046	Due to projected turnover
14,364	Increase in retiree benefits
15,494	Due to attrition
<u>430,140</u>	Economic adjustments
466,044	TOTAL PERSONNEL SERVICES
(4,694)	Decrease in professional development, with less people attending Blue Card Training
(5,972)	Decrease in insurance
(20,250)	Decrease in number of new hires & decrease in dry cleaning
<u>26,145</u>	Increase in vehicle & equipment based on anticipated higher fuel costs
(4,771)	TOTAL CONTRACTUAL SERVICES
0	TOTAL SUPPLIES & MATERIALS
0	TOTAL CAPITAL
<u>(337,618)</u>	TOTAL RURAL FIRE OFFSET INCREASE
<u>\$123,655</u>	TOTAL INCREASE/(DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$7,605,592	\$8,014,590	\$7,609,001	\$8,273,339	\$258,749
Overtime	615,860	384,969	581,089	384,969	0
Benefits	3,554,340	3,875,275	3,626,489	4,082,555	207,280
Miscellaneous Benefits	<u>121,609</u>	<u>126,610</u>	<u>129,049</u>	<u>126,625</u>	<u>15</u>
Subtotal	11,897,400	12,401,444	11,945,628	12,867,488	466,044
<u>CONTRACTUAL SERVICES</u>					
Utilities	121,473	128,168	127,696	128,168	0
Postage	805	2,000	1,600	2,000	0
Professional Development	19,461	51,509	33,775	46,815	(4,694)
Audit & Consulting	4,959	15,000	15,000	15,000	0
Building Expense	64,349	45,000	44,500	45,000	0
Insurance	288,918	306,877	306,878	300,905	(5,972)
Uniform & Tool Expense	97,413	74,901	60,011	54,651	(20,250)
Other Contractual Services	115,284	117,500	117,500	117,500	0
Computer Maintenance	2,677	3,800	1,500	3,800	0
Recruiting Expense	7,569	6,400	7,695	6,400	0
Vehicle & Equipment	<u>308,550</u>	<u>305,136</u>	<u>257,246</u>	<u>331,281</u>	<u>26,145</u>
Subtotal	1,031,458	1,056,291	973,401	1,051,520	(4,771)
<u>SUPPLIES & MATERIALS</u>	107,915	101,434	87,864	101,434	0
<u>TRANSFERS</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
<u>CAPITAL OUTLAY</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
GRAND TOTAL	<u>\$13,036,774</u>	<u>\$13,559,169</u>	<u>\$13,006,893</u>	<u>\$14,020,442</u>	<u>\$461,273</u>
<u>RURAL FIRE OFFSET</u>	<u>(\$680,620)</u>	<u>(\$973,581)</u>	<u>(\$973,581)</u>	<u>(\$1,311,199)</u>	<u>(\$337,618)</u>
NET TOTAL	<u>\$12,356,154</u>	<u>\$12,585,588</u>	<u>\$12,033,312</u>	<u>\$12,709,243</u>	<u>\$123,655</u>

TOWNSHIP FIRE PROTECTION:

The estimated 2023 revenue for providing contracted fire protection services to the neighboring towns is \$1,311,199. This is an increase of \$337,618 from 2022. This additional revenue will be used to maintain staffing levels.

EMS/AMBULANCE TRANSPORT REVENUE:

EMS/ambulance transport revenue is projected to be \$2,475,000 for 2023. This is an increase of \$125,000 from the 2022 budget, due to an increase in regular ambulance transport fee. The intra-facility transport program is continuing and will be bringing in an estimated \$150,000.

FIRE DEPARTMENT VEHICLE REPLACEMENT:

Funding for replacement vehicles is included in the Major Capital Project budget. Currently, the proposed 2023 Note Issue includes \$900,000 for the replacement of a 2012 Pierce Rescue Pumper and Equipment.

PARAMEDIC EQUIPMENT FUND:

The Paramedic Equipment Fund was established as an account for donations received from various citizens, memorials, and organizations. The Department receives an annual grant payment from the State EMS Funding Assistance Program (FAP), which also goes into this account. FAP funding may only be used for the purchase of new (additional) paramedic equipment and Emergency Medical Technician training. It cannot be used to displace normally budgeted items, such as replacement equipment or supplies. In August of 2022, funds were used to purchase the Fire Department’s new Records Management System. Total portion of expense was \$18,000. The total estimated fund balance available in 2022 is \$17,186.71. In 2023, the Department has plans to withdraw funds out of the Paramedic Equipment Fund to replace EMS suction equipment.

	2021	2022	2022	2023
	Actual	Budget	Estimated	Budget

REVENUES:

Service Charges

EMS	\$2,578,720	\$2,350,000	\$2,350,000	\$2,475,000
Inspections	45,872	28,000	42,000	4,000
Ambulance Transport	135,855	150,000	146,500	150,000
ALS Non-Transport Fee	770	1,500	1,500	1,500
MFD Shared Services Agreement	52,080	0	0	0
Other	<u>45,680</u>	<u>45,000</u>	<u>40,577</u>	<u>45,000</u>
Subtotal	\$2,858,977	\$2,574,500	\$2,580,577	\$2,675,500

State Aid

Fire Inspections	<u>\$228,343</u>	<u>\$235,000</u>	<u>\$242,929</u>	<u>\$235,000</u>
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Total	<u>\$3,087,320</u>	<u>\$2,809,500</u>	<u>\$2,823,506</u>	<u>\$2,910,500</u>
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DEPARTMENT: PUBLIC WORKS

DIVISION: ENGINEERING

GOAL:

To support the growth and development of the City and to build and maintain a first-class infrastructure for the health, welfare, and safety of all its citizens.

OBJECTIVES:

- To provide for maintenance and rehabilitation of utility systems, the street network and community facilities.
- To provide for construction of new public works projects.
- To provide for safe and efficient movement of vehicles and pedestrians.
- To maintain records, maps, and inventories of public improvements.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Infrastructure

PROGRAM ACTIVITY STATEMENT:

The Engineering Division consists of various professional and technical staff. Engineering Services support a wide variety of functions, some of which are included in and funded by other budgets or funding sources. Required Resources include charges for Engineering Division activities.

Infrastructure Maintenance (Sewer, Water, and Landfill) - Provide required technical direction and project management for improvements to the sewage collection system, the domestic water supply system, and operation of landfill/superfund sites.

Street Rehabilitation (Curbs, Walks, and Bridges) - Provide for the design of roadway improvements on the approximate 340-mile paved street system. The annual street rehabilitation program consists of approximately 12 centerline miles of streets. Sidewalks along the annual street program are inspected for defects and corrected as part of the annual program.

City Buildings and Parks - Provide technical direction and project management of public buildings and park related projects.

Maintain Infrastructure Records and Maps - Maintain long term documentation of construction projects which includes plans, specifications, and as-built drawings for public projects.

Support Economic Development - Provide technical support and project management for new developments and redevelopments within the City. This also includes long range planning and design for future City growth.

Transportation Planning - Provide technical direction and project management for street lights, traffic signs, traffic signals, parking change requests, vision triangles, and coordination of long-term Wisconsin Department of Transportation projects. Engineering staff also advises the Janesville Area Metropolitan Planning Organization.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES (Hours):				
Sewer, Water & Landfill	1,715	1,794	1,758	2,001
Street Rehabilitation (Curbs, Walks, Bridges)	5,576	5,687	5,696	6,356
City Buildings & Parks	2,002	1,805	1,809	1,978
Maintain Infrastructure Records / Maps	1,691	1,696	1,621	1,867
Support Economic Development	1,058	1,182	1,222	1,369
Transportation Planning	<u>3,144</u>	<u>3,020</u>	<u>2,943</u>	<u>3,299</u>
Total	<u>15,184</u>	<u>15,184</u>	<u>15,048</u>	<u>16,869</u>

BUDGET VARIANCES

\$16,122	Increase in seasonal employees
(30,091)	Due to Attrition
<u>13,969</u>	Economic Adjustments
10,228	TOTAL PERSONNEL SERVICES
1,753	Increase in training and certifications based on staff turnover
1,500	Increased audit & consulting costs based on historical trending
(378)	Other
2,875	TOTAL CONTRACTUAL SERVICES
<u>595</u>	Increased costs of supplies and materials/equipment
595	TOTAL SUPPLIES & MATERIALS
<u>\$13,698</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021	2022	2022	2023	Budget to Budget
	Actual	Budget	Estimated	Budget	Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$456,969	\$548,670	\$548,670	\$578,480	\$29,810
Overtime	434	100	100	100	0
Benefits	169,055	194,555	194,555	174,214	(20,341)
Miscellaneous Benefits	<u>367</u>	<u>140</u>	<u>140</u>	<u>899</u>	<u>759</u>
Subtotal	626,825	743,465	743,465	753,693	10,228
<u>CONTRACTUAL SERVICES</u>					
Utilities	4,076	4,700	4,700	3,094	(1,606)
Postage	3,991	4,000	4,000	4,360	360
Professional Development	12,098	16,487	16,487	18,240	1,753
Audit & Consulting	10,648	8,500	8,500	10,000	1,500
Vehicle & Equipment	<u>6,240</u>	<u>6,200</u>	<u>6,200</u>	<u>7,068</u>	<u>868</u>
Subtotal	37,052	39,887	39,887	42,762	2,875
<u>SUPPLIES & MATERIALS</u>	8,241	12,075	12,075	12,670	595
GRAND TOTAL	<u>\$672,118</u>	<u>\$795,427</u>	<u>\$795,427</u>	<u>\$809,125</u>	<u>\$13,698</u>

DEPARTMENT: PUBLIC WORKS

DIVISION: OPERATIONS

PROGRAM: PARKING FACILITIES

GOAL:

To provide for the operation and maintenance of publicly-owned parking lots and facilities.

OBJECTIVES:

- To assure that all publicly-owned parking lots and facilities are clean, safe, and well lighted.
- To promote efficient use of all facilities through effective enforcement of parking regulations.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Downtown; Infrastructure

PROGRAM ACTIVITY STATEMENT:

The Parking Facilities program provides for the operation and maintenance of 26 parking lots, including the North Parker Drive parking structure, all of which provide parking facilities for 1,833 vehicles. In 2023, the City is budgeting for the addition of maintenance of the future City-owned portion of the Uptown Janesville parking lot in preparation for the Woodman’s Sports and Convention Center (WSCC). The major activities undertaken by this program include sweeping, snow removal, line striping, surface repair, lighting, and facility planning/enforcement.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
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ACTIVITIES:

Parking Facilities

Spaces (#)	1,840	1,867	1,833	1,833
Maintenance (Hours)	540	600	300	600

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
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ELEMENT COST:

Parking Lots	\$46,046	80,691	\$45,112	\$102,288
Parking Structure	<u>75,927</u>	<u>63,240</u>	<u>75,503</u>	<u>68,908</u>
Total	<u>\$121,973</u>	<u>\$143,931</u>	<u>\$120,615</u>	<u>\$171,196</u>

BUDGET VARIANCES

<u>\$3,463</u>	Economic adjustments
3,463	TOTAL PERSONNEL SERVICES
1,151	Increase in utilities based on anticipated rate adjustments
18,000	Increase for WSCC parking lot snow removal and to better reflect fire extinguisher and elevator repair charges at the parking structure
5,064	Increase in vehicle and equipment rates
<u>(413)</u>	Other
23,802	TOTAL CONTRACTUAL SERVICES
<u>0</u>	TOTAL SUPPLIES & MATERIALS
<u>\$27,265</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
PERSONNEL SERVICES					
Wages	\$22,069	\$31,190	\$25,323	\$33,893	\$2,703
Overtime	634	3,000	650	3,000	0
Benefits	<u>8,051</u>	<u>12,712</u>	<u>9,086</u>	<u>13,472</u>	<u>760</u>
Subtotal	30,754	46,902	35,059	50,365	3,463
CONTRACTUAL SERVICES					
Utilities	27,726	25,685	25,685	26,836	1,151
Postage	88	773	350	382	(391)
Insurance	3,770	3,694	3,694	3,672	(22)
Other Contractual Services	20,646	28,300	46,290	46,300	18,000
Vehicle & Equipment	<u>15,074</u>	<u>37,477</u>	<u>8,437</u>	<u>42,541</u>	<u>5,064</u>
Subtotal	67,304	95,929	84,456	119,731	23,802
SUPPLIES & MATERIALS	23,915	1,100	1,100	1,100	<u>0</u>
GRAND TOTAL	<u>\$121,973</u>	<u>\$143,931</u>	<u>\$120,615</u>	<u>\$171,196</u>	<u>\$27,265</u>

DEPARTMENT: PUBLIC WORKS

DIVISION: OPERATIONS

PROGRAM: PUBLIC BUILDINGS

GOAL:

To provide for the operation and maintenance of City-owned buildings.

OBJECTIVES:

- To create a safe and pleasant atmosphere in which to conduct the various operations and activities of City Government.
- To maintain and repair all structures to prevent deterioration and thereby protecting a very sizable City investment.
- To operate the various City buildings with emphasis directed toward energy conservation.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Infrastructure

PROGRAM ACTIVITY STATEMENT:

The Public Buildings program provides for the maintenance and operation of a number of City-owned buildings which are listed below. Approximately 105,700 square feet of building space, excluding the Lincoln Tallman House, is maintained through this budget. The Operations Division performs the routine maintenance and repairs with certain specialty services such as elevator maintenance, janitorial services, etc. being contracted out for most of the buildings. In addition, the City provides a \$45,000 annual subsidy to the Rock County Historical Society (RCHS) for the City-owned Lincoln Tallman House, and also provide \$4,800 annually to RCHS for grounds maintenance.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES (Sq. Ft.):				
City Hall	44,000	44,000	44,000	44,000
City Services Center	14,000	14,000	14,000	14,000
Police Services	23,100	23,100	23,100	23,100
City Storage Building	22,500	22,500	22,500	22,500
Other Buildings	2,100	2,100	2,100	2,100

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
City Hall	\$410,810	\$437,372	\$419,821	\$449,131
City Services Center	58,110	55,985	51,413	60,276
Police Services	141,988	140,958	140,111	146,748
City Storage Building	11,944	12,388	11,862	12,938
Lincoln Tallman House	49,800	49,800	49,800	49,800
Other Buildings	<u>61</u>	<u>374</u>	<u>212</u>	<u>327</u>
Total	<u>\$672,714</u>	<u>\$696,877</u>	<u>\$673,219</u>	<u>\$719,220</u>

BUDGET VARIANCES

\$15,108	Economic adjustments
(1,512)	Due to employee turnover
<u>1,527</u>	Due to attrition
15,123	TOTAL PERSONNEL SERVICES
2,139	Increase in utilities based on Alliant rate increases
205	premium allocation
1,437	Increase in vehicle & equipment rates
<u>9</u>	Other
3,790	TOTAL CONTRACTUAL SERVICES
3,430	TOTAL SUPPLIES & MATERIALS
<u>\$22,343</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$154,574	\$169,478	\$168,356	\$180,478	\$11,000
Overtime	1,825	1,600	1,100	1,600	0
Benefits	<u>69,616</u>	<u>75,648</u>	<u>75,273</u>	<u>79,771</u>	<u>4,123</u>
Subtotal	226,014	246,726	244,729	261,849	15,123
<u>CONTRACTUAL SERVICES</u>					
Utilities	202,031	180,916	170,495	183,055	2,139
Postage	330	841	500	850	9
Professional Development	0	1,400	250	1,400	0
Building Expense	5,167	7,500	5,302	7,500	0
Insurance	20,954	21,266	21,266	21,471	205
Other Contractual Services	171,955	188,575	184,195	188,575	0
Vehicle & Equipment	<u>18,237</u>	<u>16,803</u>	<u>16,157</u>	<u>18,240</u>	<u>1,437</u>
Subtotal	418,674	417,301	398,165	421,091	3,790
<u>SUPPLIES & MATERIALS</u>	28,026	32,850	30,325	36,280	3,430
GRAND TOTAL	<u>\$672,714</u>	<u>\$696,877</u>	<u>\$673,219</u>	<u>\$719,220</u>	<u>\$22,343</u>

DEPARTMENT: PUBLIC WORKS

DIVISION: OPERATIONS

PROGRAM: SNOW REMOVAL

GOAL:

To provide for the clearing and removal of ice and snow from City streets and to thereby assure safe travel throughout the City at all times during the winter season.

OBJECTIVES:

- To plow all City streets within ten hours after cessation of all snowstorms.
- To treat all arterials, collectors, bus routes, hills, and hazardous intersections with chemicals and to achieve bare pavement conditions at these locations.
- To treat bridges, hazardous hills, and a portion of the arterial street network with liquid, anti-icing chemicals prior to certain storm events.
- To remove snow from the downtown area whenever conditions warrant.
- To clear all sidewalks adjacent to publicly-owned land of snow and ice within 72 hours of the cessation of all snowstorms.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Infrastructure; Safe & Health Community

PROGRAM ACTIVITY STATEMENT:

This program, which includes snow plowing, chemical spreading, snow removal, and sidewalk shoveling, is directly dependent on annual winter weather conditions, which can change from year to year, and are largely unpredictable from one given year to the next.

Winter weather conditions vary greatly from one storm to the next and frequently change even during the course of a storm. Therefore, the methods used to deal with varying conditions must change as weather conditions dictate. A full, City-wide plowing operation will normally be implemented when total snowfall accumulation exceeds two to three inches.

Anti-icing is a proactive snow and ice control activity where a liquid chemical is applied to pavement prior to a winter weather event or when frost conditions are expected. The purpose of this program is to reduce the risk of traffic accidents resulting from slick pavement, particularly in frost situations and during minor snow events. This program targets bridges, hills, and sharp curves throughout the City. When possible and conditions warrant, some main and arterial streets are also treated with anti-icing chemical.

The application of de-icing and/or abrasive materials to streets is an important aspect of ice and snow removal operations after accumulation begins and is the primary method of managing arterial and collector streets with minor accumulation snow events. The application of these chemicals early during a winter weather event helps prevent or reduce the bonding of snow and ice to pavement, which makes plowing and obtaining clear pavement easier.

Snow plowing operations can commence at any hour of the day, depending on the duration of the snow event. Twenty single-axle dump trucks with plows typically carry out routine snow plowing activities, along with two graders, six tandem trucks, three end loaders, and two pickup trucks. All of the City's streets are plowed back as close to the curb as possible.

Sidewalk shoveling involves the process of snow removal from over 20 miles of City sidewalks and bridges after a recordable snowfall. Sidewalk shoveling is accomplished with six Operations and Parks employees, utilizing multi-function tractors with a blower/blade and salt spreader, walk-behind snow blowers, and hand shovels. Equipment maintenance ensures that all equipment necessary to effectively remove or control snow is operable when needed.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES:				
Snow Plowing Operations (#)				
City-Wide Operations	9	7	6	8
Partial Operations	12	13	15	12
Chemical Spreading Operations (#)				
City-Wide Operations	4	4	5	5
Partial Operations	10	18	8	18
Freezing Rain Operations (#)	3	1	2	1
Downtown Snow Removal Operations (#)	0	1	1	1
Salt (Tons Used)	3,571	4,320	3,988	4,320
Inches of Snow	35.7	36.0	35.9	36.0

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
Snow Plowing	\$656,051	\$600,265	\$595,740	\$664,063
Chemical Spreading	746,969	675,947	624,236	700,428
Snow Removal	33,220	74,140	34,333	74,540
Sidewalk Shoveling	<u>118,063</u>	<u>120,630</u>	<u>105,294</u>	<u>126,126</u>
Total	<u>\$1,554,304</u>	<u>\$1,470,982</u>	<u>\$1,359,603</u>	<u>\$1,565,157</u>

BUDGET VARIANCES

\$25,694	Economic adjustments
<u>(3,095)</u>	Due to attrition
22,599	TOTAL PERSONNEL SERVICES
(2,100)	Removal of budget for weather forecasting support unexpended since 2018
2,930	Increase for annual brine-making equipment calibration
<u>75,480</u>	Increase in vehicle and equipment rates
76,310	TOTAL CONTRACTUAL SERVICES
<u>(4,734)</u>	Decrease in 2022/2023 State contract salt prices
(4,734)	TOTAL SUPPLIES AND MATERIALS
<u>\$94,175</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$172,300	\$215,257	\$210,912	\$231,498	\$16,241
Overtime	143,093	80,900	78,600	80,900	0
Benefits	<u>121,395</u>	<u>111,664</u>	<u>116,404</u>	<u>118,022</u>	<u>6,358</u>
Subtotal	436,788	407,821	405,916	430,420	22,599
<u>CONTRACTUAL SERVICES</u>					
Professional Development	1,049	1,500	1,000	1,500	0
Utilities	7,514	9,780	9,780	9,780	0
Audit & Consulting	0	2,100	500	0	(2,100)
Other Contractual Services	2,044	1,070	5,300	4,000	2,930
Vehicle & Equipment	<u>766,163</u>	<u>701,097</u>	<u>681,107</u>	<u>776,577</u>	<u>75,480</u>
Subtotal	776,770	715,547	697,687	791,857	76,310
<u>SUPPLIES & MATERIALS</u>					
	340,746	347,614	256,000	342,880	<u>(4,734)</u>
GRAND TOTAL	<u>\$1,554,304</u>	<u>\$1,470,982</u>	<u>\$1,359,603</u>	<u>\$1,565,157</u>	<u>\$94,175</u>

DEPARTMENT: PUBLIC WORKS

DIVISION: OPERATIONS

PROGRAM: STREET MAINTENANCE

GOAL:

To maintain all City roadways in a condition that provides for safe and efficient use by the public.

OBJECTIVES:

- To provide for the maintenance of a high-quality street surface through immediate pothole repair, annually scheduled crack sealing, joint sealing, chip sealing, and resurfacing or reconstruction of paved streets.
- To maintain a smooth and dust-free running surface for gravel streets and alleys.
- To maintain adequate provisions for stormwater run-off through the repair of curb and gutter and maintenance of drainage ditches as needed.
- To repair pedestrian footpaths as required.
- To provide adequate bridge maintenance.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Infrastructure; Safe & Healthy Community

PROGRAM ACTIVITY STATEMENT:

The Street Maintenance program provides for maintenance of nearly 350 miles of paved and approximately 1.5 miles of gravel streets and alleys, dependent upon annual development and construction activities. Unpaved street and alley surfaces are graded and graveled annually to maintain a good driving surface. The street maintenance process includes various maintenance activities to help delay the deterioration process of paved streets, including crack sealing, chip sealing, and patching (potholing) activities. Street surfaces must be periodically restored by resurfacing or reconstruction, typically every 25 to 30 years for bituminous pavements and 45 years for concrete pavements. Maintenance must also be performed on portions of the curb and gutter and pedestrian footpaths not assessed to abutting property owners. This program also provides for the maintenance of 19 bridges, including railing maintenance and repair.

The objectives of this program include:

- All utility ditches will be permanently repaired within one year of utility work completion.
- Annual concrete joint sealing of concrete streets will be conducted.
- Annual crack sealing of bituminous streets will be conducted.
- Pavement ratings from the City wide PASER evaluations will be used to determine if crack sealing is necessary.
- Prior to constructing a new street or resurfacing an existing street, the City will install service laterals and replace obsolete or failed service laterals. Non-connection agreements will be obtained from property owners if service laterals are not installed.
- Potholes will be permanently repaired where such patching is appropriate, based upon projected year of resurfacing, workload, and available manpower.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES:				
Concrete/Bituminous Street Maintenance				
Patch Filling (Tons)	220	210	200	195
Potholes Filled	5,548	8,300	7,500	8,000
Crack Sealing (Centerline Miles)*	4.71	10.0	10.0	8.5
Resurfacing/Reconstruction (Miles)				
Milling/Resurfacing	10.2	9.3	10.1	8.9
Reconstruction	2.5	2.2	3.5	1.9
Shoulder Maintenance				
Miles Affected (10 miles total)	8.0	8.0	8.0	8.0
Gravel Streets				
Miles Affected (1.5 miles total)	1.5	1.5	1.5	1.5

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
Paved Street Maintenance	\$537,280	\$515,717	\$503,960	\$497,504
Bridge Maintenance	14,118	19,914	25,718	31,225
Gravel Shoulder & Street Maintenance	12,281	20,705	17,853	21,086
Median Mowing	<u>118,368</u>	<u>120,256</u>	<u>120,998</u>	<u>127,223</u>
Total	<u>\$682,048</u>	<u>\$676,592</u>	<u>\$668,529</u>	<u>\$677,038</u>

BUDGET VARIANCES

\$20,776	Economic adjustments
(2,814)	Due to attrition
<u>1,599</u>	Increase in seasonal employee expenses
19,561	TOTAL PERSONNEL SERVICES
(19,200)	Redistribution of contracted services to traffic management budget
<u>7,505</u>	Increase in vehicle and equipment rates
(11,695)	TOTAL CONTRACTUAL SERVICES
0	TOTAL SUPPLIES & MATERIALS
0	TRANSFERS
<u>\$7,866</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$187,040	\$198,409	\$197,194	\$211,657	\$13,248
Overtime	1,522	3,300	2,000	3,300	0
Benefits	<u>81,898</u>	<u>81,492</u>	<u>80,941</u>	<u>87,805</u>	<u>6,313</u>
Subtotal	270,460	283,201	280,135	302,762	19,561
<u>CONTRACTUAL SERVICES</u>					
Utilities	0	100	50	100	0
Other Contractual Services	265,615	265,200	274,245	246,000	(19,200)
Vehicle & Equipment	<u>107,080</u>	<u>89,471</u>	<u>87,051</u>	<u>96,976</u>	<u>7,505</u>
Subtotal	372,694	354,771	361,346	343,076	(11,695)
<u>SUPPLIES & MATERIALS</u>					
	38,893	31,200	27,048	31,200	0
<u>TRANSFERS</u>					
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
GRAND TOTAL	<u>\$682,048</u>	<u>\$669,172</u>	<u>\$668,529</u>	<u>\$677,038</u>	<u>\$7,866</u>

The Major Capital Programs budget includes \$1,577,000 borrowing for street rehabilitation and \$102,000 for concrete joint sealing activities.

DEPARTMENT: PUBLIC WORKS

DIVISION: OPERATIONS

PROGRAM: TRAFFIC MANAGEMENT

GOAL:

To promote public safety and ease of travel for pedestrians and vehicles on all City streets.

OBJECTIVES:

- To maintain traffic signs, traffic signals, street painting, and street lighting.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Infrastructure; Safe & Healthy Community

PROGRAM ACTIVITY STATEMENT:

Traffic signs, signals and painting are maintained and installed in a continued effort to meet Federal standards as outlined in the “*Manual on Uniform Traffic Control Devices.*” Most traffic paint requires annual maintenance. Recently reconstructed arterial streets have been painted with an epoxy paint that will last up to five years. Traffic signs are installed and maintained in compliance with federal standards for minimum retro-reflectivity. Traffic signals are currently installed and maintained at 72 signalized intersections where traffic volumes warrant the installation of signals. Streetlights are installed and maintained at intervals of 300 feet on arterial streets and 400 feet on residential streets, including all intersections and dead ends. This budget provides for all electricity used by and all maintenance of “City-owned” lights. The “utility-owned” lights are maintained by two local utilities (Alliant Energy and Rock Electric Coop), and this budget provides for a leased fee for each of them.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES:				
Traffic Signs				
Installed/Repaired (#)	2,290	2,800	2,300	2,500
Traffic Signals				
Intersections (#)	61	62	72	72
Street Painting				
Striping (Feet)	312,000	400,000	321,500	320,000
Street Lighting				
Alliant Utilities Lights (#)	2,114	2,120	2,129	2,143
City Lights (#)	2,621	2,616	2,621	2,637

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
Traffic Signs	\$140,401	\$165,645	\$156,086	\$190,486
Traffic Signals	178,807	173,194	167,857	184,431
Street Painting	77,106	94,006	90,521	115,940
Street Lighting	466,127	537,658	515,405	570,101
Right-of-Way Clearing	<u>112,587</u>	<u>98,624</u>	<u>123,835</u>	<u>105,801</u>
Total	<u>\$975,028</u>	<u>\$1,069,127</u>	<u>\$1,053,704</u>	<u>\$1,166,759</u>

BUDGET VARIANCES

\$35,948	Economic adjustments
5,471	Due to attrition
<u>(1,575)</u>	Decrease in seasonal employee expenses
39,844	TOTAL PERSONNEL SERVICES
27,509	Increase in electricity for street lights based on anticipated rate adjustments
91	Increase in liability, workers' compensation, auto, and property insurance premium allocation
15,000	Reallocation of street maintenance funding for contracted line striping
<u>11,688</u>	Increase in vehicle and equipment rates
54,288	TOTAL CONTRACTUAL SERVICES
<u>3,500</u>	Increase in supplies and materials for technology upgrades
3,500	TOTAL SUPPLIES & MATERIALS
<u>\$97,632</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$217,734	\$240,004	\$244,818	\$269,565	\$29,561
Overtime	13,037	9,500	9,375	9,500	0
Benefits	<u>87,743</u>	<u>124,335</u>	<u>124,987</u>	<u>134,618</u>	<u>10,283</u>
Subtotal	318,513	373,839	379,180	413,683	39,844
<u>CONTRACTUAL SERVICES</u>					
Utilities	423,121	452,234	452,584	479,743	27,509
Professional Development	0	450	450	450	0
Insurance	522	511	511	602	91
Other Contractual Services	0	0	6,076	15,000	15,000
Vehicle & Equipment	<u>115,925</u>	<u>120,885</u>	<u>108,103</u>	<u>132,573</u>	<u>11,688</u>
Subtotal	539,568	574,080	567,724	628,368	54,288
<u>SUPPLIES & MATERIALS</u>	116,947	121,208	106,800	124,708	3,500
GRAND TOTAL	<u>\$975,028</u>	<u>\$1,069,127</u>	<u>\$1,053,704</u>	<u>\$1,166,759</u>	<u>\$97,632</u>

MAJOR CAPITAL PROGRAM:

The Major Capital Projects budget includes borrowing of \$155,000 for completing right-of-way real estate acquisition associated with the safety conversion and signal improvements along West Court Street from Waveland to the Five Points intersection.

DEPARTMENT: PUBLIC WORKS

DIVISION: OPERATIONS

PROGRAM: WEED CONTROL

GOAL:

To maintain public right-of-ways adjacent to publicly-owned land and median areas in a clean, healthy, and aesthetically pleasing state.

OBJECTIVE:

To control the growth of noxious weeds and the unsightly growth of grass by mowing areas throughout the City, typically mowing four times annually, depending on weather conditions, and to maintain City-owned properties/lots located within residential neighborhoods in an aesthetically pleasing manner.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Safe & Healthy Community

PROGRAM ACTIVITY STATEMENT:

The Weed Control program involves cutting, mowing, or spraying of grass and weeds along major arterial streets throughout the City and other public open spaces, including vacant City-owned lots. This program typically begins in May of each year and continues as late as October with the majority of work performed in June, July, and August. City crews maintain 22 acres of roadside terraces and public open spaces, and City-owned property/lot maintenance is contracted out to a property maintenance company through the Neighborhood & Community Services Division. Chemicals are occasionally used in locations where normal mowing activity is difficult.

	2021	2022	2022	2023
	Actual	Budget	Estimated	Budget

ACTIVITIES:

Weed Cutting (Acres)	88	88	88	88
City-Owned Properties/Lots	15	15	15	15

BUDGET VARIANCES

<u>(\$5,583)</u>	Reallocation of staff due to vacancies
(5,583)	TOTAL PERSONNEL SERVICES
1,000	Increase in Neighborhood & Community Services contracted mowing costs
<u>1,648</u>	Increase in vehicle and equipment rates
2,648	TOTAL CONTRACTUAL SERVICES
<u>2,000</u>	Increase in Supplies and Materials
2,000	TOTAL SUPPLIES & MATERIALS
<u>(\$935)</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$8,771	\$25,773	\$12,210	\$20,337	(\$5,436)
Overtime	97	200	100	200	0
Benefits	<u>3,584</u>	<u>8,721</u>	<u>3,928</u>	<u>8,574</u>	(147)
Subtotal	12,452	34,694	16,238	29,111	(5,583)
<u>CONTRACTUAL SERVICES</u>					
Other Contractual Service	8,501	7,000	7,000	8,000	1,000
Vehicle & Equipment	<u>7,884</u>	<u>16,480</u>	<u>11,752</u>	<u>18,128</u>	<u>1,648</u>
Subtotal	16,385	23,480	18,752	26,128	2,648
<u>SUPPLIES & MATERIALS</u>					
	533	2,775	2,500	4,775	2,000
GRAND TOTAL	<u>\$29,370</u>	<u>\$60,949</u>	<u>\$37,490</u>	<u>\$60,014</u>	<u>(\$935)</u>

DEPARTMENT: PUBLIC WORKS

DIVISION: PARKS

GOAL:

To provide safe, clean, functional, and attractive park grounds, buildings, and equipment for all park users.

OBJECTIVES:

- To maintain the turf and landscaped areas for all City parks, street boulevards, public buildings, river walkways and the downtown landscape.
- To maintain park pavilions, restrooms, boat ramps and playground equipment.
- To maintain and provide for the preservation of our natural areas.
- To provide adequate maintenance of surfaced and unsurfaced trails.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Infrastructure; Safe & Healthy Community

PROGRAM ACTIVITY STATEMENT:

The Parks Division is responsible for the maintenance of 64 developed parks within a park system of 2,609 acres. Funding is provided for two supervisory personnel, 16 full-time park maintenance, and seasonal employees. Maintenance of the park system is categorized into a variety of service areas. Grounds Maintenance activities include mowing grass, tree and shrub care, irrigation, weed control, landscape care, litter collection and leaf removal. Building Maintenance activities include daily cleaning of restroom facilities and park pavilions, as well as maintenance to the building structures. Trail activities include sweeping, clearing, mowing, trail signing and maintenance of trail infrastructure. Athletic activities include turf management, maintenance of tennis, volleyball, and basketball courts.

	2021	2022	2022	2023
	Actual	Budget	Estimated	Budget

ACTIVITIES:

Park System

Total Acreage	2,609	2,609	2,609	2,609
Developed Parks (#)	64	64	64	64

Grounds Maintenance

Mowed (Acres)	666	666	666	666
Playgrounds (#)	44	44	44	44

Building Maintenance

Picnic Pavilions (#)	21	21	21	21
Pavilion Reservations (#)	742	750	752	750

Trails

Paved (Miles)	31	31	32.5	32.5
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	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
Administration	\$212,564	\$245,132	\$214,751	\$260,757
Trails	44,980	43,129	43,126	44,176
Athletic Fields	43,997	31,576	33,151	34,011
Grounds Maintenance	1,048,455	1,081,779	1,128,304	1,179,765
Building Maintenance	161,781	171,099	161,952	174,066
Natural Areas	1,218	0	0	0
Forestry	<u>94,342</u>	<u>107,354</u>	<u>98,355</u>	<u>110,703</u>
Total	<u>\$1,607,337</u>	<u>\$1,680,069</u>	<u>\$1,679,639</u>	<u>\$1,803,478</u>

BUDGET VARIANCES

(\$28,386)	Due to attrition
8,470	Increase in seasonal employee expenses
<u>55,242</u>	Economic Adjustments
35,326	TOTAL PERSONNEL SERVICES
5,693	Increase in utilities based on usage and Town Square utility additions
80	Increase in professional development expenses
(177)	Decrease in liability, workers' comp, auto, and property insurance premium
11,636	Increase due to portable toilets provided for overnight parking areas
<u>66,026</u>	Increase in VOM charges
83,258	TOTAL CONTRACTUAL SERVICES
4,825	Increase due to rising costs
<u>4,825</u>	TOTAL SUPPLIES & MATERIALS
<u>\$123,409</u>	Total Increase /(Decrease)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$644,868	\$738,771	\$706,725	\$786,002	\$47,231
Overtime	21,585	14,700	19,325	14,700	0
Benefits	<u>284,163</u>	<u>354,239</u>	<u>338,913</u>	<u>342,456</u>	<u>(11,783)</u>
Subtotal	952,862	1,109,776	1,067,026	1,145,102	35,326
<u>CONTRACTUAL SERVICES</u>					
Utilities	127,361	113,132	114,859	118,825	5,693
Postage	3	130	130	130	0
Professional Development	906	3,100	3,100	3,180	80
Insurance	15,020	17,152	15,019	16,975	(177)
Other Contractual Services	15,226	12,480	22,300	24,116	11,636
Park Contractual	6,577	12,000	12,000	12,000	0
Vehicle & Equipment	<u>350,712</u>	<u>318,974</u>	<u>345,380</u>	<u>385,000</u>	<u>66,026</u>
Subtotal	515,806	476,968	512,788	560,226	83,258
<u>SUPPLIES & MATERIALS</u>					
	138,669	93,325	99,825	98,150	4,825
GRAND TOTAL	<u>\$1,607,337</u>	<u>\$1,680,069</u>	<u>\$1,679,639</u>	<u>\$1,803,478</u>	<u>\$123,409</u>

DEPARTMENT: PUBLIC WORKS

DIVISIONS: PLANNING DIVISION & BUILDING DIVISION

GOAL:

To plan for the orderly development and redevelopment of the City, the efficient provision of municipal services and to ensure that buildings are constructed and maintained in a manner that protects the health, safety, and welfare of the community's residents.

OBJECTIVES:

- To update and implement the policy recommendations of the Comprehensive Plan.
- To provide needed data, analysis, technical and policy guidance so that policy-makers can make informed short-range and long-range community planning decisions.
- To coordinate the functions of the Janesville Area MPO; an area-wide transportation planning organization that implements federal transportation programming requirements necessary to maintain eligibility for federal highway and transit funds.
- To review plans and inspect construction for compliance with State and local building, HVAC, plumbing, energy and electrical codes, zoning ordinance and site plan requirements.
- To ensure that existing dwelling units and commercial structures are maintained in a safe and sanitary condition, in accordance with applicable codes and ordinances.
- To administer and enforce the Wisconsin Administrative Codes and City Ordinances, which guide the use and development of private property in a manner that has been determined to be beneficial to the health, safety, and welfare of the community.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Downtown; Economy; Infrastructure

PROGRAM ACTIVITY STATEMENT:

The Divisions provide planning, building, and development services.

Planning Division

The Planning Division element provides professional services to other divisions, the City Administration, several committees, including the City Council, Plan Commission, Historic Commission, and the general public. These services include base map maintenance, socio-economic/demographic data collection and maintenance and technical support, development and maintenance of neighborhood plans and the review and updating of the zoning code and subdivision regulations. Planning Division is also involved in the Comprehensive Planning Program, which is divided into two sub-programs: the mid-range sub-program, which includes the activities of the Metropolitan Planning Organization (MPO) and other three-year to five-year planning efforts, and the long-range sub-program, which involves the development and maintenance of the City's 20-Year Comprehensive Plan.

Building Division

The Building Division element is responsible for monitoring the construction of new building structures, building alterations and other changes to existing buildings within the community, as well as administering and interpreting the zoning, signage and other development codes related to building and site development. Activities include reviewing electrical and plumbing plans for State plan approval, monitoring, and inspecting all construction, erosion control and periodically re-inspecting completed facilities for changes in use. Staff within this division also serves the Zoning Board of Appeals, Alcohol Licensing Advisory Commission and Historic Commission.

Downtown Development

The Divisions are also heavily engaged in Downtown Development activities, including working with ARISEnow, Downtown Janesville, Inc. and coordinating Downtown improvements and redevelopment initiatives.

Major Activities Undertaken in 2022:

1. Coordinated review and approval of several commercial and industrial projects, land divisions and multi-family housing developments.
2. Awarded grants for development of the Fisher Creek Trail from the Wisconsin Department of Transportation – Transportation Alternatives Program and the Wisconsin Department of Natural Resources 2022 Stewardship Local Assistance Program and Recreational Trails Program.
3. Assisted JTS with ridership shares and planning assistance for Beloit-Janesville Express.
4. Completed 2023-2028 Transportation Improvement Program, 2023 MPO Work Program, and amended the 2022-2027 Transportation Improvement Program.
5. Successfully completed updates to the Housing, Agricultural, Cultural, and Natural resources chapters of the City of Janesville Comprehensive Plan.
6. Completed Triennial Trail User Count and Survey.
7. Coordinated allocation of supplemental road construction funding provided by the Bipartisan Infrastructure Law.
8. Assisted JTS in submitting a grant request to the Wisconsin Department of Transportation Lo-No Emissions Grant Program for an electric bus.
9. Successfully updated Title VI Documentation and Language Assistance Plan for the Janesville Transit System and Janesville Area MPO.
10. Assisted JTS in Completing an update to the Transit Development Plan.

Major Activities to be Undertaken in 2023:

1. Continued Implementation of Economic Development Strategy
2. Continue updates to City of Janesville Comprehensive Plan.
3. Implement Downtown Revitalization Strategy (ARISE).
4. Implement Neighborhood Development Strategy, Subdivision and Zoning Ordinance Updates as needed.
5. Provide on-going assistance to WisDOT for major transportation project improvements.
6. Prepare grant applications under State and Federal funding programs for Downtown Riverfront improvements and trail extensions.
7. Coordinate redevelopment activities for Centennial Industrial Park.
8. Update Sign Code.
9. Continue to promote and diversify housing and residential development activity in the community.
10. Conduct biennial Parking Study for Downtown Janesville.
11. Begin update to the City of Janesville Parks & Open Space Plan.

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
ACTIVITIES:				
Building Division (#)				
Construction				
Complaints	55	75	40	50
Other Variances	4	6	2	6
New Residential				
Permits	714	500	570	500
Inspections	1,303	1,500	1,300	1,500
Existing Residential				
Permits	2,457	2,000	2,000	2,000
Inspections	2,747	2,000	2,500	2,000
New Commercial				
Permits	105	90	100	80
Inspections	1,097	900	900	900
Existing Commercial				
Permits (including all plan review)	764	1,000	760	900
Inspections	1,578	1,700	1,700	1,700
Development Services (#)				
Signs				
Complaints	3	3	4	3
Permits	282	200	275	200
Variances	2	2	2	2
Inspections	50	20	35	25
Site Plans/Zoning				
Permits	56	70	60	65
Inspections	159	60	120	75
Total				
Complaints	58	78	44	53
Permits	4,378	3,860	3,765	3,745
Variances	6	8	4	8
Inspections	6,934	6,180	6,555	6,200
Planning Division (Hours)				
Administration	1,300	1,000	1,000	1,000
Planning Services	2,300	2,000	2,000	2,000
Current Planning	2,500	2,500	2,500	2,500
Comprehensive Planning	<u>3,000</u>	<u>3,600</u>	<u>3,600</u>	<u>3,600</u>
Total Hours	<u>9,100</u>	<u>9,100</u>	<u>9,100</u>	<u>9,100</u>

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
Building Division	\$895,504	\$876,985	\$895,734	\$922,630
Planning Division	<u>309,662</u>	<u>338,485</u>	<u>323,937</u>	<u>361,749</u>
Total	<u>\$1,205,167</u>	<u>\$1,215,470</u>	<u>\$1,219,671</u>	<u>\$1,284,379</u>

BUDGET VARIANCES

<u>\$35,464</u>	Economic adjustments
35,464	TOTAL PERSONNEL SERVICES
1,931	VOM increase
<u>31,514</u>	Phone, postage & additional monies for Adobe License Subscriptions (Building)
33,445	TOTAL CONTRACTUAL SERVICES
<u>\$68,909</u>	TOTAL INCREASE / (DECREASE)

DEPARTMENT: NEIGHBORHOOD & COMMUNITY SERVICES

DIVISION: HOUSING SERVICES

PROGRAM: PROPERTY MAINTENANCE

GOAL:

To ensure that residential buildings and property is maintained in a manner that protects the health, safety and welfare of the community's residents.

OBJECTIVES:

- To ensure that existing dwelling units are maintained in a safe and sanitary condition, in accordance with applicable codes and ordinances.
- To administer and enforce the Wisconsin Administrative Codes and City Ordinances, which guide the use and development of private property in a manner that has been determined to be beneficial to the health, safety and welfare of the community.
- To reduce risk to public health, safety, prosperity, and general welfare.
- To reduce public and private nuisances and potential fire hazards.
- To promote neighborhood stability and occupancy by preserving the condition and appearance of properties.
- To maintain property values and assessments.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Safe & Healthy Community

PROGRAM ACTIVITY STATEMENT:

The division's highest priority is responding to health and safety issues. Each complaint requires an investigation or inspection, written report, re-inspection and follow-up. In some cases, violations may result in the issuance of a re-inspection fee, nuisance abatement, the issuance of citations, legal proceedings and/or the issuance of Raze or Repair Orders. In addition, the division is responsible for enforcing the zoning code, the vacant building ordinance as well as other city codes pertaining to the condition and use of private property.

	2021	2022	2022	2023
	Actual	Budget	Estimated	Budget
ACTIVITIES:				
City Code (#)				
Housing-Related				
Violations	308	330	300	400
Inspections	571	950	980	1,100
Nuisance				
Violations	262	350	400	450
Inspections	1,068	1,200	900	1,350
Zoning				
Violations	65	100	70	125
Inspections	214	250	130	275
Total				
Violations	635	780	770	975
Inspections	1,853	2,400	2,010	2,725

BUDGET VARIANCES

\$15,127	Economic Adjustments
<u>4,611</u>	Due to attrition
19,738	TOTAL PERSONNEL SERVICES
(21,200)	Weights & Measures Moved to Clerk Treasurer Budget
779	Increase in VOM
<u>55</u>	Other
(20,366)	TOTAL CONTRACTUAL SERVICES
<u>300</u>	
300	TOTAL SUPPLIES & MATERIAL
<u>0</u>	
0	TOTAL CAPITAL OUTLAY
<u>(\$328)</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$125,828	\$191,632	\$170,817	\$208,552	\$16,920
Benefits	<u>69,422</u>	<u>89,983</u>	<u>80,615</u>	<u>92,801</u>	<u>2,818</u>
Subtotal	195,250	281,615	251,432	301,353	19,738
<u>CONTRACTUAL SERVICES</u>					
Utilities	213	300	300	300	0
Postage	3,682	1,365	1,350	1,420	55
Professional Development	2,262	615	709	615	0
Audit & Consulting	21,200	21,200	21,200	0	(21,200)
Other Contractual Services	0	0	0	0	0
Vehicle & Equipment	<u>7,776</u>	<u>7,787</u>	<u>7,787</u>	<u>8,566</u>	<u>779</u>
Subtotal	35,133	31,267	31,346	10,901	(20,366)
<u>SUPPLIES & MATERIALS</u>	374	1,500	1,512	1,800	300
<u>CAPITAL OUTLAY</u>	<u>0</u>	<u>0</u>	<u>680</u>	<u>0</u>	0
GRAND TOTAL	<u>\$230,757</u>	<u>\$314,382</u>	<u>\$284,970</u>	<u>\$314,054</u>	<u>(\$328)</u>

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	
REVENUES:	<u>\$ 109,688</u>	<u>\$ 75,000</u>	<u>\$ 137,000</u>	<u>\$ 97,000</u>	<u>\$22,000</u>

REVENUE COMMENT: This budget includes re-inspection fees that are assessed to property owners who do not comply with Orders to Correct within the compliance timeline. This fee is intended as a cost recovery item for Property Maintenance Inspection time. In addition, Vacant Building Registration Program fees are included.

DEPARTMENT: NEIGHBORHOOD & COMMUNITY SERVICES

DIVISION: RECREATION

GOAL:

To implement a program of services, activities and facilities that effectively provides recreational and leisure opportunities for the community that contribute to wellness and quality of life.

OBJECTIVES:

- To provide leisure opportunities for adults, youth, teens, seniors, and families to participate in activities such as organized sports, aquatics, ice skating, special events, Senior Center, enrichment, outdoor programming and instructional programming.
- To provide summer camp opportunities that introduce youth to a host of recreational activities and to assist families in finding quality daycare alternatives.
- To offer programs and teach basic and aquatic lifesaving skills, which will encourage participants to utilize existing recreational facilities provided by the City.
- To offer sports and fitness opportunities for individuals of all ages that aid in quality of life.
- To develop and facilitate programs, events and activities that will stimulate socialization, environmental awareness, encourage family participation, and community enjoyment.
- To conduct general administrative activities, including personnel management, facility management, promotion of programs and services, purchasing and budget management, public event approvals, special projects, and evaluation of operations.
- To operate activities for youth, adult, seniors, aquatics, and ice skating at a minimum 50% operating ratio overall. The 2023 budget includes an overall operating ratio goal of 58%.

RELATES TO STRATEGIC PLAN: Strategic Goals – Safe & Healthy Community

PROGRAM ACTIVITY STATEMENT:

The Recreation Division consists of Administration, Senior Center, Ice Arena, Aquatics, Youth, and Adult Recreation Programming. Recreation provides a variety of seasonal and year-round activities and facilities for youth, adults, and seniors with an emphasis on quality of life, wellness, play, personal enrichment, instruction, education, socialization, entertainment, athletics, aquatics, and ice skating. Activities include sports leagues, sports instruction, enrichment programs, day camps, middle school recreation nights, swim lessons, hockey, figure skating, family special events, community programming, concerts, fitness, teen programming, and older adult programming. The Recreation Division also provides support for pavilion rentals, public special event management, tournament coordination, and equipment rentals, along with general Division office management. The Recreation Division employs seven full-time professional staff supervising all facilities and programs. Staffing also includes approximately 125 part-time/seasonal employees. Activities and services take place in the schools, parks, Dawson Softball Complex, Rockport Pool, Palmer Pool, Riverside Splash Pad, Lions Beach, Ice Arena, and the Senior Center. Maintenance of these facilities is provided by the Parks and/or Tech Services Divisions and is charged to the Recreation programs/facilities. The Recreation Division actively seeks out partnerships, sponsorships, donations, and the use of shared resources.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
PERFORMANCE MEASURES:				
Senior Center				
Participants (#)	11,447	45,000	23,932	36,000
Subsidy per Participant	\$17.05	\$3.94	\$7.16	\$5.29
Operating Ratio	13.6%	33.1%	28.3%	31.6%
Adult & Family				
Participants (#)	39,849	47,000	44,130	47,000
Subsidy per Participant	\$2.40	\$1.71	\$2.19	\$2.08
Operating Ratio	60.1%	71.6%	63.3%	68.3%
Youth				
Participants (#)	8,140	20,000	16,327	20,000
Subsidy per Participant	\$16.16	\$5.12	\$7.77	\$6.34
Operating Ratio	36.5%	58.6%	45.0%	53.8%
Aquatics				
Participants (#)	38,656	55,000	43,097	55,000
Subsidy per Participant	\$4.56	\$3.27	\$4.86	\$3.62
Operating Ratio	19.3%	33.5%	18.3%	33.1%
Ice Arena				
Participants (#)	71,974	110,000	79,927	100,000
Subsidy per Participant	\$0.41	\$0.27	\$0.60	\$0.47
Operating Ratio	91.1%	91.9%	86.8%	88.0%

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
Senior Center	\$225,881	\$265,462	\$238,764	\$278,368
Adult and Family Recreation	239,898	283,393	264,116	309,122
Youth	207,234	247,474	230,589	274,759
Aquatics	218,130	270,128	256,414	297,589
Ice Skating Center	<u>330,466</u>	<u>367,829</u>	<u>365,330</u>	<u>393,321</u>
Total	<u>\$1,221,608</u>	<u>\$1,434,286</u>	<u>\$1,355,213</u>	<u>\$1,553,159</u>

BUDGET VARIANCES

\$7,725	Addition of Intern
9,954	Projected turnover
35,475	Due to attrition
<u>47,434</u>	Economic adjustments
100,588	TOTAL PERSONNEL SERVICES
15,036	Increase in utilities based on usage and estimated utility rate increases for 2023
599	Increased due to more lifeguards needing certification and re-certification training
(3,250)	Decrease in other contractual due to historical trends. Reallocated funds to supplies & materials where needed
3,231	VOM-Vehical and Operations Maintenance Rate increases
<u>764</u>	Other
16,380	TOTAL CONTRACTUAL SERVICES
<u>1,905</u>	Increase in supplies due to historic supply useage offset by decrease in other-contractual
1,905	TOTAL SUPPLIES & MATERIALS
<u>\$118,873</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021	2022	2022	2023	Budget to Budget
	Actual	Budget	Estimated	Budget	Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$609,678	\$703,473	\$649,072	\$775,782	\$72,309
Overtime	2,183	5,350	3,106	5,350	0
Benefits	<u>178,103</u>	<u>207,149</u>	<u>196,710</u>	<u>235,428</u>	<u>28,279</u>
Subtotal	789,964	915,972	848,888	1,016,560	100,588
<u>CONTRACTUAL SERVICES</u>					
Utilities	172,231	184,417	189,467	199,453	15,036
Postage	1,754	1,800	1,788	1,850	50
Professional Development	3,796	7,719	7,930	8,318	599
Building Expense	26,372	31,300	32,314	31,200	(100)
Insurance	9,602	9,764	9,764	9,708	(56)
Computer Maintenance	3,037	2,376	2,616	2,616	240
Other Contractual Services	58,755	98,372	84,219	95,122	(3,250)
Concessions	15,955	25,000	20,388	25,000	0
Advertising	15,323	17,050	17,526	17,550	500
Licenses	4,649	7,135	6,000	7,265	130
Vehicle & Equipment	<u>32,832</u>	<u>43,181</u>	<u>43,965</u>	<u>46,412</u>	<u>3,231</u>
Subtotal	344,305	428,114	415,977	444,494	16,380
<u>SUPPLIES & MATERIALS</u>	87,339	90,200	90,348	92,105	1,905
GRAND TOTAL	<u>\$1,221,608</u>	<u>\$1,434,286</u>	<u>\$1,355,213</u>	<u>\$1,553,159</u>	<u>\$118,873</u>

REVENUE COMMENT:

Revenues are realized through participant fees based on program and event charges, daily admissions, season pass sales, membership fees, concessions, sponsorships, and facility rentals.

The 2023 revenue budget includes several program fee increases as outlined in the comprehensive fee review conducted in 2022. The 2023 revenue budget increases by \$27,245 from the 2022 budget. The revenue budget factors in fee increases as well as continued optimism in programming returning to pre-COVID levels.

The Senior Center revenue category increases remains the same. The Senior Center has been steadily increasing memberships and program participation upon re-opening from the COVID-19 closure. Seniors have been cautious about their return to in person gatherings in 2022, but attendance continues to grow back to pre-COVID numbers. Additionally, there have been a significant number of individuals seeking new membership. New programming staff set to be on board for 2023 will allow for fresh ideas for programming and revenue generation. This category includes facility rentals, trips, programming, membership fee and other.

The Adult & Family Recreation revenue category increases by \$8,265. Pavilion rental is increased to reflect fee increases. Permits and Equipment rental is decreased to reflect historic actuals (\$1,000). Family Programming increases due to historic actuals (\$2,000). Brochure advertisements increases due to increased advertisements (\$500). Volleyball revenue increases due to fee increases and trends (\$500). Adult Softball revenue increases due to fee increases and historic actuals (\$995). Basketball increases due to increase in number of leagues (\$3,770). This category includes equipment rental, permits, public event fees, vending machines, concession stands, family special events, ads in Recreation guide/brochure, pavilion rentals, adult sports leagues, and general field reservations.

The Youth revenue category increases by \$2,880. Tot Lot decreases by (\$1,000) due to a reduction in a week and historic actuals. Kids Count Camp increases by (\$12,500) due to fee increases and assumption in continued increase in participants. Ticket Flow through increases by (\$700) due to increased WPRA ticket sales. Youth Sports increases slightly due to fee increases (\$180). Rec Nites decreases due to a reduction in number of Rec Nites and historic actual of recent attendance (\$9,500). This category includes discount attraction tickets, day camps, one day fun days, Rec Nites, partnership programs, and youth sports.

The Aquatics revenue category increases by \$7,900. Facility rental increases by (\$1,200) due to fee increases. Rockport Pool increases due to fee increase and assumption pool will be open additional days in 2023 (\$5,000). Palmer Wading Pool increases due to season pass fee increase and assumption pool will be open additional days in 2023 (\$1,500). Lap swim increases due to anticipation to hopefully re introduce program in 2023 (\$200). This category includes Rockport Pool admissions, private rentals, programming, season passes and swim lessons, as well as Palmer Pool admissions and season passes, and indoor lap swim daily fees and passes.

The Ice Arena revenue category increases by \$8,200. The budget includes increases in projected revenue in Public Skate (\$3,000) based off historical trends. Programming increases by (\$500) due to the likelihood of more birthday parties returning. Ice Rental increases due to increase in fees (\$3,000). Figure skating increases due to increase in fees (\$1,700). (This category includes public skate, programming, hockey, ice rentals, figure skating, concessions contract, and limited pro shop.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
REVENUE:				
Senior Center	\$30,737	\$88,000	\$67,500	\$88,000
Adult and Family Recreation	144,119	203,000	167,300	211,265
Youth	75,704	145,000	103,700	147,880
Aquatics	42,011	90,500	47,000	98,400
Ice Skating Center	<u>301,149</u>	<u>338,000</u>	<u>317,000</u>	<u>346,200</u>
Total	<u>\$593,719</u>	<u>\$864,500</u>	<u>\$702,500</u>	<u>\$891,745</u>

DEPARTMENT: NEIGHBORHOOD & COMMUNITY SERVICES

DIVISION: TRANSIT

GOAL:

To promote and provide a reliable, cost effective public transit system oriented to the needs of senior citizens, persons with disabilities, students, major employment, and business centers.

OBJECTIVES:

- To serve the greatest number of people to the greatest extent possible with available resources.
- To continually evaluate all aspects of operation in order to improve both its efficiency and effectiveness.
- To provide a preventive maintenance program that keeps 15 of 17 buses available for service at all times.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Safe & Healthy Community

PROGRAM ACTIVITY STATEMENT:

The Transit program includes six elements: General Administration, Maintenance, Regular Service, Tripper Service, Paratransit Service, and Night Service.

General Administration

General Administration includes all of the activities and functions to supervise and control the operating and maintenance divisions. It also provides for the management of Federal and State Transit grants and related requirements, marketing and public information and management of capital projects.

Maintenance

Maintenance is centered on a strong preventative maintenance program designed to maximize equipment utilization and availability, preserving the City's investment in Transit vehicles and fixed facilities. This includes maintenance of the bus fleet ranging in age from 0 to 16 years, service and support vehicles, Transit Services Center, Downtown Transfer Center, passenger shelters, benches, and bus stop signs throughout the community.

Regular Service

Regular Service includes seven regular year-round routes, including the route between Janesville and Beloit; and the personnel required to operate them for 306 service days. Regular Service is budgeted to maintain current service levels.

Tripper Service

Tripper Service provides extra bus service to supplement Regular Service during hours of peak demand and serves special transportation needs that cannot be adequately addressed by Regular Service. Tripper Service operates on published schedules and is open to the public at all times. The level of service provided by this element fluctuates with demonstrated demand.

Paratransit Service

Paratransit Service meets the requirements of the Americans with Disabilities Act to provide service to individuals with disabilities who cannot utilize the fixed route bus service. JTS contracts for paratransit services.

Night Service

Night Service includes three bus routes that operate for four hours on 254 weekday evenings.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES:				
General Administration (Hours)	9,152	9,152	9,152	9,152
Maintenance (Hours)	13,494	13,494	13,494	13,808
Regular Service				
Mileage	393,191	395,532	371,553	370,223
Hours	25,354	25,415	25,241	25,155
Ridership - Paid Fares	183,658	222,268	220,000	250,000
Ridership - Free Fares	1,998	4,500	2,500	3,000
Ridership - Transfers	55,027	71,000	65,000	70,000
Tripper Service				
Mileage	26,224	29,502	27,863	29,502
Hours	2,330	2,655	2,507	2,655
Ridership - Paid Fares	22,440	40,000	39,000	42,000
Ridership - Free Fares	14	40	40	50
Ridership - Transfers	2,839	7,000	4,000	5,000
Night Service				
Mileage	43,801	43,801	43,459	43,288
Hours	3,264	3,264	3,264	3,264
Ridership - Paid Fares	11,289	15,000	23,000	25,000
Ridership - Free Fares	106	300	800	1,000
Ridership - Transfers	2,927	3,565	4,000	5,000
Paratransit Service				
Hours	1,172	1,789	1,896	1,968
Ridership - Paid Fares	4,625	6,388	6,740	7,000
Total Services:				
Ridership - Paid Fares	217,387	283,656	288,740	324,000
Ridership - Free Fares	2,118	4,840	3,340	4,050
Ridership - Transfers	60,793	81,565	73,000	80,000
Ridership - Total Unlinked Passenger Trips	280,298	370,061	365,080	408,050

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
General Administration	\$1,017,787	\$1,002,213	\$1,054,270	\$1,071,034
Maintenance	1,105,125	1,083,406	1,099,137	1,119,167
Regular Service	1,255,599	1,383,501	1,174,996	1,478,713
Tripper Service	97,268	129,722	119,669	140,788
Paratransit Service	53,545	121,117	121,100	133,070
Night Service	<u>141,180</u>	<u>153,561</u>	<u>129,420</u>	<u>166,825</u>
Subtotal - Operating	3,670,504	3,873,520	3,698,592	4,109,597
Capital	<u>315,374</u>	<u>2,733,701</u>	<u>2,273,349</u>	<u>40,000</u>
Total	<u>\$3,985,878</u>	<u>\$6,607,221</u>	<u>\$5,971,941</u>	<u>\$4,149,597</u>

GENERAL FUND IMPACT:

The total Local Operating Assistance from the General Fund equals \$833,981. This is a decrease of \$114 or -0.01% compared to 2022. The decrease in General Fund subsidy is made possible due to the availability of federal Coronavirus Aid, Relief, and Economic Security (CARES) Act grant funds and federal American Rescue Plan (ARP) grant funds apportioned to the Janesville Transit System (JTS) as part of the federal government's response to the COVID-19 pandemic; and improved federal and state operating assistance.

BUDGET VARIANCES

\$13,198	Increase in retiree health insurance
<u>148,953</u>	Economic adjustments
162,151	TOTAL PERSONNEL SERVICES
31,116	Increase for utility rate adjustments
12,133	Increase in insurance premium allocations
(509)	Reduction in computer services due to allocation adjustment
12,278	Increase in other contractual services due to paratransit contractual per ride cost and expected ridership increase offset by paratransit agency fare revenue (\$53,288).
2,831	Increase in VOM rate adjustments
<u>55</u>	Other
57,904	TOTAL CONTRACTUAL SERVICES
<u>16,022</u>	Increase in fuel costs
16,022	TOTAL SUPPLIES AND MATERIALS
<u>\$236,077</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$1,564,013	\$1,804,928	\$1,521,708	\$1,902,395	\$97,467
Overtime	339,232	212,074	310,091	222,678	10,604
Benefits	716,482	744,793	648,809	798,112	53,319
Miscellaneous Benefits	<u>3,315</u>	<u>0</u>	<u>3,191</u>	<u>761</u>	<u>761</u>
Subtotal	2,623,042	2,761,795	2,483,799	2,923,946	162,151
<u>CONTRACTUAL SERVICES</u>					
Utilities	133,658	135,224	161,000	166,340	31,116
Postage	142	200	150	200	0
Professional Development	6,980	11,075	12,700	11,075	0
Audit & Consulting	123,042	46,920	100,000	47,130	210
Building Expense	70,748	54,474	54,000	54,319	(155)
Insurance	121,849	140,564	140,000	152,697	12,133
Uniform and Tool	11,287	14,978	12,450	14,978	0
Computer Services	72,645	62,988	65,000	62,479	(509)
Other Contractual Services	59,210	211,458	195,441	223,736	12,278
Recruitment/Physicals	346	932	930	932	0
Advertising/Promotions	13,520	19,732	10,000	19,732	0
Vehicle Oper/Maintenance	<u>49,750</u>	<u>27,375</u>	<u>40,222</u>	<u>30,206</u>	<u>2,831</u>
Subtotal	663,177	725,920	791,893	783,824	57,904
<u>SUPPLIES & MATERIALS</u>					
Total Operations and Maintenance	3,670,504	3,873,520	3,698,592	4,109,597	236,077
<u>CAPITAL OUTLAY</u>					
Subtotal	<u>\$3,985,878</u>	<u>\$6,607,221</u>	<u>\$5,971,941</u>	<u>\$4,149,597</u>	<u>(\$2,457,624)</u>
Depreciation	<u>797,390</u>	<u>997,350</u>	<u>959,771</u>	<u>980,056</u>	(17,294)
GRAND TOTAL	<u>\$4,783,268</u>	<u>\$7,604,571</u>	<u>\$6,931,712</u>	<u>\$5,129,653</u>	<u>(\$2,474,918)</u>

CAPITAL ASSISTANCE:

Federal Assistance is expected to cover \$40,000 for replacement of a support vehicle, with the local share being \$0.

	<u>Total Cost</u>	<u>Local Share</u>	<u>Federal Share</u>
Replace Support Vehicle (CARES Act Grant)	\$40,000	\$0	\$40,000
Total	<u>\$40,000</u>	<u>\$0</u>	<u>\$40,000</u>

REVENUE COMMENT:

Transit System revenue is divided into three major categories: Operating Revenue, Operating Assistance and Capital Assistance. Operating Revenue is composed of passenger fares, revenue from the sale of advertising on buses and miscellaneous revenue. Operating Assistance is a combination of Federal, State and Local Operating Assistance; including payments from the governmental and private sector sponsors of the regional transit service to Beloit, WI. Capital Assistance includes Federal Capital Grants and Local Matching Funds.

OPERATING REVENUE:

Due to a fare reduction on January 1, 2018 and economic difficulties stemming from the COVID-19 pandemic, JTS does not recommend any changes to fares for 2023, except for implementing the 2023 paratransit services agency fare to mirror the annual contracted rate. Agency fare adjustments for 2021 – 2023 were approved by the Council in November 2020.

Actual paid fare ridership was 217,387 in 2021 and is projected to be 288,740 in 2022. Paid fare ridership is expected to be 324,000 in 2023 and represents a 14% increase in ridership, as JTS continues to bounce back from the ridership decreases experienced related to the COVID-19 pandemic.

The 2023 farebox revenue estimate is \$341,737. In addition to farebox revenue, the Transit System is projected to earn \$29,000 from on-bus advertising revenue, and \$16,638 in miscellaneous revenue. A total of \$64,341 in the form of the local funding contributed by the sponsors of the Beloit-Janesville Express service is projected. In addition, the City of Beloit, City of Janesville and Rock County are each providing subsidy to the Beloit-Janesville Express as a means to continue current service levels using federal ARP funds.

The Transit System will continue to engage in those marketing and public information efforts possible within budgetary restrictions to stimulate ridership and farebox revenue to attract additional customers and increase operating revenue.

OPERATING ASSISTANCE:

During 2023, the Wisconsin Department of Transportation Operating Assistance is expected to be approximately 20.33%, a 1.12% decrease of the percentage of expenses that was budgeted for award in 2022. State Operating Assistance is expected to total \$835,000, a \$4,100 or 0.49% increase from the 2022 estimated state funding. This budget also includes a Paratransit Operating grant that is expected to total \$41,000.

Federal Transit Operating Assistance is expected to amount to approximately 35.61% of operating expenses, a 5.48% increase of the percentage of expenses that was budgeted for award in 2022. Total Federal Operating Assistance is expected to be \$1,463,000.

Combined state and federal assistance are expected to total 55.94 % of operating expenses, a 4.36% increase of the percentage of expenses that was budgeted for award in 2022. This increase is primarily attributed to an increase in federal funds made available to transit agencies through the passage of the Bipartisan Infrastructure Law (BIL).

This budget includes CARES Act funds for operations in the amount of \$140,500. This budget also includes federal ARP funds in the amount of \$344,400 to offset the BJE subsidy (\$50,000); reduced fare token program (\$4,200) and general operating assistance. These funds do not require a local match and were awarded to Janesville Transit System as part of the federal government's responses to the COVID-19 pandemic.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
REVENUES:				
Operating Revenue				
Fares	\$267,938	\$314,724	\$324,260	\$341,737
Advertising	40,555	29,000	29,000	29,000
Beloit-Janesville Express Sponsorship	98,433	66,001	66,001	64,341
Miscellaneous	<u>23,606</u>	<u>15,000</u>	<u>12,000</u>	<u>16,638</u>
Subtotal	430,532	424,725	431,261	451,716
Operating Assistance				
Local Assistance	854,310	834,095	650,913	833,981
State Paratransit Operations	40,018	40,000	41,874	41,000
State Assistance	808,772	830,900	835,344	835,000
Federal Operating	1,135,979	1,167,100	1,263,000	1,463,000
Federal CARES Grant	400,900	510,500	410,000	140,500
Federal ARP Grant	<u>0</u>	<u>66,200</u>	<u>66,200</u>	<u>344,400</u>
Subtotal	3,239,979	3,448,795	3,267,331	3,657,881
Capital Assistance				
Local Capital	103,101	200,000	178,510	0
Federal CARES Grant	0	1,605,701	1,380,801	40,000
Federal Capital	<u>212,267</u>	<u>928,000</u>	<u>714,038</u>	<u>0</u>
Subtotal	315,368	2,733,701	2,273,349	40,000
Total	<u>\$3,985,878</u>	<u>\$6,607,221</u>	<u>\$5,971,941</u>	<u>\$4,149,597</u>

DEPARTMENT: PUBLIC WORKS

DIVISION: STORMWATER UTILITY

GOAL:

To provide a stormwater drainage system with adequate capacity to accommodate major storms while maintaining the quality of stormwater discharged into receiving streams and rivers.

OBJECTIVES:

- To provide routine maintenance of storm sewers, catch basins, curb & gutters, greenbelts, and detention/retention basins.
- To sweep the streets in the downtown area seven times annually and residential areas five times annually.
- To effectively manage stormwater to assure compliance with Federal and State regulations.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Infrastructure

PROGRAM ACTIVITY STATEMENT:

The Stormwater Utility was adopted in 2003. It provides for the collection and conveyance of stormwater within the City through the use of public streets, catch basins, storm sewers, detention/retention basins and greenbelts. The system is comprised of over 161 miles of storm sewers, 15 miles of drainage ways (including greenbelts) and 27 detention/retention basins. The Utility serves all properties within the City and the cost of operation and maintenance is supported through user fees, which are due and payable quarterly on the Janesville Municipal Utilities Bill.

The leaf collection effort begins the first or second week in November and continues for two weeks. Accordingly, all citizens must rake their leaves to the curb prior to leaf collection. The intensive leaf collection effort is a highly visible activity, which requires a great deal of coordination and public information.

This program provides for five sweeping cycles in residential areas with the first and last cycles involving the most intensive effort. The first cycle removes the accumulated debris from the winter and the last cycle follows leaf collection. In addition, catch basins and storm sewers are cleaned routinely and repairs to the collection system are performed as needed. This program also includes maintenance and erosion control activities for the greenbelt system and detention/retention basins.

The City is required to control the quality and quantity of stormwater runoff in accordance with Federal and State requirements. Compliance with the City's erosion control ordinance will require the review and monitoring of stormwater runoff of new developments during construction. In addition, development plans are reviewed for post construction compliance with the City's Stormwater Management Ordinance.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES:				
<u>Leaf Collection</u>				
Miles	227	227	227	227
<u>Street Sweeping</u>				
Curb (Miles)	6,627	8,000	7,125	9,142
Residential Cycles (#)	5	5	5	5
Downtown Cycles (#)	7	7	7	8
<u>Storm Sewer Maintenance</u>				
Storm Sewer Cleaning (Feet)	20,698	20,000	26,350	22,000
Catch Basin Cleaning (#)	1,052	700	1,290	1,000
	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
Base Component				
EPA Permit Compliance	\$50,341	\$40,332	\$40,332	\$77,267
Administration	<u>545,227</u>	<u>640,733</u>	<u>621,278</u>	<u>731,203</u>
Subtotal	595,569	681,065	661,610	808,470
Operations				
Street Cleaning	554,796	620,265	601,693	670,022
Storm Sewer Maintenance	1,924,872	2,477,242	2,227,325	2,658,493
Curb & Gutter Replacement	876,000	2,854,000	2,200,000	3,144,692
Greenbelt/Drainageway Maintenance	315,349	390,404	412,307	402,794
Flood Control/Response	<u>50</u>	<u>0</u>	<u>0</u>	<u>0</u>
Subtotal	3,671,067	6,341,911	5,441,325	6,876,001
Debt Service	<u>565,841</u>	<u>579,613</u>	<u>579,613</u>	<u>605,571</u>
Total	<u>\$4,832,476</u>	<u>\$7,602,589</u>	<u>\$6,682,548</u>	<u>\$8,290,042</u>

BUDGET VARIANCES

(\$1,741)	Projected turnover
76,629	Attrition
<u>127,272</u>	Economic Adjustments
202,160	TOTAL PERSONNEL SERVICES
550	Training
100	Audit & Consulting
(3,829)	Decrease in Insurance Premiums
1,946	Building Rental
28,862	Increase in Computer Maintenance due to GIS software
350,500	Increase in other contractual services for street rehab program
<u>43,006</u>	Increase in VOM usage and charges
421,135	TOTAL CONTRACTUAL SERVICES
12,700	TOTAL SUPPLIES & MATERIALS
<u>\$635,995</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$766,025	\$862,978	\$901,426	\$996,902	\$133,924
Overtime	15,613	36,200	25,181	36,200	
Benefits	<u>339,851</u>	<u>354,696</u>	<u>359,909</u>	<u>422,932</u>	<u>68,236</u>
Subtotal	1,121,490	1,253,874	1,286,516	1,456,034	202,160
<u>CONTRACTUAL SERVICES</u>					
Professional Development	697	1,050	1,050	1,600	550
Audit & Consulting	3,833	3,310	3,310	3,410	100
Insurance	16,508	18,738	18,738	14,909	(3,829)
Building Rental	14,531	14,752	14,752	16,698	1,946
Computer Maintenance	41,459	76,457	76,457	105,319	28,862
Other Contractual Services	2,453,948	4,914,985	4,016,085	5,265,485	350,500
Licenses	13,000	13,000	13,000	13,000	0
Vehicle & Equipment	<u>481,938</u>	<u>631,610</u>	<u>579,327</u>	<u>674,616</u>	<u>43,006</u>
Subtotal	3,025,915	5,673,902	4,722,719	6,095,037	421,135
<u>SUPPLIES & MATERIALS</u>					
	117,733	90,700	93,700	103,400	12,700
Total Operations and Maintenance	4,265,138	7,018,476	6,102,935	7,654,471	635,995
Principal	505,000	505,000	505,000	541,250	36,250
Interest Expense	76,669	74,613	74,613	64,321	(10,292)
Debt Issuance Expense	(15,828)	0	0	0	0
Capital	<u>1,498</u>	<u>4,500</u>	<u>0</u>	<u>30,000</u>	<u>25,500</u>
Subtotal	4,832,476	7,602,589	6,682,548	8,290,042	687,453
Depreciation	<u>258,224</u>	<u>357,015</u>	<u>361,912</u>	<u>453,039</u>	<u>96,024</u>
GRAND TOTAL	<u>\$5,090,700</u>	<u>\$7,959,604</u>	<u>\$7,044,460</u>	<u>\$8,743,081</u>	<u>\$783,477</u>

Capital Outlay includes the following which are included in the Major Capital Projects budget:

<u>G.O. NOTE/ASSESSMENTS</u>	<u>TOTAL</u>	<u>UTILITY</u>
Walnut Grove Pond & Outfall*	\$165,000	\$165,000
Subtotal G.O Note/Assessments	<u>165,000</u>	<u>165,000</u>

*Funding from Stormwater Land Division Account

OPERATING BUDGET

Curb & Gutter Replacements	3,082,000	3,082,000
Storm Sewer Cleaning & Televising	150,000	150,000
Storm Sewer Lining & Point Repairs	340,000	340,000
Storm Sewer Enhancements	50,000	50,000
Storm Structure Rehab & Replacement	1,430,000	1,430,000
Storm Sewer Construction	0	0
Subtotal Operating Budget	<u>\$5,052,000</u>	<u>\$5,052,000</u>

REVENUE COMMENT:

The Stormwater Utility was adopted in 2003 with an implementation date of October 1, 2003. The annual stormwater rate is per Equivalent Runoff Unit (ERU), which is equal to 3,200 square feet of impervious surface area (rooftops, patios, driveways, parking lots, loading docks, etc.). The annual stormwater rate was \$139.40 per ERU for 2022. The annual stormwater rate is \$149.80 per ERU for 2023. The impact of this increase on the typical residential customer will be an increase \$2.60 per quarter.

2021	2022	2022	2023
Actual	Budget	Estimated	Budget

REVENUES:

User Fees				
Residential	\$2,184,625	\$2,871,000	\$2,871,000	\$3,106,000
Non-Residential	3,964,665	5,147,000	5,147,000	5,599,000
Non-Use Credit	(299,144)	(415,000)	(415,000)	(445,000)
Late Payment Charge	45,821	20,000	20,000	20,000
Interest Income	10	500	15,000	10,000
Grants	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>\$5,895,977</u>	<u>\$7,623,500</u>	<u>\$7,638,000</u>	<u>\$8,290,000</u>

DEPARTMENT: PUBLIC WORKS

DIVISION: WASTEWATER UTILITY

GOAL:

To provide for the safe, healthful, and sanitary collection and disposal of sewage generated by residential, commercial, and industrial sources and to protect the water quality of the Rock River.

OBJECTIVES:

- To provide for the operation and maintenance of a collection system sufficient to handle peak loads and connecting all areas within the corporate limits to the Wastewater Treatment Plant.
- To operate and maintain a Wastewater Treatment Plant capable of handling all sewage generated by the users of the System.
- To provide for the disposal of sludge produced by the treatment plant through environmentally secured methods.
- To maintain an industrial pretreatment program that will establish and monitor maximum contaminant levels in wastewater discharges from our Industrial customers.
- To maintain regular testing of all plant processes to assure smooth operations and the attainment of effluent limitations established by State regulations.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Infrastructure

PROGRAM ACTIVITY STATEMENT:

The Wastewater Utility program provides for both the collection and the treatment of all sewage waste generated within the City of Janesville. In 2022, the Utility served 24,165 customers who support the cost of construction, maintenance and operation of the facilities through user fees, which are due and payable quarterly on a combined Janesville Municipal Utilities Bill including water, wastewater and stormwater billing along with other services. The sewer collection system has been constructed over a long period of time and includes approximately 352.12 miles of sewer mains. Sewer lines are cleaned and inspected by city staff and contractors with special emphasis given to construction projects and known problem areas. Emergency maintenance is provided in the event of sewer backups or plant operation 24 hours a day, seven days a week.

The current wastewater treatment facility was originally built in 1970 and had its first major expansion in 1986. The second major upgrade and expansion was completed in 2011 and increased its design capacity to approximately 20 million gallons per day. In this latest expansion the ability to generate electricity was included. The Plant now uses the methane created in the waste digestion process to power 5 micro turbines that create electricity that will be used to offset the purchase of power needed to operate the plant from the local power provider. Also, the methane can be further cleaned and compressed for use as CNG reducing the need to purchase fuel for vehicle operation. The Wastewater and Water Utilities have been using this CNG to operate service vehicles.

The City operates the plant according to State regulations, which establish the level of treatment required prior to discharge into the Rock River. With the issuance of the most recent operating permit, the Plant was required to reduce the phosphorus in the effluent by April 1, 2022, this was accelerated by the DNR taking away 2 years to be complaint. The improvements were completed and operational by the end of 2021 so the systems can be tested and in place prior to the 2022 date. The City will also be using Water Quality Trading by constructing practices on farmlands to reduce the amount of phosphorus running off farmlands. The city will get credit for building these practices to offset any amount of Phosphorus that cannot be treated at the plant. The latest major capital improvements completed in 2011 provided systems that will allow the Plant to treat the effluent to meet the required DNR standards without major plant improvements. Several improvements were made for chemical addition and monitoring to help with the phosphorus spikes we see from the distribution system. These projects will be completed in 2022. The City is required to sample the

strength of the sewage discharge continuously and maintain accurate records. A regular monitoring program has been established for certain industrial users to assure pretreatment of wastes of higher concentrations than are normally acceptable for discharge to the treatment plant. As part of the normal plant processes, approximately 61,000 gallons of biosolids (sludge) are produced daily. The biosolids are mechanically dewatered and disposed of on DNR approved agricultural land.

The Conde Street Pretreatment Lagoon is owned and operated by the City, but it was built to provide services for Seneca Foods. The facility consists of two 6 million-gallon lined earthen lagoons that are covered with a plastic membrane that traps the methane under the cover. The methane is captured, cleaned, and sold back to Seneca for use in their boiler that mixes pipeline natural gas and methane. Seneca can spray irrigate their waste from April 15th to November 30th, their wastewater enters the lagoons gets some treatment and is pumped back to Seneca for spray irrigation. During the non-spray months, the lagoons reduce the strength of the waste which comes to the treatment plant for final disposal. This helps reduce the operating cost to Seneca as well as provides a revenue source to the city.

The cleaning and televising of most of the sanitary sewer collection system will be completed primarily by city staff. The larger mains will be cleaned and televised by contractors. The cleaning of sewers is done year-round, cleaning and televising is activities that are done ahead of the street resurfacing program annually to determine if any repairs need to be made ahead of the street project. This work will be done by city staff.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES:				
Customer Accounts (#)	24,119	24,185	24,165	24,218
Collection System (Miles)	352.12	352.12	352.12	352.12
Treatment Plant Operation				
Gallons (Billion)	3.77	4.80	3.80	3.80
Suspd Solids (Pounds/Million)	5.90	7.00	6.44	6.80
BOD (Pounds/Million)	7.05	7.20	7.63	7.60
Laboratory Operations (#)				
Samples	5,817	6,389	6,125	6,331
Tests	18,275	21,089	18,992	19,713
Sludge Disposal				
Gallons (Million)	20.14	22.00	20.66	21.00

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
General Administration	\$2,035,739	\$981,692	\$911,798	\$1,022,015
Customer Accounts	232,816	246,294	243,836	268,808
Plant Oper/Maintenance	1,776,126	2,092,436	2,063,258	2,387,023
Laboratory Operations	250,334	254,632	250,637	263,775
Sludge Disposal	525,925	557,423	523,552	602,569
Collection Maintenance	1,356,910	1,417,760	1,403,556	1,494,329
Meter Maintenance	420,285	435,000	456,210	436,980
Pretreatment Facility	<u>67,160</u>	<u>79,339</u>	<u>78,721</u>	<u>84,133</u>
Total Operation & Maintenance	6,665,296	6,064,576	5,931,568	6,559,632
Depreciation	3,462,912	4,008,154	3,530,848	3,722,790
Interest Expense	498,102	502,329	500,000	525,764
Other Expenses	14,311	63,000	11,707	7,000
Transfer (In)/ Out	<u>1,215,715</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenses	11,856,336	10,638,059	9,974,123	10,815,186
Principal Payment	3,533,403	3,296,832	3,418,332	3,518,314
Capital	<u>1,063,198</u>	<u>3,296,000</u>	<u>3,496,000</u>	<u>1,942,000</u>
Grand Total	<u>\$16,452,937</u>	<u>\$17,230,891</u>	<u>\$16,888,455</u>	<u>\$16,275,500</u>

BUDGET VARIANCES

\$179,201	Economic adjustments
16,973	Add back interns and seasonal increases
<u>(12,592)</u>	Decrease due to retiree benefits
183,582	TOTAL PERSONNEL SERVICES
20,730	Increase in utilities used at the plant
2,000	Increase in postage based historic actuals
875	Increase in training cost for staff
(11,330)	Decrease in Audit & Consulting services due to project completion
17,898	Increase in building maintenance expenses
10,986	Increase in liability, worker's compensation, auto and property insurance premium allocation
(32,225)	Decrease due to completion of the SCADA upgrades and AMI projects
(5,816)	Decrease due to project completion
(1,000)	Decrease in Wastewater testing cost
32,471	Increase sewer TV / repair for various projects
113,600	Increase due to 72" Spiral repair and Fianl Clarifier #3 repair.
(15,000)	Decrease due to estimated use of the landfill will decrease
24,925	Increase in vehicle operating cost
<u>2,000</u>	Increase in pretreatment cost
160,114	TOTAL CONTRACTUAL SERVICES
<u>151,360</u>	Increase in supplies and materials based on historic actuals and additional chemicals for Phosphorus removal
151,360	TOTAL SUPPLIES AND MATERIALS
<u>\$495,056</u>	TOTAL INCREASE

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$1,729,611	\$1,841,257	\$1,707,349	\$1,988,381	\$147,124
Overtime	63,851	74,100	68,995	74,100	0
Benefits	668,849	755,576	666,875	795,619	40,043
Miscellaneous Benefits	<u>(46,966)</u>	<u>9,130</u>	<u>9,130</u>	<u>5,545</u>	<u>(3,585)</u>
Subtotal	2,415,345	2,680,063	2,452,349	2,863,645	183,582
<u>CONTRACTUAL SERVICES</u>					
Utilities	515,557	535,700	531,850	556,430	20,730
Postage	28,193	23,000	25,000	25,000	2,000
Professional Development	8,499	12,826	12,300	13,701	875
Audit & Consulting	7,887	26,510	26,510	15,180	(11,330)
Building Maintenance	39,016	42,643	43,143	60,541	17,898
Insurance	104,378	95,493	110,800	106,479	10,986
Computer Services	97,910	181,261	182,390	149,036	(32,225)
Other Contractual Services	52,116	78,500	89,500	72,684	(5,816)
Wastewater Testing	30,341	35,000	35,000	34,000	(1,000)
Sewer TV/Repair	805,095	724,805	759,000	757,276	32,471
Payment to Contractors	100,079	145,000	145,000	258,600	113,600
Landfill Fees	56,853	60,000	60,000	45,000	(15,000)
Vehicle Oper/Maintenance	256,424	285,210	296,010	310,135	24,925
Meter Expense	418,557	432,000	453,210	432,000	0
General Expenses - Pretreatment	<u>8,650</u>	<u>8,000</u>	<u>8,700</u>	<u>10,000</u>	<u>2,000</u>
Subtotal	2,529,554	2,685,948	2,778,413	2,846,062	160,114
<u>SUPPLIES & MATERIALS</u>	<u>504,682</u>	<u>698,565</u>	<u>700,806</u>	<u>849,925</u>	<u>151,360</u>
Total Operations and Maintenance	<u>\$5,449,581</u>	<u>\$6,064,576</u>	<u>\$5,931,568</u>	<u>\$6,559,632</u>	<u>\$495,056</u>
Principal Payment	3,533,403	3,296,832	3,418,332	3,518,314	221,482
Interest on Debt	498,102	502,329	500,000	525,764	23,435
Debt Issuance Expense	(41,366)	13,000	(38,293)	(43,000)	(56,000)
Cost of Laterals/Merchandise	5,677	0	0	0	0
Service Charge	50,000	50,000	50,000	50,000	0
Capital (User Fees & Direct Pay)	<u>106,266</u>	<u>228,000</u>	<u>671,000</u>	<u>112,000</u>	<u>(116,000)</u>
Subtotal	10,817,378	10,154,737	10,532,607	10,722,710	567,973
Depreciation	3,462,912	4,008,154	3,530,848	3,722,790	(285,364)
Transfer (In)/ Out	1,215,715	0	0	0	0
Capital (Debt Funded)	956,932	1,900,000	1,272,800	1,830,000	(70,000)
Capital (Replacement)	<u>0</u>	<u>1,168,000</u>	<u>1,552,200</u>	<u>0</u>	<u>(1,168,000)</u>
GRAND TOTAL	<u>\$16,452,937</u>	<u>\$17,230,891</u>	<u>\$16,888,455</u>	<u>\$16,275,500</u>	<u>(\$955,391)</u>

Capital Outlay includes improvements to the sanitary sewer collection system, Lead water service line replacements to avoid having to remove phosphorus at the plant that could be a required addition to the water system. These projects will be funded by General Obligation Notes (\$1,830,000). Replacement of laboratory equipment, minor infrastructure and other smaller capital items will be funded through User Fees (\$112,000). The Utility Cart replacement vehicle replacement funding. Funding for the Water Quality Trading program will come from user fees.

G.O. NOTE/REVENUE BONDS

Sanitary Sewer Lining & Point Repair & Grouting	\$885,000
Lead Water Service Line Replacement (Public)	300,000
Sanitary Sewer Structure Maintenance	115,000
Replace Roof at Wastewater Treatment Plant	200,000
Digester Slope maintenance improvements	50,000
Pickup truck replacement (4WD, 3/4 ton, w/ plow, lift gate)	55,000
IT Strategic Plan	50,000
GIS Asset Management Plan	25,000
Beloit Ave. Gravity Sewer and Forcemain replacement	<u>150,000</u>
Subtotal	<u>1,830,000</u>

USER FEES/REPLACEMENT FUNDS

Replacement of a Utility Cart	15,000
Battery Powered flow gate turner	10,000
Flygt 3" portable submersible pump	10,000
Water Quality Trading costs	70,000
Laboratory Equipment	5,000
Safety Equipment	<u>2,000</u>
Subtotal	<u>112,000</u>
Total	<u>\$1,942,000</u>

REVENUE COMMENT:

This budget includes an average 9.26% rate increase across all classes effective January 1, 2023. There was no rate increase in 2022. The 2023 budget projects that the fixed/meter rates will decrease an average of 1.21% and the flow/consumption rates will increase 12.26%. This increase is necessary to maintain the financial health of the Wastewater Utility.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
REVENUES:				
Residential	\$7,459,384	\$7,298,500	\$7,321,600	\$7,761,300
Commercial	1,817,143	1,960,600	1,956,500	2,130,800
Industrial	632,128	610,100	662,400	726,300
Public Authority	230,628	260,700	246,100	260,600
Surcharge	534,023	420,000	454,700	486,800
Pretreat/Reserve	36,799	35,000	25,000	35,000
Forfeited	93,854	85,000	101,800	85,000
Conde Street Facility	67,677	100,000	80,000	100,000
Misc. Revenue	<u>233,716</u>	<u>145,000</u>	<u>140,000</u>	<u>145,000</u>
Subtotal	11,105,352	10,914,900	10,988,100	11,730,800
Interest Income	13,387	13,000	22,600	13,000
Capital Contributions	<u>129,393</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>\$11,248,132</u>	<u>\$10,927,900</u>	<u>\$11,010,700</u>	<u>\$11,743,800</u>
Operating Cash* 12/31	1,850,892	\$1,819,150	\$1,831,350	\$1,955,133
Debt Service Cash 12/31	3,174,487	\$1,505,209	\$1,767,419	\$1,756,119

* Operating Cash is defined as two month's of operating revenue

DEPARTMENT: PUBLIC WORKS

DIVISION: WATER UTILITY

GOAL:

To provide a high-quality potable water supply for domestic, commercial, industrial and fire protection purposes at an adequate pressure and in abundant supply to all geographic locations within the corporate limits.

OBJECTIVES:

- To provide for the operation and maintenance of wells and pumping equipment adequate to produce 32 million gallons of water per day if needed.
- To operate and maintain facilities which will assure treatment meets all State and Federal requirements of all water produced each day.
- To provide for operation and maintenance of the production and distribution system including reservoirs, mains, valves, service laterals, meters, and hydrants that meet State and Federal requirements.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Infrastructure

PROGRAM ACTIVITY STATEMENT:

The Water Utility was purchased by the City in 1915 and has been expanded continually since. It currently includes eight functioning wells capable of producing a maximum of 32 million gallons of water a day, two surface reservoirs, three pump station reservoirs and a water tower with a combined capacity of 15.8 million gallons, 390.14 miles of distribution mains, 25,859 meters and 2,670 fire hydrants. The entire cost of the construction, operation and maintenance is provided through user fees, which are billed to customers quarterly on a combined Janesville Municipal Utilities Bill including water, fire protection, wastewater, and stormwater along with other services. The amount of consumption is determined based on readings obtained through reading of water meters. The manually read remote devices have been replaced except for locations we do not have access. The older radio transmitting devices are now being upgraded to better transmitting devices. A new automated meter reading system has been installed and will be used to collect the meter readings providing the Utility with the ability to review hourly water usage at each meter. This information can be shared with the customer to help determine if leaks are occurring in the home.

Water production averages 9.18 million gallons a day, reaching a peak of around 12.9 million gallons during dry periods in the summer season when many customers use water outdoors for various reasons. The City has sufficient capacity to meet the normal non-peak periods with four of the eight production wells. Prior to distribution, the water supply is treated with chlorine and fluorid acid. A regular daily testing program is conducted, which includes testing for chlorine and fluoride residuals and total coliform bacteria. The distribution system requires continual maintenance to repair leaks, maintain valves, meters, and hydrants, which are conducted routinely, and in case of emergency, coverage is provided 24 hours a day, seven days a week.

By the end of 2021 all known private side lead laterals had been removed. The funding for this program was provided by the DNR as forgivable loans. The city secured the same funding in 2022 to remove private side iron services that were once connected to a public side lead service and will apply for additional funding for a similar program for 2023. The utility will be contracting to have

the remaining public side lead services removed over the next 2 years. The plan is to have all the lead and galvanized iron service laterals removed from the distribution system by the end of 2025.

The DNR required the Utility to do a study to determine if our water quality is optimized for water pipe corrosion control. This study was completed in 2021 to determine the best way to optimize our system to reduce lead and copper from entering the home water system. The DNR and EPA believe the most effective way to optimize the system for corrosion control is to add phosphates to the water distribution system. This will create problems at our Wastewater Treatment Plant as well as our industries. The Utility believes the best action to optimize the corrosion control is to remove the source, lead pipes and galvanized iron pipes that were once connected to lead. As noted, this will be accomplished by the end of 2025. The Utility is actively seeking a variance from the EPA to allow the City to achieve optimization in by removing the services as mentioned. The Utility believes our test results will show we are optimized for corrosion control after the lead services have been removed.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES:				
Customer Accounts (#)	24,463	24,509	24,480	24,493
Pumping				
Gallons (Billion)	3.55	3.30	3.50	3.40
Water Treatment (#)				
Samples	1,100	1,100	1,100	1,500
Tests	2,400	2,400	2,400	2,800
Distribution (#)				
Main Repairs	140	125	130	130
Service Repairs	97	80	80	80
Valves Operated	1,040	1,200	1,100	1,200
Meters Tested	1,800	1,400	1,600	1,400
Hydrants Flushed	2,680	2,680	2,699	2,699

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
Pumping	\$976,478	\$1,066,100	\$1,114,226	\$1,200,263
Water Treatment	84,757	87,964	92,028	119,852
Distribution	1,260,307	1,511,777	1,492,905	1,600,206
Customer Accounts	273,854	366,429	331,603	400,239
Administration	<u>801,983</u>	<u>995,380</u>	<u>945,756</u>	<u>1,057,740</u>
Total Operation & Maintenance	3,397,379	4,027,650	3,976,518	4,378,300
Depreciation	5,343,080	5,687,088	5,722,558	5,800,603
Taxes	1,726,914	1,798,607	1,794,407	2,055,132
Interest Expense	415,967	400,201	406,973	426,590
Other Expenses	<u>(78,489)</u>	<u>(64,053)</u>	<u>(71,550)</u>	<u>(75,652)</u>
Total Expenses	10,804,851	11,849,493	11,828,906	12,584,973
Principal Repayment	3,851,683	3,405,543	3,405,543	3,369,318
Capital	<u>7,659,619</u>	<u>5,010,041</u>	<u>5,010,041</u>	<u>6,355,374</u>
Grand Total	<u>\$22,316,153</u>	<u>\$20,265,077</u>	<u>\$20,244,490</u>	<u>\$22,309,665</u>

BUDGET VARIANCES

\$9,374	Add back interns and increase in seasonal
(7,389)	Projected turnover
25,972	Increase in retiree health and life insurance costs
<u>186,853</u>	Economic adjustments
214,810	TOTAL PERSONNEL SERVICES
2,685	Increase in utilities based on historic actuals and anticipated rate adjustments
18	Increase in professional development based on historic actuals
(19,540)	Decrease in audit & consulting for the Utility's annual audit and Master Plan update completion (\$25,000)
5,096	Increase in building expenses based on historic actuals
2,150	Increase due to software maintenance cost
80,667	Increase due to the required DNR 10 year inspection of Well #7
<u>10,514</u>	Increase in Vehicle maintenance cost and fuel
81,590	TOTAL CONTRACTUAL SERVICES
	Increase in supplies and materials for street repairs from broken water mains, Meter reading equipment replacement and Lead service replacement
<u>54,250</u>	
54,250	TOTAL SUPPLIES AND MATERIALS
<u>\$350,650</u>	TOTAL INCREASE

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$1,390,507	\$1,658,010	\$1,643,236	\$1,830,772	\$172,762
Overtime	125,846	106,850	124,527	106,850	0
Benefits	623,884	799,072	697,878	840,149	41,077
Miscellaneous Benefits	<u>(54,816)</u>	<u>7,958</u>	<u>8,251</u>	<u>8,929</u>	<u>971</u>
Subtotal	2,085,421	2,571,890	2,473,892	2,786,700	214,810
<u>CONTRACTUAL SERVICES</u>					
Utilities	555,981	528,895	570,750	531,580	2,685
Postage	35,540	27,300	30,100	27,300	0
Professional Development	4,909	11,746	11,896	11,764	18
Audit & Consulting	48,323	77,010	77,010	57,470	(19,540)
Building Expense	39,993	46,003	46,003	51,099	5,096
Insurance	77,836	70,871	80,000	70,871	0
Uniform and Tool Expense	0	1,750	1,750	1,750	0
Computer Services	111,189	166,268	166,268	168,418	2,150
Other Contractual Services	77,686	108,309	92,309	188,976	80,667
Other Contractual Meter Expenses	(148,422)	(172,350)	(159,750)	(172,350)	0
Vehicle & Equip. Oper/Maintenance	<u>238,933</u>	<u>216,808</u>	<u>228,440</u>	<u>227,322</u>	<u>10,514</u>
Subtotal	1,041,969	1,082,610	1,144,776	1,164,200	81,590
<u>SUPPLIES & MATERIALS</u>	<u>269,989</u>	<u>373,150</u>	<u>357,850</u>	<u>427,400</u>	<u>54,250</u>
Total Operations and Maintenance	<u>\$3,397,379</u>	<u>\$4,027,650</u>	<u>\$3,976,518</u>	<u>\$4,378,300</u>	<u>\$350,650</u>
Principal Repayment	3,851,683	3,405,543	3,405,543	3,369,318	(36,225)
Interest Expense	415,967	400,201	406,973	426,590	26,389
Debt Issuance Expense	(87,111)	(77,400)	(83,316)	(84,741)	(7,341)
Cost Merchandise & Jobbing	8,621	13,347	11,766	9,089	(4,258)
Taxes	1,726,914	1,798,607	1,794,407	2,055,132	256,525
Capital (User Fees & Developer Pay)	<u>6,397,283</u>	<u>3,951,920</u>	<u>3,977,041</u>	<u>4,052,374</u>	<u>100,454</u>
Subtotal	15,710,736	13,519,868	13,488,932	14,206,062	686,194
Depreciation	5,343,080	5,687,088	5,722,558	5,800,603	113,515
Capital (G.O. Note/Revenue Bond)	<u>1,262,336</u>	<u>1,058,121</u>	<u>1,033,000</u>	<u>2,303,000</u>	<u>1,244,879</u>
GRAND TOTAL	<u>\$22,316,152</u>	<u>\$20,265,077</u>	<u>\$20,244,490</u>	<u>\$22,309,665</u>	<u>\$2,044,588</u>

Capital Outlay includes improvements to the distribution system in conjunction with the street maintenance program, system improvements and the Water Utility’s portion of software/technology projects and vehicle replacement. These projects will be funded through General Obligation Notes (\$2,303,000). Replacement of operating equipment, infrastructure (water meters, hydrants, etc.), and other smaller Utility capital items will be funded through User Fees (\$4,052,374). As a result of the Utility’s rate case being approved by the Public Service Commission (PSC) on October 16, 2019, water main replacements will now be funded through User Fees (\$3,500,000).

G.O. NOTE

Public Side Lead Service Replacements (Street Program)	\$570,000
Street Program Hydrant Replacements	250,000
Water Valve & Structure Rehabilitation/Replacement	255,000
Reconstruction of E. Milwaukee (Main to Atwood)	633,000
Plan and Design North Zone River Crossing	120,000
Consturct Materials Storage Building	350,000
Install Govern Open Forms 2023	50,000
IT Strategic Plan 2023	50,000
Maintain GIS Asset Management Plan	<u>25,000</u>
Subtotal	<u>2,303,000</u>

USER FEES/CONTIBUTIONS

Water Main Replacements	3,500,000
Network Computers	4,040
Meter Replacements	425,000
Hydrant Replacements	70,000
Replaced pick up #3901 with crew cab 4wd pickup	48,334
Excavation Safety Equipment	<u>5,000</u>
Subtotal	<u>\$4,052,374</u>

Total	<u>\$6,355,374</u>
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REVENUE COMMENT:

This budget does not include any rate increases. The last rate increase occurred in November 2019, pursuant to rate case 2740-WR-110.

A financial indicator used to determine the sufficiency of the Utility's net operating income is the rate of return on investment. The rate of return was 6.90% in 2021 and is estimated to be 5.40% in 2022. The rate of return is projected to be 4.10% for 2023.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
REVENUES:				
Residential	\$6,296,170	\$6,162,500	\$6,110,500	\$6,168,000
Multi Family Residential	542,799	544,600	552,400	560,300
Commercial	1,977,867	1,872,500	1,943,000	1,913,100
Industrial	3,131,770	2,816,000	2,990,200	3,030,200
Public Authority	421,919	362,000	401,400	394,500
Private Fire Protection	79,007	82,350	79,400	80,700
Public Fire Protection	1,507,203	1,518,400	1,510,400	1,514,200
Forfeited	96,976	72,000	100,000	103,000
Equipment Rental	19,315	27,000	25,000	27,000
Merchandise & Jobbing	32,139	23,000	25,000	25,000
Miscellaneous Revenue	<u>102,264</u>	<u>83,775</u>	<u>89,075</u>	<u>84,475</u>
Subtotal	14,207,430	13,564,125	13,826,375	13,900,475
Interest Income	8,857	1,000	1,000	1,000
Transfers In	1,215,715	0	0	0
Capital Contributions	<u>389,887</u>	<u>0</u>	<u>10,000</u>	<u>0</u>
Total	<u>\$15,821,890</u>	<u>\$13,565,125</u>	<u>\$13,837,375</u>	<u>\$13,901,475</u>
Rate of Return	6.90%	4.06%	5.40%	4.10%
Operating Cash 12/31	\$898,907	(\$1,403,888)	\$1,247,350	\$942,763
Debt Service Cash 12/31	\$0	\$0	\$0	\$0

DEPARTMENT: PUBLIC WORKS

DIVISION: PARKS

PROGRAM: GOLF COURSES

GOAL:

To provide facilities and programs to meet the varied golfing needs of the community.

OBJECTIVES:

- To ensure that golfing opportunities are afforded to Janesville residents as efficiently and effectively as possible and at minimal cost to the local taxpayer.
- To ensure that the City's substantial investment in the golf courses is protected through proper maintenance of the grounds and facilities.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Safe & Healthy Community

PROGRAM ACTIVITY STATEMENT:

The City owns two municipal golf courses: Riverside (18 holes) and Blackhawk (9 holes). The City began leasing its golf courses in 1982. In 2011, the City began a new contract with KemperSports. As owner of the courses, the City pays all of the operational and maintenance costs for the facility and the City receives all of the revenue. KemperSports receives a monthly golf course management fee.

The golf courses traditionally open the first week in April and close the last week in November.

	2021	2022	2022	2023
	Actual	Budget	Estimate	Budget

ACTIVITIES:

Workload Measures (#)

Rounds Played

Riverside	31,406	28,908	27,517	28,515
Blackhawk	<u>21,677</u>	<u>18,994</u>	<u>20,271</u>	<u>20,512</u>
Total Rounds Played	53,083	47,902	47,788	49,027

Efficiency Measures

Cost Per Round

Riverside	\$39.07	\$31.56	\$36.79	\$34.46
Blackhawk	\$8.00	\$18.82	\$18.58	\$18.42

Revenue Per 9 Hole Round

Riverside	\$15.82	\$14.37	\$15.61	\$15.61
Blackhawk	\$5.57	\$5.59	\$5.78	\$5.78

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
Riverside Golf Course	\$1,227,085	\$912,293	\$1,012,444	\$982,645
Blackhawk Golf Course	<u>173,308</u>	<u>357,531</u>	<u>376,556</u>	<u>377,926</u>
Total	<u>\$1,400,393</u>	<u>\$1,269,824</u>	<u>\$1,389,000</u>	<u>\$1,360,571</u>

BUDGET VARIANCES

<u>\$215</u>	Economic adjustments
215	TOTAL PERSONNEL SERVICES
142,581	Increase in KemperSports' operating budget
(2,500)	Decrease in VOM costs
<u>(1,149)</u>	Other
138,932	TOTAL CONTRACTUAL SERVICES
2,100	TOTAL SUPPLIES & MATERIALS
(50,500)	Decrease in the golf cart debt service payment
(50,500)	TOTAL TRANSFERS
<u>\$90,747</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$2,516	\$2,743	\$2,743	\$2,898	\$155
Benefits	<u>1,614</u>	<u>1,798</u>	<u>1,792</u>	<u>1,858</u>	<u>60</u>
Subtotal	4,129	4,541	4,535	4,756	215
<u>CONTRACTUAL SERVICES</u>					
Utilities	4,620	3,689	3,112	3,389	(300)
Insurance	1,994	2,315	2,253	1,966	(349)
Computer Maintenance	1,705	4,600	3,960	4,100	(500)
Building Expense	(3,191)	0	0	0	
Other Contractual Services	1,337,471	1,201,679	1,322,540	1,344,260	142,581
Vehicle & Equipment	<u>72</u>	<u>2,500</u>	<u>0</u>	<u>0</u>	<u>(2,500)</u>
Subtotal	1,342,671	1,214,783	1,331,865	1,353,715	138,932
<u>SUPPLIES & MATERIALS</u>					
	2,218	0	2,100	2,100	2,100
<u>TRANSFERS</u>					
	<u>51,375</u>	<u>50,500</u>	<u>50,500</u>	<u>0</u>	<u>(50,500)</u>
GRAND TOTAL	<u>\$1,400,393</u>	<u>\$1,269,824</u>	<u>\$1,389,000</u>	<u>\$1,360,571</u>	<u>\$90,747</u>
	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	
REVENUE:	\$1,466,133	\$1,284,992	\$1,340,270	\$1,362,442	<u>\$77,450</u>

REVENUE COMMENT:

Revenue projections were provided by KemperSports. Some annual pass increases are included for 2023.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
RECEIPTS:				
Green Fees	\$878,246	\$674,785	\$685,984	\$702,350
Cart Rentals	257,456	281,562	315,394	315,940
Beer/Food/Beverages	208,143	205,754	199,624	202,266
Pro Shop	113,275	115,491	130,512	131,214
Range	6,729	7,400	7,364	7,472
Miscellaneous	<u>2,285</u>	<u>0</u>	<u>1,392</u>	<u>3,200</u>
Total from Operations	<u>\$1,466,134</u>	<u>\$1,284,992</u>	<u>\$1,340,270</u>	<u>\$1,362,442</u>
Total Riverside	<u>\$1,084,659</u>	<u>\$929,027</u>	<u>\$971,981</u>	<u>\$989,452</u>
Total Blackhawk	<u>\$381,475</u>	<u>\$355,965</u>	<u>\$368,289</u>	<u>\$372,990</u>

FUND BALANCE:

The Golf Course Special Revenue Fund has estimated fund balances as follows.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
FUND BALANCE:				
Beginning Balance at January 1	(\$25,436)	\$30,739	\$40,305	(\$8,425)
Revenue	1,466,134	1,284,992	1,340,270	1,362,442
Expense	<u>1,400,393</u>	<u>1,269,824</u>	<u>1,389,000</u>	<u>1,360,571</u>
Total Fund Balance at December 31	<u>\$40,305</u>	<u>\$45,907</u>	<u>(\$8,425)</u>	<u>(\$6,554)</u>

DEPARTMENT: PUBLIC WORKS

DIVISION: PARKS

PROGRAM: OAK HILL CEMETERY

GOAL:

To provide a beautiful, quiet place, sacredly devoted to the interment and repose of the deceased.

OBJECTIVES:

- To provide a full range of cemetery services for the City.
- To provide prompt and accurate information to individuals.
- To provide the community with an attractive, consistently well-maintained cemetery.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Infrastructure

PROGRAM ACTIVITY STATEMENT:

The cemetery grounds cover approximately 85 acres, containing about 24,000 graves, half of total capacity, and miles of paved roadway. The cemetery grounds contain four buildings: a chapel, an office building, and two buildings used for equipment storage and maintenance operations. This budget includes funds for administration and building and grounds maintenance.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
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ACTIVITIES:

Number of Burials (includes cremations)	101	104	105	107
Number of Lot Sales	73	72	74	75

BUDGET VARIANCES

\$11,393	Economic adjustments
<u>6,289</u>	Increase in seasonal employee expenses
17,682	TOTAL PERSONNEL SERVICES
1,147	Increase in utilities based on anticipated rate increases
265	Decrease in Insurance premiums
<u>5,409</u>	Increase in vehicle and equipment rates
6,821	TOTAL CONTRACTUAL SERVICES
(1,500)	TOTAL SUPPLIES & MATERIALS
<u>\$23,003</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Dece)
PERSONNEL SERVICES					
Wages	\$110,239	\$93,375	\$94,375	\$108,274	\$14,899
Overtime	1,551	4,100	4,100	4,100	0
Benefits	<u>36,386</u>	<u>29,388</u>	<u>29,513</u>	<u>32,171</u>	<u>2,783</u>
Subtotal	148,177	126,863	127,988	144,545	17,682
CONTRACTUAL SERVICES					
Utilities	13,531	17,919	18,441	19,066	1,147
Postage	0	50	50	50	0
Building Expense	0	1,000	1,000	1,000	0
Insurance	3,862	4,093	4,093	4,358	265
Other Contractual Services	5,252	960	1,000	960	0
Advertising	0	500	500	500	0
Vehicle & Equipment	<u>52,491</u>	<u>54,094</u>	<u>54,094</u>	<u>59,503</u>	<u>5,409</u>
Subtotal	75,135	78,616	79,178	85,437	6,821
SUPPLIES & MATERIALS	8,526	11,200	10,700	9,700	(1,500)
GRAND TOTAL	<u>\$231,838</u>	<u>\$216,679</u>	<u>\$217,866</u>	<u>\$239,682</u>	<u>\$23,003</u>

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
REVENUE:				
Burials	\$129,615	\$120,000	\$125,000	\$127,000
Grave Sales	<u>67,615</u>	<u>78,000</u>	<u>74,000</u>	<u>81,000</u>
Total	<u>\$197,230</u>	<u>\$198,000</u>	<u>\$199,000</u>	<u>\$208,000</u>

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
FUND BALANCE:				
Beginning Balance at January 1	\$125,425	\$109,029	\$90,817	\$71,951
Add: Revenue	197,230	198,000	199,000	208,000
Less: Expense	<u>231,838</u>	<u>216,679</u>	<u>217,866</u>	<u>239,682</u>
Total Fund Balance at December 31	<u>\$90,817</u>	<u>\$90,350</u>	<u>\$71,951</u>	<u>\$40,269</u>

DEPARTMENT: HEDBERG PUBLIC LIBRARY

GOAL:

To provide efficient, high-quality, convenient library service to all residents of the City of Janesville.

OBJECTIVES:

- To instill a love of reading and learning in all residents, especially children.
- To provide a space for the community to gather, collaborate, innovate and cultivate ideas.
- To inform people of the materials and services Hedberg Public Library offers to library patrons, to instruct patrons in how to use these resources, and to actively encourage the use of these materials and services.
- To provide access to tools and technology that facilitate learning and exploration.
- To assist elementary and secondary students with information, materials and services that support their formal education assignments and interests.
- To provide prompt and accurate information to individuals, groups, businesses and government.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Safe & Healthy Community

PROGRAM ACTIVITY STATEMENT:

The library provides books, periodicals, audiovisual materials and other items on a broad range of subjects to loan to the public. In addition to materials that circulate, the library owns and has access to a great deal of information that patrons can utilize directly or with assistance from library in-house staff. Much of this information is available in electronic format. The Hedberg Public Library Strategic Plan emphasizes our services, the need to create effective partnerships, and the need to communicate the mission and value of the library. In addition, we are meeting our strategic goals in the following ways:

- Assisting individuals and local businesses by answering a wide variety of questions.
- Offering a variety of children's and adult programs that provide information and promote reading at all levels.
- Providing community engagement, such as cooperating with other agencies to meet their information needs, and the delivery of materials to nursing homes and homebound individuals.
- Working with local businesses and non-profit groups to provide programs and services that benefit the community.
- A commitment to being a place in which the public can stay informed not only about library services but about city/local services.
- Offering electronic resources for patrons, including titles through Overdrive, Hoopla and Kanopy.
- Public Service Librarians are embedded in the community, visiting with health-related organizations, businesses, non-profits, government and educational institutions and informing those organizations about our resources and how we can help.

The library operates the HPL Express Branch at Uptown Janesville, hours of operation are 10 am to 4pm, Monday through Saturday. The space is rent free while the library covers the cost of utilities. The library continues to operate a bookmobile that will be used throughout the year, attending events or providing library services to the neighborhoods. The library has an active Friends of the Library 501(c)(3) organization which operates The Ground Floor coffee-shop and provides monetary support to the library.

The Hedberg Public Library is frequently visited by people who live in townships surrounding the Janesville community. Revenue received from Rock County is formula-driven based on this circulation from township residents and in 2021, 20.6% of the circulation of materials was to township residents.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES:				
Circulation of Materials	446,821	480,000	454,288	460,000
Electronic Circulation, Database Usage	118,273	125,000	123,562	125,000
Total Physical Attendance	141,476	150,000	163,538	165,000
Volunteer Hours	3,662	3,500	4,064	4,100
Programs, Group Visits, Classes, Etc.	530	625	636	650
Participants in All Group Contacts	7,824	17,500	17,688	18,000

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
Administration	\$643,759	\$707,624	\$700,441	\$736,330
Community Engagement	165,518	203,974	202,311	222,270
Operations	397,909	543,844	531,593	484,945
Public Services	934,458	1,034,301	1,035,606	1,093,547
Computer Systems	303,915	299,566	297,165	311,394
Technical Services	804,099	842,675	836,009	866,721
Youth Services	<u>508,147</u>	<u>454,012</u>	<u>451,934</u>	<u>484,540</u>
Operations Subtotal	3,757,804	4,085,996	4,055,059	4,199,747
Transfer to Library Capital Fund	(1,263)	0	0	0
Debt Service	<u>209,659</u>	<u>242,956</u>	<u>242,956</u>	<u>244,280</u>
Total	<u>\$3,966,201</u>	<u>\$4,328,952</u>	<u>\$4,298,015</u>	<u>\$4,444,027</u>

BUDGET VARIANCES

(\$17,861)	Due to attrition
<u>221,840</u>	Economic adjustments
203,979	TOTAL PERSONNEL SERVICES
22,212	Increase in utilities due to expected rate increases
200	Increased mailing costs
(2,413)	Decrease in professional development, more virtual attendance, no out of state conferences
(1,870)	Decrease in consulting for computer services
690	Increase in Building Maintenance costs
(1,423)	Decrease in Insurance costs
11,746	Increase in computer maintenance services
2,446	Slight increase in other contractual services, delivery, materials processing
(2,000)	Reduction in marketing efforts through the Gazette
<u>(5,794)</u>	Decrease in equipment maintenance costs (Barracuda now Cloud based vs in-house)
23,794	TOTAL CONTRACTUAL SERVICES
<u>(3,015)</u>	Decrease in Supplies and Materials
<u>(3,015)</u>	TOTAL SUPPLIES & MATERIALS
<u>1,324</u>	Increase in Hedberg Public Library's Debt Service payment
<u>1,324</u>	TOTAL TRANSFERS
<u>(111,007)</u>	Budgeted \$100,000 in 2022 for Capital Improvement, not needed in 2023
<u>(111,007)</u>	TOTAL CAPITAL OUTLAY
<u>\$115,075</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$2,267,954	\$2,371,929	\$2,371,929	\$2,524,412	\$152,483
Benefits	<u>634,316</u>	<u>656,347</u>	<u>656,357</u>	<u>707,843</u>	<u>65,496</u>
Subtotal	2,902,270	3,042,276	3,042,286	3,246,255	217,979
<u>CONTRACTUAL SERVICES</u>					
Utilities	107,075	117,168	125,041	139,380	22,212
Postage	1,022	1,000	2,050	1,200	200
Professional Development	5,072	16,581	10,131	14,168	(2,413)
Audit & Consulting	5,993	8,240	6,240	6,370	(1,870)
Building Expenses	34,241	60,220	60,220	60,910	690
Insurance	35,024	36,024	38,206	34,601	(1,423)
Computer Maintenance	148,676	137,158	137,158	148,904	11,746
Other Contractual Services	30,937	36,784	39,004	39,230	2,446
Advertising	1,481	4,500	4,500	2,500	(2,000)
Vehicle & Equipment	<u>70,653</u>	<u>66,138</u>	<u>65,306</u>	<u>60,344</u>	<u>(5,794)</u>
Subtotal	440,176	483,813	487,856	507,607	23,794
<u>SUPPLIES & MATERIALS</u>	31,519	49,645	37,851	46,630	(3,015)
<u>TRANSFERS</u>	<u>208,396</u>	<u>242,956</u>	<u>242,956</u>	<u>244,280</u>	<u>1,324</u>
<u>CAPITAL OUTLAY</u>	<u>383,839</u>	<u>510,262</u>	<u>487,066</u>	<u>399,255</u>	<u>(111,007)</u>
GRAND TOTAL	<u>\$3,966,200</u>	<u>\$4,328,952</u>	<u>\$4,298,015</u>	<u>\$4,444,027</u>	<u>\$115,075</u>

REVENUE COMMENT:

The Operations Tax Levy will remain the same, while County revenue will increase \$10,100. Applied Fund Balance will be used to help cover the costs of a 5% Cost of Labor Adjustment for 2023.

2021	2022	2022	2023
Actual	Budget	Estimated	Budget

REVENUES:

Tax Levy:

Operations	\$3,338,345	\$3,302,504	\$3,302,504	\$3,302,462
Debt Service	<u>208,397</u>	<u>242,956</u>	<u>242,956</u>	<u>244,280</u>
Subtotal	3,546,742	3,545,460	3,545,460	3,546,742
Applied Fund Balance	0	0	0	228,268
State Exempt Computer Aid	20,659	20,545	20,545	20,545
Fines & Fees	27,430	25,000	24,000	25,000
Rock County & Non-Resident	499,539	523,766	523,766	532,992
Arrowhead Library System	40,000	40,000	40,000	40,000
Miscellaneous	<u>33,350</u>	<u>38,340</u>	<u>39,200</u>	<u>50,480</u>
Total	<u>\$4,167,720</u>	<u>\$4,193,111</u>	<u>\$4,192,971</u>	<u>\$4,444,027</u>

2021	2022	2022	2023
Actual	Budget	Estimated	Budget

FUND BALANCE:

Undesignated Beginning Balance at January 1	\$591,366	\$717,049	\$792,885	\$687,841
Add: Revenue (Without Applied Fund Balance)	4,167,720	4,193,111	4,192,971	4,215,759
Less: Expenses	<u>3,966,201</u>	<u>4,328,952</u>	<u>4,298,015</u>	<u>4,444,027</u>
Total Fund Balance at December 31	<u>\$792,885</u>	<u>\$581,208</u>	<u>\$687,841</u>	<u>\$459,573</u>

DEPARTMENT: HEDBERG PUBLIC LIBRARY

DIVISION: PUBLIC, EDUCATION, AND GOVERNMENT (PEG) ACCESS CABLE TELEVISION (JATV)

GOAL:

To provide a forum on cable television and other digital media platforms for Janesville’s Public, its Educational Institutions, and local Government (PEG) to express their views, share events, local information, local government programming and entertainment.

OBJECTIVES:

- To promote use of public access television through printed materials, the media (including JATV), social and digital media and speaking engagements.
- To provide training for producers/volunteers on equipment.
- To provide for the loan of equipment to the public for production of access programs.
- To build community involvement in providing a wide variety of quality programs.
- To educate the community about PEG access television to increase viewership.
- To present city government meetings, study sessions and other municipal activities or events.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Image & Engagement

PROGRAM ACTIVITY STATEMENT:

Janesville Access Television (JATV) is a Public, Educational, and Government Access television station that provides Janesville residents with an opportunity to share and watch local events with the community. JATV may utilize volunteers to create, record, and produce a wide variety of programs. The staff of JATV provides free introductory training to citizens wishing to contribute to program development.

The specific activities of JATV involve overseeing the production of existing programs, encouraging the development of new programs, developing the weekly program schedule, training volunteers, and promoting the PEG access channel to the community. JATV is responsible for purchasing equipment, overseeing the use of equipment, and daily operations of the station. JATV also broadcasts City of Janesville government meetings and various other city informational programs.

JATV is primarily funded through the AT&T U-Verse and Charter Communication’s franchise fee for operations, collected in accordance with the Franchise Agreement between the State of Wisconsin, AT&T and Charter Communications. Additional funding is provided through grants, donations, duplication services and sales of DVD’s.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES:				
Programming Hours Broadcast Total				
JATV Produced	4,048	4,000	4,163	4,000
Locally Produced	485	850	941	600
Imported Content	1,475	1,650	1,180	1,200
City of Janesville/Government	777	850	874	850
PSA & Community Calendar	1,975	1,275	1,604	1,318
Videos uploaded for Internet Viewing	235	200	275	200
Number of online YouTube views	67,710	100,000	77,594	75,000
Number of online Granicus views	65,063	160,000	60,722	65,000
Total number of online views	132,773	270,000	138,316	140,000

BUDGET VARIANCES

\$19,935	Economic adjustments
<u>(16,502)</u>	Due to attrition, dropped one Part Time position
3,433	TOTAL PERSONNEL SERVICES
<u>710</u>	Wisconsin Media conference attendance
710	CONTRACTUAL SERVICES
<u>1,415</u>	New server needed, replacement equipment
1,415	TOTAL CAPITAL OUTLAY
<u>\$5,558</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$135,046	\$162,462	\$150,349	\$164,239	\$1,777
Benefits	<u>27,366</u>	<u>29,871</u>	<u>29,871</u>	<u>31,527</u>	<u>1,656</u>
Subtotal	162,412	192,333	180,220	195,766	3,433
<u>CONTRACTUAL SERVICES</u>					
Postage	0	100	100	100	0
Professional Development	1,020	970	1,754	1,680	710
Insurance	1,000	1,000	1,000	1,000	0
Advertising	95	957	0	957	0
Vehicle & Equipment	<u>1,147</u>	<u>2,620</u>	<u>0</u>	<u>2,620</u>	<u>0</u>
Subtotal	3,262	5,647	2,854	6,357	710
<u>SUPPLIES & MATERIALS</u>	2,559	2,100	1,578	2,100	0
Total Operations and Maintenance	168,233	200,080	184,652	204,223	<u>4,143</u>
<u>CAPITAL OUTLAY</u>	<u>38,978</u>	<u>9,185</u>	<u>16,000</u>	<u>10,600</u>	<u>1,415</u>
GRAND TOTAL	<u>\$207,211</u>	<u>\$209,265</u>	<u>\$200,652</u>	<u>\$214,823</u>	<u>\$5,558</u>

REVENUE COMMENT:

JATV receives a percentage of the franchise fee that Charter and AT&T pay to the City for its operations. Additional funding for JATV comes from state aid, the sale of DVD's, and some grants/gifts.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
REVENUES:				
Operating Funds	\$102,883	\$137,711	\$137,711	\$137,711
State Aid - Cable TV Fee Reimbursement	34,428	34,428	34,428	34,428
Tape Sales/Fees	960	100	751	100
Grants & Gifts	<u>525</u>	<u>200</u>	<u>200</u>	<u>200</u>
Total	<u>\$138,796</u>	<u>\$172,439</u>	<u>\$173,090</u>	<u>\$172,439</u>

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
FUND BALANCE:				
Beginning Balance at January 1	\$258,600	\$194,988	\$190,185	\$162,623
Add: Revenue	138,796	172,439	173,090	172,439
Less: Expenses	<u>207,211</u>	<u>209,265</u>	<u>200,652</u>	<u>214,823</u>
Total Fund Balance at December 31	<u>\$190,185</u>	<u>\$158,162</u>	<u>\$162,623</u>	<u>\$120,239</u>

DEPARTMENT: GENERAL GOVERNMENT

DIVISION: JANESVILLE INNOVATION CENTER (JIC)

GOAL:

- Promote entrepreneurial activities within Janesville and Rock County
- Create additional small businesses within the community
- Create additional employment opportunities with growth of small businesses
- Grow small businesses graduation to larger spaces within the City of Janesville

OBJECTIVES:

- Increase the awareness of entrepreneurial activities within Janesville and Rock County
- Provide education, coaching and mentoring for these startup businesses
- Provide business appropriate space for startup industrial and professional service companies
- Develop an entrepreneurial support network to encourage the formation of new business enterprises and to help them survive and further grow

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Economy; Partnerships

PROGRAM ACTIVITY STATEMENT:

The Janesville Innovation Center is a business incubator that was developed by the City of Janesville and is managed and operated under a master lease by Janesville Innovation Center, Inc. The corporation was created by the City of Janesville as a standalone, not for profit 501(c)(3) to operate and manage the facility by providing an opportunity to smaller, locally owned entrepreneurs to be nurtured through their formative years. The building provides smaller scale office and industrial space for these fledgling companies and through the operations manager and members of the Board; they are provided coaching, education, training and mentoring.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES:				
Operations and Management (Hours)	200	195	195	195
Property Management (Hours)	35	30	30	30
Business Coaching (Hours)		220	220	220
Business Contacts (#)	35	40	40	40
New JIC Businesses (#)	1	2	2	2
Graduated JIC Businesses (#)	1	1	1	1

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
Operations	\$144,594	\$146,036	\$145,827	\$148,334
Entrepreneurial BD Program	<u>36,872</u>	<u>10,000</u>	<u>10,000</u>	<u>30,000</u>
Total	<u>\$181,466</u>	<u>\$156,036</u>	<u>\$155,827</u>	<u>\$178,334</u>

BUDGET VARIANCES

<u>\$598</u>	Economic adjustments
598	TOTAL PERSONNEL SERVICES
31,336	Increase in other contractual services for property management based on historic actuals
<u>(9,636)</u>	Decrease in Revolving Loan Program
21,700	TOTAL CONTRACTUAL SERVICES
0	TOTAL SUPPLIES & MATERIALS
0	TOTAL TRANSFERS
0	TOTAL CAPITAL OUTLAY
<u>\$22,298</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
PERSONNEL SERVICES					
Wages	\$3,651	\$4,209	\$4,000	\$4,717	\$508
Overtime	70	0	0	0	0
Benefits	<u>1,344</u>	<u>631</u>	<u>631</u>	<u>721</u>	<u>90</u>
Subtotal	5,065	4,840	4,631	5,438	598
CONTRACTUAL SERVICES					
Utilities	51,714	48,180	48,180	48,180	0
Postage	643	0	0	0	0
Audit & Consulting	1,340	1,200	1,200	1,200	0
Building Expenses	2,149	1,200	1,200	1,200	0
Insurance	3,782	3,600	3,600	3,600	0
Other Contractual Services	86,742	56,900	66,536	88,236	31,336
Advertising	11,778	12,000	12,000	12,000	0
Revolving Loan Program	5,318	9,636	0	0	(9,636)
Vehicle & Equipment	<u>1,092</u>	<u>1,719</u>	<u>1,719</u>	<u>1,719</u>	<u>0</u>
Subtotal	164,558	134,435	134,435	156,135	21,700
SUPPLIES & MATERIALS	1,843	6,761	6,761	6,761	0
TRANSFERS	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>
GRAND TOTAL	<u>\$181,466</u>	<u>\$156,036</u>	<u>\$155,827</u>	<u>\$178,334</u>	<u>\$22,298</u>

REVENUE COMMENT:

Revenue for the Innovation Center is projected to be the same in 2023 as 2022 as the facility is near maximum rental capacity, including the manufacturing bays which have the highest rent generation. The higher occupancy is projected through the entire 2023 year.

2021 Actual	2022 Budget	2022 Estimated	2023 Budget
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REVENUES:

Rental Income	\$86,641	\$151,397	\$151,397	\$151,397
Miscellaneous	5,650	0	0	0
Entrepreneurial BD Program - Miscellaneous	0	0	0	0
Entrepreneurial BD Program - Donations	0	0	0	0
Entrepreneurial BD Program - Transfer In	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Total	<u>\$102,291</u>	<u>\$161,397</u>	<u>\$161,397</u>	<u>\$161,397</u>

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
FUND BALANCE:				
Undesignated Beginning Balance at January 1	(\$17,025)	\$6,758	(\$96,200)	(\$90,630)
Add: Revenue (Without Applied Fund Balance)	102,291	100,696	161,397	161,397
Less: Expenses	<u>181,466</u>	<u>156,036</u>	<u>155,827</u>	<u>178,334</u>
Total Fund Balance at December 31	<u>(\$96,200)</u>	<u>(\$48,582)</u>	<u>(\$90,630)</u>	<u>(\$107,567)</u>

DEPARTMENT: NEIGHBORHOOD & COMMUNITY SERVICES

DIVISION: HOUSING SERVICES

PROGRAM: RENT ASSISTANCE

GOAL:

To assist extremely low-income and very low-income households, including elderly and handicapped individuals, in obtaining affordable, decent, safe, and sanitary housing.

OBJECTIVES:

- To provide monthly rental housing assistance to extremely low and very low-income households.
- To ensure housing is maintained in a decent, safe, and sanitary condition.
- To carry out a variety of programs to promote fair housing.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Safe & Healthy Community

PROGRAM ACTIVITY STATEMENT:

The Housing Choice Voucher (HCV) Rent Assistance program is a locally administered program funded by the U.S. Department of Housing and Urban Development, which pays a portion of the monthly rent and utilities for eligible low-income households.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES:				
Households Assisted (monthly average)	456	500	472	490
HQS Inspections	558	500	525	550

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
Administration	\$388,461	\$427,202	\$384,188	\$478,451
Rent Assistance	2,706,298	3,080,000	2,929,000	3,083,000
Depreciation Expense	<u>2,486</u>	<u>2,166</u>	<u>2,166</u>	<u>2,166</u>
Total	<u>\$3,097,245</u>	<u>\$3,509,368</u>	<u>\$3,315,354</u>	<u>\$3,563,617</u>

BUDGET VARIANCES

(\$4,180)	Attrition
<u>40,766</u>	Economic adjustments
36,586	TOTAL PERSONNEL SERVICES
1,430	Increase in postage usage and rates
8,306	Increase in training due to staff turnover
1,098	Increase in building rent charges
\$2,427	Increase in allocated IT Services
3,000	Increase in housing payments
<u>366</u>	Other
16,627	TOTAL CONTRACTUAL SERVICES
1,036	TOTAL CAPITAL OUTLAY
<u>\$54,249</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$193,307	\$213,519	\$200,182	\$228,311	\$14,792
Overtime	5,311	0	250	0	0
Benefits	<u>71,263</u>	<u>81,903</u>	<u>69,467</u>	<u>103,697</u>	<u>21,794</u>
Subtotal	269,881	295,422	269,899	332,008	36,586
<u>CONTRACTUAL SERVICES</u>					
Utilities	1,725	1,450	1,450	1,694	244
Postage	4,145	3,150	4,200	4,580	1,430
Professional Development	4,878	2,927	3,530	11,233	8,306
Audit & Consulting	6,149	6,310	6,310	6,500	190
Building Expense	6,160	5,875	5,875	6,973	1,098
Insurance	2,320	2,524	2,524	2,284	(240)
Computer Maintenance	23,175	22,624	23,000	25,051	2,427
Other Contractual Services	63,717	63,810	63,650	63,910	100
Housing Payments	2,706,298	3,080,000	2,929,000	3,083,000	3,000
Advertising	85	740	500	740	0
Vehicle & Equipment	<u>1,222</u>	<u>720</u>	<u>800</u>	<u>792</u>	<u>72</u>
Subtotal	2,819,873	3,190,130	3,040,839	3,206,757	16,627
<u>SUPPLIES & MATERIALS</u>	2,321	1,650	2,450	1,650	0
<u>DEPRECIATION</u>	2,486	2,166	2,166	2,166	0
<u>CAPITAL OUTLAY</u>	<u>2,683</u>	<u>20,000</u>	<u>0</u>	<u>21,036</u>	<u>1,036</u>
TOTAL	<u>\$3,097,245</u>	<u>\$3,509,368</u>	<u>\$3,315,354</u>	<u>\$3,563,617</u>	<u>\$54,249</u>

REVENUE COMMENT:

It is anticipated that HUD will only provide 80% of our eligible administrative fees in 2023; however, an additional allocation of administrative funds in 2021 and a 90% administrative fee payment in 2022 re-established an administrative equity balance sufficient to fully cover administrative expenses. Funding for housing assistance payments by HUD are anticipated to increase slightly in 2023 due to increased leasing activities.

Revenues are entirely provided by grants from the United States Department of Housing and Urban Development (HUD).

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
REVENUE:				
Administrative Fees	\$373,526	\$389,417	\$433,902	\$404,150
Housing Assistance Payments	<u>2,606,659</u>	<u>3,081,500</u>	<u>2,931,500</u>	<u>3,085,500</u>
Total Revenue	2,980,185	3,470,917	3,365,402	3,489,650
Operating Res. Use (Increase)	<u>117,060</u>	<u>38,451</u>	<u>(50,048)</u>	<u>73,967</u>
Total Resources	<u>\$3,097,245</u>	<u>\$3,509,368</u>	<u>\$3,315,354</u>	<u>\$3,563,617</u>
FUND EQUITY:				
Administrative Fee Equity*	\$164,683	\$101,540	\$212,231	\$135,764
Housing Assistance Payments Equity	<u>107</u>	<u>4,800</u>	<u>2,607</u>	<u>5,107</u>
Total Fund Equity at December 31	<u>\$164,790</u>	<u>\$106,340</u>	<u>\$214,838</u>	<u>\$140,871</u>

*The Administrative Equity Includes Investment in Capital Assets of \$9,749 at 12/31/21.

DEPARTMENT: NEIGHBORHOOD & COMMUNITY SERVICES

DIVISION: HOUSING

PROGRAM: STATE AND FEDERAL GRANTS

GOAL:

To promote and implement programs to strengthen residential neighborhoods and encourage vibrant, healthy residential areas with safe and affordable housing.

OBJECTIVES:

- To promote the maintenance and rehabilitation of existing housing through owner occupied rehabilitation programs and the enforcement of housing and nuisance codes.
- To increase and support home ownership among low-income and moderate-income families.
- To support homeownership and neighborhood stability within neighborhoods through the purchase, rehabilitation and resale of vacant properties and the demolition of blighted properties.
- To facilitate redevelopment projects.
- To assist in the elimination of lead-based paint and other housing hazards.
- To assist in the elimination of slums and blight.
- To administer the Federal and State Grant programs in an efficient and cost-effective manner.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Safe & Healthy Community

PROGRAM ACTIVITY STATEMENT:

The Neighborhood & Community Services Department administers funds from the Federal Department of Housing and Urban Development and the State of Wisconsin Department of Administration, Division of Housing.

Emphasis will be on the continued revitalization of Janesville’s residential neighborhoods through the implementation of housing programs that support affordable housing development and the private rehabilitation of owner occupied housing units, encourage increased home ownership opportunities, and improve the quality of housing through proactive and responsive property maintenance.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES:				
Housing Rehabilitation (Projects/Units)	14	12	11	12
Homebuyer Assistance (Down Payment & Closing Cost Asst.)	13	18	10	19
Home Buyer Workshop Participants	110	110	165	165
Affordable Housing Development/Redevelopment (Projects/Units)	5	8	2	23
Proactive Property Maintenance Inspections	1,628	1,550	1,858	1,850
Lead Hazard Reduction (Projects)	4	5	3	2
Public Service Activities (Individuals Assisted)	954	976	635	482

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
Administration*	\$196,267	\$192,534	\$188,244	\$199,813
Housing Rehabilitation	435,175	462,028	377,900	546,165
Homebuyer Assistance	58,514	201,940	81,900	195,970
Affordable Housing Development/Redev	203,631	901,000	250,040	1,343,480
Proactive Property Maintenance	91,470	102,374	91,278	108,945
Public Service Activities	141,600	100,000	111,524	90,000
State Lead Hazard Reduction Program	211,945	231,100	177,538	60,000
Neighborhood Public Improvements	141,772	100,000	70,000	0
CDBG - CARES Act	398,191	40,000	128,662	147,000
Home - ARP - American Rescue Program	0	0	0	450,000
 Total	 <u>\$1,878,565</u>	 <u>\$2,330,976</u>	 <u>\$1,477,086</u>	 <u>\$3,141,373</u>

* General administration includes Administration for the CDBG, HOME and other prior grant programs. General Administration for the CDBG Program is capped at 20% of the current year's allocation and program income. Administration for the HOME Program is capped at 10% of the current year's allocation and program income.

BUDGET VARIANCES

(\$3,913)	Attrition
<u>18,208</u>	Economic Adjustments
14,295	TOTAL PERSONNEL SERVICES
794,914	Increase in HOME-ARP, CDBG-Covid funding and support to Affordable Housing Developers
<u>352</u>	Other
795,266	TOTAL CONTRACTUAL SERVICES
(200)	TOTAL SUPPLIES & MATERIAL
1,036	TOTAL CAPITAL OUTLAY
<u>\$810,397</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$264,027	\$223,688	\$211,822	\$237,940	\$14,252
Benefits	<u>111,584</u>	<u>106,580</u>	<u>93,875</u>	<u>106,623</u>	<u>43</u>
Subtotal	375,611	330,268	305,697	344,563	14,295
<u>CONTRACTUAL SERVICES</u>					
Utilities	381	450	450	440	(10)
Postage	1,649	1,580	1,600	1,745	165
Professional Development	1,214	1,418	1,014	1,524	106
Audit & Consulting	3,818	3,920	3,920	4,040	120
Building Rental	6,966	6,431	6,431	6,003	(428)
Insurance	1,816	2,324	2,325	2,023	(301)
Computer Maintenance	7,712	11,404	12,319	12,954	1,550
Other Contractual Services	1,471,245	1,948,656	1,140,171	2,743,570	794,914
Advertising	171	1,225	125	225	(1,000)
Vehicle Oper/Maintenance	<u>5,746</u>	<u>1,500</u>	<u>1,584</u>	<u>1,650</u>	<u>150</u>
Subtotal	1,500,718	1,978,908	1,169,939	2,774,174	795,266
<u>SUPPLIES & MATERIALS</u>	2,236	1,800	1,450	1,600	(200)
<u>CAPITAL OUTLAY</u>	0	20,000	0	21,036	1,036
GRAND TOTAL	<u>\$1,878,565</u>	<u>\$2,330,976</u>	<u>\$1,477,086</u>	<u>\$3,141,373</u>	<u>\$810,397</u>

Program Services

A total of \$1,343,480 is included for development/redevelopment of affordable housing, which is an increase of \$442,480 over 2022 largely due to the HOME-American Rescue Program. The budget for homeowner rehabilitation programs increases \$84,137 due to an increase in activities within the Central Neighborhoods Home Renewal Program. A total of \$60,000 is included for the State of Wisconsin Lead Hazard Reduction Program, which is a reduction from prior years as this grant program is coming to completion. No funding is included for neighborhood public improvements.

Public Service Awards for 2023 total \$90,000 and are as follows: ACTS Housing (\$20,000), Boys & Girls Club Afterschool Programming (\$7,500), Community Action THRIVE Program (\$7,500), ECHO Emergency Rent Assistance Program (\$30,000), and HealthNet Medical, Dental and Mental Health Care (\$25,000).

Activities funded through the CDBG-Coronavirus Aid, Relief and Economic Security (CARES) Act Program to assist agencies serving low income individuals in preventing, preparing, and responding to COVID-19 will continue into, and are expected to conclude in 2023.

REVENUE COMMENT:

Community Development Block Grant (CDBG) revenue for 2023 is anticipated to come from prior year’s grants (\$364,063), 2023 CDBG grant allocation (\$451,530), 2023 CDBG-CV (CARES Act) funding (\$147,000), and 2023 program income (\$135,500).

HOME Investment Partnership (HOME) revenue for 2023 is anticipated to come from prior year’s grants (\$769,380), 2023 grant allocation (\$338,704), and 2023 program income (\$100,200). Program income received in 2023 will be allocated in 2024.

New Other State and Federal Grant revenue of \$516,000 will come from the HOME – American Rescue Program (\$450,000), a State of Wisconsin Lead Hazard Reduction Program (\$60,000), and interest and loan repayments to the former Wisconsin Rental Rehabilitation Program (\$6,000).

The balance of the budget is from equity accounts, including prior years’ program income and the CDBG Revolving Loan Fund.

2021	2022	2022	2023
Actual	Budget	Estimated	Budget

REVENUES:

CDBG

Grant Allocation	\$668,309	\$703,463	\$470,884	\$815,593
Program Income	135,775	80,500	152,500	135,500
CARES Act	<u>314,105</u>	<u>40,000</u>	<u>128,662</u>	<u>147,000</u>
Subtotal	1,118,189	823,963	752,046	1,098,093

HOME Consortium

Grant Allocation	160,380	886,964	55,500	1,108,452
Program Income	<u>123,221</u>	<u>50,100</u>	<u>100,425</u>	<u>100,200</u>
Subtotal	283,601	937,064	155,925	1,208,652

Other State & Federal Grants

Current Year	216,821	248,600	177,538	60,000
Program Income	22,136	5,700	8,600	6,000
HOME - American Rescue Program	<u>0</u>	<u>0</u>	<u>0</u>	<u>450,000</u>
Subtotal	238,957	254,300	186,138	516,000

Total	<u>\$1,640,747</u>	<u>\$2,015,327</u>	<u>\$1,094,109</u>	<u>\$2,822,745</u>
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DEPARTMENT: WHEEL TAX / ENHANCED STREET REHAB PROGRAM

PROGRAM: STREET MAINTENANCE

GOAL:

To maintain all City roadways in a condition that provides for safe and efficient use by the public.

OBJECTIVE:

- To provide for the maintenance of a high-quality street surface through resurfacing and reconstruction for paved streets.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Infrastructure; Safe & Healthy Community

PROGRAM ACTIVITY STATEMENT:

The Enhanced Street Maintenance program provides for maintenance of a portion of the City’s 348 miles of paved streets. At some point in time, typically every 25 to 30 years for bituminous pavements and 45 years for concrete pavements, the street surfaces must be restored by resurfacing and reconstruction.

	2021	2022	2022	2023
	Actual	Budget	Estimated	Budget

ACTIVITIES:

Resurfacing/Reconstruction (Miles)

Milling/Resurfacing	10.2	9.3	10.1	8.9
Reconstruction	2.5	2.2	3.5	1.9

	2021	2022	2022	2023
	Actual	Budget	Estimated	Budget

ELEMENT COST:

Resurfacing/Reconstruction	<u>970,000</u>	<u>1,938,000</u>	<u>1,938,000</u>	<u>1,938,000</u>
Total	<u>\$970,000</u>	<u>\$1,938,000</u>	<u>\$1,938,000</u>	<u>\$1,938,000</u>

WHEEL TAX POLICY:

In 2012, in accordance with Wisconsin Statutes 341.35, the City of Janesville imposed a wheel tax per File Ordinance No. 2011-503 in the amount of \$10 per motor vehicle. The net revenues generated were reported in the General Fund to finance the maintenance of public streets, highways, and for all other transportation-related purposes. 80% of this original fee will be reported in a special revenue fund to cover contractor costs while the other 20% will continue to be reported in the General Fund to cover operating costs such as pothole repair and crack-filling.

In 2015, in accordance with Wisconsin Statutes 341.35, the City of Janesville approved File Ordinance 2015-618, which raised the imposed wheel tax to \$20 per motor vehicle. In 2021, the City of Janesville approved File Ordinance 2021-829, which raised the imposed wheel tax to \$40 per motor vehicle. These incremental increases per motor vehicle are intended to partially finance the increased street rehabilitation program and decrease the City’s reliance on borrowing for this program thereby reducing the debt service associated with the program. The incremental fees are accounted for in a special revenue fund specifically for the enhanced street rehabilitation program.

DEPARTMENT: PUBLIC WORKS

DIVISION: OPERATIONS

PROGRAM: SANITATION

GOAL:

To maintain sanitary conditions throughout the City by providing collection services for trash and recyclable materials, provide for the safe and sanitary disposal of all approved wastes delivered to the City’s sanitary landfill, composting facility and clean-fill site, and to provide recycling drop-off collection for tires, appliances, waste oil, residential recyclables and yard waste.

To provide long-term care and remedial system operations for the Janesville Disposal Facilities (JDF), (85, 78, JAB) and to administer the Remedial Actions (RA) for the JDF in accordance with CERCLA, RCRA and WDNR regulations.

OBJECTIVES:

- To provide each residential facility up to four units in size weekly collection of solid waste and bi-weekly collection of recyclables.
- To provide non-residential facilities weekly collection of one large wheeled cart of trash and bi-weekly collection of up to two large wheeled carts of recyclables.
- To construct, operate and maintain a licensed sanitary landfill according to State law, which will include semi-annual groundwater monitoring, daily litter control, gas collection and monitoring, daily cover of all deposits, dust control and odor control.
- To operate and maintain a clean-fill facility for the disposal of specific non-putrescible wastes.
- To operate drop-off recycling programs for single-stream recyclables, tires, appliances, and yard waste.
- To operate a yard waste composting facility.
- To implement one-week curbside collection programs for yard waste in the spring and fall each year.
- To monitor and maintain standards for groundwater, surface water, ambient air, and landfill gas at the JDF now that remedial work is complete.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – Infrastructure; Safe & Healthy Community

PROGRAM ACTIVITY STATEMENT:

The Solid Waste Collection Program provides for weekly collection of solid waste from residential facilities up to four (4) units in size and from commercial facilities for up to 96 gallons in volume. The City utilizes one-person, automated collection vehicles to service approximately 24,660 residential and small commercial facilities under this program.

The City’s Recycling Program provides drop off locations for the separate collection of tires and appliances at the Sanitary Landfill and for yard waste at the Composting Facility. It also provides for curbside collection of yard waste for one week in each spring and fall. Curbside collection of household recyclables is provided on a bi-weekly basis to residential facilities up to four units in size. Curbside collection is accomplished utilizing one-person, automated collection vehicles to service approximately 24,660 residential and small commercial facilities on a bi-weekly basis.

The City of Janesville Sanitary Landfill (License #3939) opened on March 7, 2005. The City successfully expanded the capacity of this facility in 2019 and its projected life span is through 2037. The Landfill site is operated in an environmentally secure manner with an emphasis on quality control and concern for adjacent residents. The clean-fill facility was constructed in 1992 as an environmentally acceptable alternative to the Sanitary Landfill for the disposal of brick, building stone, concrete, bituminous pavement, unpainted and untreated wood, wood pallets and brush.

The City of Janesville entered into an agreement with several local companies to pay costs to remediate and care long-term for several disposal facilities south of Black Bridge Road. The US EPA is also party to that agreement in an oversight role. The companies have bought out their liability for long-term care and the City now funds all such activities. Remedial actions were required as a result of hazardous waste treatment activities at the Janesville Ash Beds (JAB) and subsequent disposal of residual ash in two separate landfills. Remedial activities include gas and leachate collection systems operation and maintenance and landfill cap monitoring and maintenance.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES:				
Sanitary Landfill (tons)	190,499	174,500	179,813	175,000
Waste Collection and Recycling Programs				
Billable Units	24,410	24,450	24,660	24,660
Unit Cost Collection/Disposal/Recycling	\$ 129.66	\$ 129.70	\$ 129.70	\$ 138.72
Temporary Sanitary Landfill Surcharge	\$ 20.86	\$ 20.82	\$ 20.82	\$ 15.51
Amount Billed/Unit/Year	\$ 150.52	\$ 150.52	\$ 150.52	\$ 154.23
Tire Recycling				
Tons	153	175	174	175
Contract Processing Cost (per ton)	\$275.00	\$275.00	\$275.00	\$275.00
Appliance & Metal Recycling				
Tons	387	450	457	450

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
Solid Waste Collection	\$2,315,563	\$1,950,976	\$2,384,854	\$2,137,614
Solid Waste Disposal	4,273,398	4,810,599	4,675,255	4,923,978
Recycling Program	1,167,204	1,077,918	1,202,182	1,301,045
Industrial Waste Superfund Landfills	<u>40,867</u>	<u>65,587</u>	<u>51,734</u>	<u>67,219</u>
Subtotal	<u>7,797,032</u>	<u>7,905,080</u>	<u>8,314,025</u>	<u>8,429,856</u>
Debt Retirement - Landfill	190,557	1,229,913	1,229,913	1,426,423
Debt Retirement - Collection & Recycling	<u>287,680</u>	<u>523,506</u>	<u>523,506</u>	<u>349,433</u>
Subtotal	<u>478,237</u>	<u>1,753,419</u>	<u>1,753,419</u>	<u>1,775,856</u>
Transfer to Capital Projects Fund	1,192,494	640,000	529,200	2,438,750
Subtotal	<u>1,670,731</u>	<u>2,393,419</u>	<u>2,282,619</u>	<u>4,214,606</u>
Total	<u>\$9,467,763</u>	<u>\$10,298,499</u>	<u>\$10,596,644</u>	<u>\$12,644,462</u>

BUDGET VARIANCES

\$2,720	Increase in seasonal employee expenses
5,782	Increase in retiree benefits
(37,494)	Due to attrition
<u>127,134</u>	Economic adjustments
98,142	TOTAL PERSONNEL SERVICES
5,155	Increase in utility rates
(699)	Decrease in required operator re-certification costs
(2,421)	Decrease in liability, workers' compensation, auto, and property insurance premium allocation
6,190	Increase in computer and software services and rates
73,650	Increase in contractual services for processing/marketing recyclables
<u>338,075</u>	Increase in vehicle and equipment maintenance rates
419,950	TOTAL CONTRACTUAL SERVICES
11,100	Increase for purchase of a gas analyzer for the landfill
11,100	TOTAL SUPPLIES & MATERIALS
(4,416)	Decrease from 2022 projects; 2023 project includes maintenance building mold remediation
(4,416)	TOTAL CAPITAL OUTLAY
22,437	Increase in transfers for the Sanitation Fund's debt service payment
<u>1,798,750</u>	required landfill capital projects
1,821,187	TOTAL TRANSFERS
<u>\$2,345,963</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$1,217,842	\$1,397,197	\$1,330,721	\$1,481,921	\$84,724
Overtime	159,391	89,900	124,180	89,900	0
Benefits	575,646	639,641	618,752	653,353	13,712
Miscellaneous Benefits	<u>4,561</u>	<u>4,963</u>	<u>4,797</u>	<u>4,669</u>	<u>(294)</u>
Subtotal	1,957,440	2,131,701	2,078,450	2,229,843	98,142
<u>CONTRACTUAL SERVICES</u>					
Utilities	103,973	149,527	130,879	154,682	5,155
Professional Development	2,781	6,194	5,185	5,495	(699)
Audit & Consulting	5,600	75,000	40,000	75,000	0
Building Expense	9,471	7,500	6,000	7,500	0
Insurance	38,702	42,468	42,469	40,047	(2,421)
Computer Maintenance	41,452	52,307	52,307	58,497	6,190
Other Contractual Services	1,240,681	1,262,155	1,272,736	1,335,805	73,650
DNR Tonnage Fee	2,254,238	2,292,865	2,265,532	2,292,865	0
Vehicle & Equipment	<u>2,047,208</u>	<u>1,719,647</u>	<u>2,274,467</u>	<u>2,057,722</u>	<u>338,075</u>
Subtotal	5,744,106	5,607,663	6,089,575	6,027,613	419,950
<u>SUPPLIES & MATERIALS</u>	69,149	73,800	44,500	84,900	11,100
<u>CAPITAL OUTLAY</u>	<u>26,337</u>	<u>91,916</u>	<u>101,500</u>	<u>87,500</u>	<u>(4,416)</u>
Total Operations and Maintenance	7,797,032	7,905,080	8,314,025	8,429,856	524,776
<u>TRANSFERS</u>					
Debt Retirement	478,237	1,753,419	1,753,419	1,775,856	22,437
Transfer to Capital Projects Fund	<u>1,192,494</u>	<u>640,000</u>	<u>529,200</u>	<u>2,438,750</u>	<u>1,798,750</u>
Subtotal	1,670,731	2,393,419	2,282,619	4,214,606	1,821,187
GRAND TOTAL	<u>\$9,467,763</u>	<u>\$10,298,499</u>	<u>\$10,596,644</u>	<u>\$12,644,462</u>	<u>\$2,345,963</u>

MAJOR CAPITAL PROGRAM:

Capital includes the following which are included in the Major Capital Projects budget:

	<u>Total Capital</u>	<u>G.O. Note</u>	<u>Capital Projects Fund</u>
<u>CAPITAL OUTLAY</u>			
City Services Center Renovations - Construct Phase 1.A	\$ 1,498,750	\$0	\$ 1,498,750
Landfill Cell 5 Gas Wells & Collection System Installation	300,000	0	300,000
Leachate Recirculation Infrastructure Installation (Cell 6)	250,000	0	250,000
Replace Waste Collection Vehicle	379,000	379,000	0
SCADA System for Landfill Gas Well Fields	40,000	0	40,000
<u>Subbase & Maintenance Building Groundwater Issue Prevention</u>	<u>350,000</u>	<u>0</u>	<u>350,000</u>
Total	<u>\$2,817,750</u>	<u>\$379,000</u>	<u>\$2,438,750</u>

REVENUE COMMENT:

This budget proposes an increase of \$9.02 in the base solid waste management user fee per year, for an annual rate of \$138.72 per billable unit per year in 2023. The temporary sanitary landfill surcharge decreases by \$5.31 to \$15.51 per year in 2023. This brings the total user fee to \$154.23 per billable unit for 2023, which is an increase of \$3.71 from the 2022 user fee.

Sanitation Fund revenue is expected to increase \$360,260 from the 2022 budget due primarily to an increase in the solid waste management user fee assessed to collection customers, as well as increasing the Sanitary Landfill tipping fee for non-contracted waste haulers. The 2023 budget increases the tipping fee from \$38 to \$41 per ton, and simplifies the fee structure for low volume haulers. Previously, low volume haulers paid between \$4 and \$20 per vehicle depending on the vehicle size. In 2023, low volume haulers will be assessed using the following rate structure:

- Passenger cars, station wagons, sports utility vehicles, mini-vans, vans, mid-size and full-size pickup trucks: \$12 per load
- All other vehicles and trailers under 1,000 pounds: \$20 per load
- All other vehicles and trailers over 1,000 pounds: \$41 per ton

Sanitation Fund balance at the end of 2014 was a negative \$259,812. Sanitation Fund balance by the end of 2023 is projected to be a positive \$3,775,596. In 2023, the Sanitation Fund balance will finance \$2,438,750 in improvement projects, reducing the Fund's reliance on borrowing and saving future rate payers' in debt service payments.

The Temporary Sanitary Landfill Surcharge was established by City Ordinance and became effective in 2015. The Surcharge was created to recover \$6,635,995 over an approximate 13-year period (\$510,000 annually through 2027). For the 2023 budget, the surcharge will recover 75 percent of the annual \$510,000 which minimizes the solid waste collection customer's rate increase in 2023. The City's goal is to completely eliminate the surcharge in the next few years, pending Sanitation Fund performance. By the end of 2023, the surcharge will have recovered approximately \$4,462,477.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
REVENUES:				
Sanitary Landfill				
GFL - Canada (formerly Advanced Disp)	\$0	\$0	\$0	\$0
Green County	596,588	434,000	655,056	630,000
Janesville Residential Waste	758,918	731,000	731,786	765,000
John's Hauling	801,497	791,474	804,603	705,029
Waste Management	1,372,232	1,437,473	1,131,834	1,165,000
Nieuwenhuis Disposal	389,354	369,500	390,543	400,689
City of Beloit	390,836	387,500	423,032	425,250
All Other Accounts	2,195,130	1,710,000	1,991,841	2,100,758
Wastes Used as Daily Cover	148,914	169,750	151,566	169,169
Landfill Gas Agreement	<u>44,501</u>	<u>45,000</u>	<u>40,000</u>	<u>40,000</u>
	6,697,970	6,075,697	6,320,261	6,400,895
Demolition Landfill	117,328	110,000	121,000	110,000
Recycling Program				
State Recycling Grant	226,661	225,000	226,051	225,000
Curbside Collection	55,351	60,000	33,000	10,000
Appliance/Metal Recycling	115,635	60,000	132,889	70,000
Tire Recycling	39,799	35,000	40,000	52,500
Bins Sales/Cart Service Fees	<u>16,710</u>	<u>10,000</u>	<u>18,000</u>	<u>10,000</u>
	454,156	390,000	449,940	367,500
Resident Waste Management Fee	<u>3,696,743</u>	<u>3,755,214</u>	<u>3,788,283</u>	<u>3,812,776</u>
Transfer Landfill Debt to General Fund	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
	250,000	250,000	250,000	250,000
Total Revenue - Sanitation Fund	<u>\$11,216,197</u>	<u>\$10,580,911</u>	<u>\$10,929,484</u>	<u>\$10,941,171</u>

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
FUND BALANCE:				
Undesignated Beginning Balance at January 1	\$3,343,276	\$5,091,710	\$5,091,710	\$5,424,550
Add: Revenue	11,216,197	10,580,911	10,929,484	10,941,171
Less: Expenses	<u>9,467,763</u>	<u>10,298,499</u>	<u>10,596,644</u>	<u>12,644,462</u>
Total Fund Balance at December 31	<u>\$5,091,710</u>	<u>\$5,374,122</u>	<u>\$5,424,550</u>	<u>\$3,721,259</u>

DEPARTMENT: GENERAL GOVERNMENT

DIVISION: INSURANCE FUND

GOAL:

To limit the loss of City resources resulting from accidents, catastrophes, and health care costs.

OBJECTIVES:

- To prevent accidents and injuries to City employees and those persons who use City services.
- To define the City's capacity for risk retention.
- To provide a cost-effective means of transferring risk by utilizing insurance.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – All Strategic Goals

PROGRAM ACTIVITY STATEMENT:

In response to the continued spiraling premium increases for Workers' Compensation insurance, on January 1, 1989 the City implemented a Workers' Compensation limited self-insurance program with an annual aggregate stop-loss provision. Since the inception of this program, the City has been successful in reducing the number and severity of Workers' Compensation incidences. This has been accomplished through the development and implementation of a worker's safety and training program. The City has had a part time Risk Manager since 2015. The 2022 budget increased this to a fulltime position that will be responsible for both risk management and wellness initiatives. The position is being retitled Safety and Wellness Coordinator.

The City continues its membership with the Cities and Villages Mutual Insurance Company (CVMIC) for liability insurance. The CVMIC policy provides a \$100,000 self-insurance retention per incident, with a \$400,000 aggregate annual retention. This insurance program applies to general, auto, and public employees' liability risks.

Municipally-owned buildings and their contents have been insured with the Municipal Property Insurance Company (MPIC). Such property is insured for its replacement value with a deductible provision.

In 2005, the City consolidated three (3) health plans (two HMO's and a self-funded plan) into a single self-funded plan with Dean Health Systems as the City's exclusive provider for an initial five-year period 2005-2010. The City's initial contract was extended through 2016. In 2016, the City solicited proposals from health care providers and selected Dean Health Systems to continue providing services to the City workforce for a five-year period 2017-2021. In 2021, the City extended the contract with Dean Health Systems through 2024.

The City's goal is to provide excellent health care at an affordable cost. With one overall risk pool, administrative costs decrease because of using a single plan administrator and the ability to negotiate the cost of "in network" procedures. Qualified employees and certain retirees are able to choose one of the following options; EPO (exclusive provider organization) and Choice (freedom of choice) plan. Each provides different levels of coverage, deductibles, and participant co-pays.

The Insurance Fund functions as an Internal Service Fund and all related element costs are charged to the City's other funds and their respective individual accounts. Therefore, in theory, the Insurance Fund will experience revenues equal to its budgeted expenditures.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
Risk Management	\$113,325	\$192,517	\$109,189	\$227,082
Liability Insurance	231,832	376,900	257,400	261,900
Workers' Compensation	409,703	613,400	635,109	614,200
Property/Other Insurance	306,504	290,130	315,715	294,274
Health, Dental, & Vision Insurance	8,701,298	11,171,490	11,165,483	11,675,413
Flex Benefits	<u>286,263</u>	<u>280,000</u>	<u>310,000</u>	<u>315,000</u>
Subtotal	10,048,925	12,924,437	12,792,896	13,387,869
Transfers	<u>0</u>	<u>50,000</u>	<u>50,000</u>	<u>0</u>
Total	<u>\$10,048,925</u>	<u>\$12,974,437</u>	<u>\$12,842,896</u>	<u>\$13,387,869</u>

BUDGET VARIANCES

\$5,693	Economic adjustments
<u>10,914</u>	Due to Attrition
16,607	TOTAL PERSONNEL SERVICES
15,000	Add DEI Training for 2023
3,800	Increase in Consultant Fees
406,804	Increase in health, dental, and vision insurance costs based on historic actuals and employees' coverages
16,500	Increase in EAP Program Costs
<u>3,721</u>	Other
445,825	TOTAL CONTRACTUAL SERVICES
<u>1,000</u>	Increase in Wellness Program Initiatives
1,000	TOTAL SUPPLIES & MATERIAL
(50,000)	TRANSFERS
<u>\$413,432</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$97,370	\$124,971	\$80,453	\$131,436	\$6,465
Benefits	<u>31,065</u>	<u>52,411</u>	<u>34,702</u>	<u>62,303</u>	<u>9,892</u>
Subtotal	128,435	177,382	115,155	193,989	16,607
<u>CONTRACTUAL SERVICES</u>					
Utilities	190	250	200	200	(50)
Postage	1,550	1,500	1,537	1,635	135
Professional Development	0	875	500	15,875	15,000
Audit & Consulting	92,706	96,900	95,309	100,700	3,800
Building Expense	3,484	4,110	4,110	4,618	508
Insurance	9,772,012	12,593,870	12,525,498	13,000,674	406,804
Taxes	2,750	2,775	2,787	2,790	15
Other Contractual Services	37,758	35,000	37,300	54,613	19,613
Recruiting Expense	8,708	10,000	9,500	10,000	0
Vehicle and Equipment	<u>445</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Subtotal	9,919,604	12,745,280	12,676,741	13,191,105	445,825
<u>SUPPLIES & MATERIALS</u>					
	885	1,775	1,000	2,775	1,000
Subtotal	10,048,925	12,924,437	12,792,896	13,387,869	463,432
<u>TRANSFERS</u>					
	<u>0</u>	<u>50,000</u>	<u>50,000</u>	<u>0</u>	<u>(50,000)</u>
GRAND TOTAL	<u>\$10,048,925</u>	<u>\$12,974,437</u>	<u>\$12,842,896</u>	<u>\$13,387,869</u>	<u>\$413,432</u>

DEPARTMENT: PUBLIC WORKS

DIVISION: OPERATIONS

PROGRAM: VEHICLE OPERATION & MAINTENANCE

GOAL:

To provide for the maintenance, repair, replacement and operating services for City-owned vehicles and equipment utilized in the delivery of services to the citizens of Janesville.

OBJECTIVES:

- To maintain a cost-effective preventative maintenance program.
- To provide prompt and efficient service to all City departments.
- To provide adequate and timely replacement of vehicles and equipment.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – All Strategic Goals

PROGRAM ACTIVITY STATEMENT:

The Vehicle Operation and Maintenance (VOM) program is responsible for the maintenance, repair, replacement and operating services for the City’s vehicles and equipment with certain specific exceptions. These services are provided both to the centralized motor pool fleet of Public Works vehicles and to vehicles utilized by certain other City departments. The VOM Fund was established to ensure that there would be sufficient capital available to replace each vehicle in the VOM fleet and to charge each program according to actual usage.

The garage portion of the City Services Center is also maintained through this program. In addition, several support programs provide for most field operations, including dispatching, field service for disabled vehicles, maintaining the stockroom inventory, dispensing parts and materials and fueling vehicles.

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ACTIVITIES:				
General Administration (Hours)	8,071	8,100	8,020	7,995
Vehicle Maintenance (#)				
Scheduled Work Orders	614	700	790	700
Unscheduled Work Orders (Repairs)	<u>1,989</u>	<u>2,100</u>	<u>2,000</u>	<u>2,100</u>
Subtotal	2,603	2,800	2,790	2,800
Direct Labor (Hours)	8,540	9,500	8,400	10,321
Indirect Labor (Hours)	<u>2,263</u>	<u>2,800</u>	<u>1,988</u>	<u>3,440</u>
Subtotal	10,803	12,300	10,388	13,761
Facility Maintenance (Hours)	429	750	427	350
Support Programs (Hours)	<u>1,469</u>	<u>2,100</u>	<u>2,558</u>	<u>2,054</u>
Total Hours	<u>20,772</u>	<u>23,250</u>	<u>21,393</u>	<u>24,160</u>

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget
ELEMENT COST:				
General Administration	\$541,049	\$574,178	\$549,082	\$572,851
Vehicle Maintenance	2,371,664	2,592,475	2,910,420	2,958,698
Facility Maintenance	163,139	197,719	187,756	204,153
Support Programs	<u>70,142</u>	<u>75,090</u>	<u>104,721</u>	<u>82,283</u>
Subtotal Operating	3,145,995	3,439,462	3,751,979	3,817,985
Capital	<u>1,450,000</u>	<u>1,586,648</u>	<u>1,422,700</u>	<u>1,351,800</u>
Total	<u>\$4,595,995</u>	<u>\$5,026,110</u>	<u>\$5,174,679</u>	<u>\$5,169,785</u>

BUDGET VARIANCES

\$63,559	Economic Adjustments
1,911	Due to Attrition
<u>(2,777)</u>	<u>Decrease in retiree health and life insurance costs</u>
62,693	TOTAL PERSONNEL SERVICES
5,991	Increase in utilities based on rate increases and historic actuals
(1,250)	Decrease in training budget to reflect historical expenditures
148	Increase in liability, workers' compensation, auto, and property insurance premium allocation
(8,907)	Decrease in software expenses due to eliminating redundant technology
2,210	Minor increases in contracted services
<u>11,138</u>	<u>Increase in sublet vehicle and equipment repairs to better reflect actuals</u>
9,330	TOTAL CONTRACTUAL SERVICES
<u>306,500</u>	Increase in fuel and parts prices, and increase in required repairs due to vehicle replacement delays
306,500	TOTAL SUPPLIES & MATERIALS
<u>(223,500)</u>	Decrease in transfers to the Capital Projects Fund for 2023 vehicle and equipment replacements
(223,500)	TRANSFERS
<u>(11,348)</u>	Decrease in computer replacements due to mechanic laptops replaced in 2022
(11,348)	TOTAL CAPITAL OUTLAY
<u>\$143,675</u>	TOTAL INCREASE / (DECREASE)

REQUIRED RESOURCES

	2021 Actual	2022 Budget	2022 Estimated	2023 Budget	Budget to Budget Incr / (Decr)
<u>PERSONNEL SERVICES</u>					
Wages	\$651,488	\$688,153	\$700,631	\$754,558	\$66,405
Overtime	30,974	25,100	28,650	25,100	0
Benefits	<u>317,703</u>	<u>336,635</u>	<u>331,646</u>	<u>332,923</u>	<u>(3,712)</u>
Subtotal	1,000,165	1,049,888	1,060,927	1,112,581	62,693
<u>CONTRACTUAL SERVICES</u>					
Utilities	60,556	62,020	67,302	68,011	5,991
Professional Development	2,048	11,000	2,200	9,750	(1,250)
Audit & Consulting	0	0	0	0	0
Building Expense	57,737	90,000	70,000	90,000	0
Insurance	113,444	118,242	118,242	118,390	148
Uniform and Tool Expense	9,506	10,000	10,000	10,000	0
Computer Maintenance	45,799	58,469	52,000	49,562	(8,907)
Other Contractual Services	27,083	16,855	25,000	19,065	2,210
Vehicle & Equipment	<u>229,533</u>	<u>184,688</u>	<u>240,208</u>	<u>195,826</u>	<u>11,138</u>
Subtotal	545,706	551,274	584,952	560,604	9,330
<u>SUPPLIES & MATERIALS</u>	1,599,692	1,838,300	2,106,100	2,144,800	306,500
<u>TRANSFERS</u>	1,450,000	1,574,000	1,411,700	1,350,500	(223,500)
<u>CAPITAL OUTLAY</u>	<u>432</u>	<u>12,648</u>	<u>11,000</u>	<u>1,300</u>	<u>(11,348)</u>
GRAND TOTAL	<u>\$4,595,995</u>	<u>\$5,026,110</u>	<u>\$5,174,679</u>	<u>\$5,169,785</u>	<u>\$143,675</u>

Historical Fuel Purchases and Costs

		2019	2020	2021	2022 Budget	2023 Budget
Diesel	Gallons	203,496	193,299	210,269	200,000	195,000
	Total Cost	\$ 465,211	\$ 315,986	\$ 505,751	\$ 570,000	\$ 760,500
	Avg. Cost/Gallon	\$ 2.29	\$ 1.63	\$ 2.41	\$ 2.85	\$ 3.90
Gasoline	Gallons	98,144	96,525	94,684	100,000	100,000
	Total Cost w/Fed Tax Reimb.	\$ 203,808	\$ 146,384	\$ 235,779	\$ 245,000	\$ 329,000
	Avg. Cost/Gallon	\$ 2.08	\$ 1.52	\$ 2.49	\$ 2.45	\$ 3.29

REVENUE COMMENT:

The VOM Fund derives its revenue primarily from departmental users of VOM's services, including the General Fund, Sanitation, Utilities and other miscellaneous sources. The following table reflects the sources of revenue for the Fund.

2021 Actual	2022 Budget	2022 Estimated	2023 Budget
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REVENUE:

Vehicle Repair	\$1,575,631	\$1,440,000	\$1,931,555	\$2,160,673
Equipment Rental - Operations	1,764,421	2,285,000	1,336,225	1,589,848
Replacement - Capital	1,370,001	1,370,000	1,488,892	1,566,315
Miscellaneous	<u>62,692</u>	<u>25,000</u>	<u>77,076</u>	<u>40,000</u>
Total	<u>\$4,772,745</u>	<u>\$5,120,000</u>	<u>\$4,833,748</u>	<u>\$5,356,836</u>

VEHICLE and EQUIPMENT REPLACEMENT SCHEDULE - 2023

<u>Year</u>	<u>Equip#</u>	<u>Type</u>	<u>Net Price</u>	<u>Age</u>
2008	4006	Pickup - 4WD Reg Cab with Utility Body/Liftgate	\$90,000	15
2008	4008	Pickup - 4WD 1 Ton HD Dual with 3CY Dump	70,000	15
2011	4026	Dump Truck - Single Axle with Prewet	245,000	12
2011	4027	Dump Truck - Single Axle with Prewet	245,000	12
2012	4048	Dump Truck - Tandem Axle	245,000	11
2014	4220	Line Striper - Walk Behind	12,000	9
1986	4301	Refuse Truck - Rear Load	36,000	37
2010	4455	Loader - Skidsteer Tracked Compact	90,000	13
2011	6034	Tractor - Multi-Function Utility	45,000	12
2011	8002	Pickup - 4WD 3/4 Ton with Plow/Dump Box	80,000	12
		Plows, Salt Spreaders, and Other Attachments	132,500	
		Miscellaneous Small Equipment	<u>60,000</u>	
		SUBTOTAL CAPITAL OUTLAY	\$ 1,350,500	
		TOTAL CAPITAL CARRYOVER	0	
		TOTAL CAPITAL OUTLAY	<u>\$ 1,350,500</u>	

	2021 Actual	2022 Estimated	2023 Budget
OPERATING CASH:			
Beginning Cash Balance	\$127,399	\$320,350	\$0
Operating Revenue	3,322,313	3,442,629	3,790,521
Operating & Maintenance Expenditures	3,145,563	3,762,979	3,819,285
<u>Adjust for Changes</u>	<u>16,200</u>	<u>0</u>	<u>0</u>
Cash Balance Operating	\$320,350	\$0	(\$28,764)
CAPITAL REPLACEMENT CASH:			
Beginning Cash Balance	\$1,189,460	\$2,200,708	\$2,169,127
Replacement Revenue	1,542,022	1,391,119	1,566,315
<u>Capital Outlay</u>	<u>530,774</u>	<u>1,422,700</u>	<u>1,350,500</u>
Cash Balance Capital Replacement	2,200,708	2,169,127	2,384,942
TOTAL CASH	<u>\$2,521,058</u>	<u>\$2,169,127</u>	<u>\$2,356,178</u>

CITY-WIDE: MAJOR CAPITAL PROJECTS

GOAL:

To provide major capital projects with a life expectancy of at least three (3) years that are necessary to maintain the City's infrastructure and provide City services. To implement these projects over time utilizing debt with a goal of stabilizing the City's debt service to control the impact on property taxes.

OBJECTIVES:

- To provide a water, wastewater, stormwater, and waste management program that is cost-effective, meets the needs of the City, and complies with all State and Federal environmental regulations.
- To provide public improvements through Tax Increment Financing programs to facilitate industrial development.
- To upgrade existing or provide new infrastructure to meet the demands created by City growth.
- To provide those buildings and other special purpose facilities required to support the City's service program.
- To provide recreational and park facilities and parkland required to meet the recreational needs of the community.
- To provide parking facilities, and land or building acquisitions and demolitions necessary to ensure the orderly growth and high-quality character of the community.

RELATES TO STRATEGIC PLAN:

- Strategic Goals – All Strategic Goals

City of Janesville
2023 Capital Improvement Plan

Project	General Fund Note	Federal / State Aid	Other Sources	Total
Capital Equipment	\$1,748,449	\$2,234,613	\$1,109,895	\$5,092,957
Digester Slope maintenance improvements	\$0	\$0	\$50,000	\$50,000
Electric Bus Pilot Program	\$131,449	\$2,234,613	\$262,895	\$2,628,957
Fire Department Vehicle Replacement Schedule 2023	\$852,000	\$0	\$48,000	\$900,000
Firefighter gear ensemble replacement 2023	\$30,000	\$0	\$0	\$30,000
Install Govern Open Forms 2023	\$100,000	\$0	\$100,000	\$200,000
JPD vehicle replacement 2023	\$335,000	\$0	\$0	\$335,000
Maintain City network to adapt to evolving technologies -	\$200,000	\$0	\$100,000	\$300,000
Maintain GIS Asset Management plan 2023	\$0	\$0	\$75,000	\$75,000
Replace existing fuel dispensers on fuel pad 2023	\$0	\$0	\$40,000	\$40,000
Replace one waste collection vehicle	\$0	\$0	\$379,000	\$379,000
Replace tasers for all police officers	\$100,000	\$0	\$0	\$100,000
Wastewater Pickup Truck Replacement	\$0	\$0	\$55,000	\$55,000
Construct and Improve Streets	\$2,364,000	\$2,722,000	\$8,870,000	\$13,956,000
Complete annual parks division paving projects 2023	\$150,000	\$0	\$0	\$150,000
Conduct major concrete joint/panel repairs 2023	\$102,000	\$0	\$0	\$102,000
Crack Sealing 2023	\$0	\$0	\$135,000	\$135,000
Curb and gutter replacement program 2023	\$0	\$0	\$3,082,000	\$3,082,000
Reconstruction of E. Milwaukee St. (Main to Atwood)	\$0	\$2,225,000	\$3,217,000	\$5,442,000
Rehabilitate Ruger Avenue from Court/Garfield to Randall (18/19 & 20/21 & 22/23 LRIP)	\$0	\$497,000	\$0	\$497,000
Safety conversion and signal replacements for Court Street from Five Points to Waveland (right of way acquisition) (HSIP)	\$155,000	\$0	\$0	\$155,000
Sidewalk program 2023	\$400,000	\$0	\$250,000	\$650,000
Street rehabilitation program 2023 - Work toward improving all collector/arterial streets with a PASER rating of 4 or lower and all local streets with a PASER rating of 3 or lower	\$1,557,000	\$0	\$2,186,000	\$3,743,000
Economic Development	\$100,000	\$0	\$0	\$100,000
Maintain programs that assist in the elimination of blighted properties 2023	\$100,000	\$0	\$0	\$100,000
Landfill	\$0	\$0	\$940,000	\$940,000
Address Landfill Subbase & Maintenance Building				
Groundwater Issues	\$0	\$0	\$350,000	\$350,000
Explore SCADA system for landfill gas well fields	\$0	\$0	\$40,000	\$40,000
Install leachate recirculation infrastructure (cell 6)	\$0	\$0	\$250,000	\$250,000
Landfill Cell 5 intermediate cover and gas well installation	\$0	\$0	\$300,000	\$300,000

Project	General Fund Note	Federal / State Aid	Other Sources	Total
Parks and Public Grounds	\$1,585,000	\$0	\$156,000	\$1,741,000
Annual playground replacement 2023	\$60,000	\$0	\$0	\$60,000
Construct Palmer Park mountain bike park	\$60,000	\$0	\$0	\$60,000
Design Fisher Creek Trail extension phase 1 - Court to Dartmouth (TAP)	\$0	\$0	\$96,000	\$96,000
Design Fisher Creek Trail extension phase 2 - Rockport Road to Court (Stewardship)	\$0	\$0	\$60,000	\$60,000
Golf course improvements 2023	\$25,000	\$0	\$0	\$25,000
Implement results of aquatics facilities evaluation - Palmer Park Phase 1	\$1,400,000	\$0	\$0	\$1,400,000
Resurface Palmer Park Tennis Courts #1-3	\$40,000	\$0	\$0	\$40,000
Public Buildings and Grounds	\$2,994,000	\$0	\$43,097,000	\$46,091,000
Construct CSC Renovations Phase I-a (vehicle storage expansion & Parks storage replacement)	\$2,751,000	\$0	\$3,597,000	\$6,348,000
Defense and Arrest Tactics(DAAT) Training Facility - Construction & Funding Phase 2	\$125,000	\$0	\$0	\$125,000
Fire Department Building Improvements 2023	\$118,000	\$0	\$0	\$118,000
Replace ceiling tiles and lighting in the Hedberg Public Library Youth Services area	\$0	\$0	\$500,000	\$500,000
Undertake the construction of the Woodman's Sports & Conference Center	\$0	\$0	\$39,000,000	\$39,000,000
Stormwater Improvements	\$0	\$0	\$1,570,000	\$1,570,000
Storm sewer cleaning & televising 2023	\$0	\$0	\$150,000	\$150,000
Storm sewer lining & point repairs 2023	\$0	\$0	\$300,000	\$300,000
Storm structure/inlet maintenance 2023	\$0	\$0	\$1,120,000	\$1,120,000
Wastewater	\$0	\$0	\$2,855,000	\$2,855,000
Beloit Avenue Force main replacement	\$0	\$0	\$150,000	\$150,000
Inflow/infiltration reduction program 2023	\$0	\$0	\$300,000	\$300,000
Sanitary sewer cleaning and televising 2023	\$0	\$0	\$40,000	\$40,000
Sanitary sewer lining & point repairs 2023	\$0	\$0	\$250,000	\$250,000
Sanitary sewer structure maintenance 2023	\$0	\$0	\$1,200,000	\$1,200,000
Upgrade HVAC in a number of Treatment Plant buildings	\$0	\$0	\$300,000	\$300,000
Wastewater Treatment Plant - Replace dual fuel boiler with high-efficiency boiler	\$0	\$0	\$135,000	\$135,000
Wastewater Treatment Plant Roof Replacement	\$0	\$0	\$480,000	\$480,000
Water	\$0	\$1,200,000	\$5,408,000	\$6,608,000
Construction of a Materials Storage Building on the Water Utility Office Site	\$0	\$0	\$350,000	\$350,000
Execute fire hydrant replacement program 2023	\$0	\$0	\$250,000	\$250,000
Execute lead water service lateral replacement program 2023	\$0	\$1,200,000	\$913,000	\$2,113,000
Water main improvements/replacements 2023	\$0	\$0	\$3,500,000	\$3,500,000
Water Pumping Station #2 Roof Replacement Design	\$0	\$0	\$20,000	\$20,000
Water structure & valve replacement 2023	\$0	\$0	\$255,000	\$255,000
Work with consultant to identify and design route for North Zone River crossing	\$0	\$0	\$120,000	\$120,000
Total	\$8,791,449	\$6,156,613	\$64,005,895	\$78,953,957

PROJECT DESCRIPTIONS:

Capital Equipment

Capital Equipment Projects Total: \$5,092,957

Digester Slope maintenance improvements \$50,000

This project will make improvements to the sloped areas around the digesters at the Treatment plant in order for them to be safety maintained.

Electric Bus Pilot Program \$2,628,957

Should grant funding be received, Janesville Transit will pursue an Electric Bus Pilot Program, which includes the purchase of two electric heavy-duty transit buses and accompanying infrastructure at the Transit Services Center for vehicle charging. Federal grant funds will provide 85% of funding (\$2,234,613.45), a partnership with Alliant Energy provides 10% of project costs (\$262,895.70), and General Fund borrowing will provide 5% of project costs (\$131,444.85).

Fire Department Vehicle Replacement Schedule 2023 \$900,000

In 2023 a 2012 Pierce Engine will be replaced. This vehicle replacement will be funded by General Fund borrowing of \$852,000 and \$48,000 in appropriations.

Firefighter gear ensemble replacement 2023 \$30,000

Research shows that firefighters have a higher risk of cancer than the general public due to their exposure to carcinogens. Gear must be decontaminated after use at a fire to limit this exposure. This best practice requires firefighters to have a second set of turnout gear to utilize when laundering their primary set of turnout gear. General Fund borrowing in 2023 will include \$30,000 to purchase turnout gear to work towards each firefighter having a primary and secondary set of turnout gear. This annual cost will proactively keep the City's firefighters safer.

Install Govern Open Forms 2023 \$200,000

Install the licensing and tax bill generation modules in our Enterprise Resource Planning (ERP) software. This is an enhancement to our system and will be installed in the new Open Forms environment of Govern.

JPD vehicle replacement 2023 \$335,000

Prior to 2020, JPD's replacement of squad vehicles was included in the police department's operating budget. The City Council directed staff to include squad replacements in the capital budget. In 2023, the police department will replace eight squad vehicles and related equipment.

Maintain City network to adapt to evolving technologies - IT strategic plan 2023 (2023-2027)	\$300,000
<p>The IT Strategic Plan for 2023 includes the following projects:</p> <p>Transition backup offsite storage from the bank vault to either cloud or offline storage - \$30K.</p> <p>Design phase 7 of the Metropolitan Area Network (MAN) fiber deployment - \$55K.</p> <p>Move to next-generation Artificial intelligence (AI) based endpoint protection instead of traditional virus protection as required by cyber insurance - \$105K.</p> <p>Install an AI closed captioning appliance instead of using a live captioning service, which saves money over time - \$68K.</p> <p>Start work on designing the City network to utilize Zero Trust architecture to improve cyber resilience and protection - \$20K.</p> <p>Mitigate findings from the CVMIC Security Assessment that will be conducted in 2023 - \$22K.</p>	
Maintain GIS Asset Management plan 2023	\$75,000
<p>The City's GIS staff within the Engineering Division worked with ArcGIS to develop a strategic roadmap for GIS and asset management improvements. Staff developed a detailed five-year plan to upgrade capabilities for all departments of the City using GIS technology, pending allocation of budgetary resources. In 2023, staff will continue with the implementation of the ArcGIS Enterprise Discovery & Implementation Plan outlined by GISinc. The 2023 projects will be funded through Water Utility Fund borrowing (\$25,000), Wastewater Utility Fund borrowing (\$25,000), and the Stormwater operating budget (\$25,000).</p>	
Replace existing fuel dispensers on fuel pad 2023	\$40,000
<p>Each City department that operates a fleet of City vehicles utilizes the fuel dispensers housed at City Services. The fuel dispensers are 30 years old, and sourcing repair parts is becoming increasingly difficult, impacting out-of-service time. The new dispensers will be electronic and will interface with the City's fuel distribution system. The VOM Miscellaneous Capital Fund will be utilized to replace the gasoline and diesel fuel dispensers in 2023 at an estimated cost of \$40,000.</p>	
Replace one waste collection vehicle	\$379,000
<p>The Operations Division will replace one replacement waste collection truck in 2023, funded by Sanitation Fund borrowing. Collection vehicles have a seven-year replacement cycle, and the unit up for replacement is a 2016 purchase. Lead time on these vehicles has increased to over 18 months.</p>	
Replace tasers for all police officers	\$100,000
<p>Tasers are an important tool for police officers. The current equipment was purchased in 2014. The warranty ends in 2022. The funding will allow for new tasers for all police officers.</p>	

Wastewater Pickup Truck Replacement	\$55,000
<p>This project is to replace a 4 WD 3/4 ton w/ plow and lift gate, pickup truck at the Wastewater Treatment plant that has reached the end of its useful life. This truck is used for snow removal in the winter and to go to farm fields in the Spring, Summer and Fall to mark locations for Biosolid disposal.</p>	
Construct and Improve Streets Projects Total:	\$13,956,000
Complete annual parks division paving projects 2023	\$150,000
<p>Rehabilitate portions of roadway in Oak Hill Cemetery using General Fund Borrowing.</p>	
Conduct major concrete joint/panel repairs 2023	\$102,000
<p>Many concrete streets need joint repair. Joint repair minimizes further deterioration of concrete streets and extends their useful life. General Fund borrowing of \$102,000 is proposed to complete concrete joint repairs in 2023.</p>	
Crack Sealing 2023	\$135,000
<p>Crack sealing is necessary to reduce water infiltration into the pavement with the intent to extend the life cycle of the roadway. General Fund appropriations of \$135,000 are proposed for crack sealing activities.</p>	
Curb and gutter replacement program 2023	\$3,082,000
<p>Curb and gutter replacement costs in 2023 are projected to total \$3,082,000 and will be used for replacing damaged curb and gutter as well as eliminating areas of water ponding in conjunction with the street rehabilitation program. The project will be funded by the Stormwater Utility Fund and plumber ditch repair.</p>	
Reconstruction of E. Milwaukee St. (Main to Atwood)	\$5,442,000
<p>In 2023, East Milwaukee Street (Main Street to Atwood Avenue) will be reconstructed. The project is a full reconstruction of pavement, curb and gutter, sidewalk, street lighting, storm sewer, and streetscaping. The project also includes water main replacement within the project limits. The project will be funded by Tax Incremental District borrowing (\$2,319,000), Water Utility Fund borrowing (\$633,000), and Stormwater Utility Fund borrowing (\$165,000). Additionally, funding includes \$2,225,000 in WisDOT STP funds and \$100,000 in special assessments.</p>	
Rehabilitate Ruger Avenue from Court/Garfield to Randall (18/19 & 20/21 & 22/23 LRIP)	\$497,000
<p>Rehabilitate Ruger Avenue from Court Street/Garfield to Randall Avenue. The project will be funded using WisDOT LRIP funding from 2018/2019, 2020/201, and 2022/2023 funding cycles.</p>	

Safety conversion and signal replacements for Court Street from Five Points to Waveland (right of way acquisition) (HSIP)	\$155,000
<p>This CIP project is for right-of-way real estate acquisition associated with the safety conversion and signal improvements along West Court Street from Waveland to the Five Points intersection. The project will be funded by General Fund borrowing (\$155,000).</p>	
Sidewalk program 2023	\$650,000
<p>In 2023, new and replacement sidewalks total \$650,000 (General Fund borrowing - \$400,000 and Special Assessments - \$250,000). General Fund costs include curb ramps, sidewalks that cross City-owned property (greenbelts, parks, etc.), and other miscellaneous costs typically paid for by the City at large. Replacement sidewalks will address deteriorated sidewalks and/or sidewalks with other safety deficiencies. This includes sidewalk maintenance in coordination with the annual street rehabilitation program.</p>	
Street rehabilitation program 2023 - Work toward improving all collector/arterial streets with a PASER rating of 4 or lower and all local streets with a PASER rating of 3 or lower	\$3,743,000
<p>This program includes funds to maintain City streets and make various other improvements to the street network, such as intersection and railroad crossing improvements. In 2023, the program will rehabilitate approximately 12 miles of streets at an estimated total cost of \$3,743,000 (General Fund borrowing - \$1,557,000 and Wheel Tax - \$2,186,000).</p>	
Economic Development	
Economic Development Projects Total:	\$100,000
Maintain programs that assist in the elimination of blighted properties 2023	\$100,000
<p>There is a need to strengthen residential neighborhoods and encourage vibrant, healthy residential areas with safe and affordable housing. Housing Services proposes to use \$100,000 in General Fund borrowing to purchase, demolish, rehabilitate, or maintain vacant, blighted, and/or tax foreclosed properties. Funds will be used to stem residential blight and support decent, safe, affordable housing opportunities.</p>	
Landfill	
Landfill Projects Total:	\$940,000
Address Landfill Subbase & Maintenance Building Groundwater Issues	\$350,000
<p>In recent years, the City has experienced a significant surge in groundwater levels that remains persistent. This creates issues on the landfill property. The maintenance shed at the landfill has been under water at times, and the fallow areas between the old and current landfill sites are also full of standing groundwater. The fallow areas are also potential future landfill and need to be filled in with structural fill if landfill development is to occur there. In 2023, the City will use Sanitation Fund Balance to address this issue in advance of future landfill expansion.</p>	

Explore SCADA system for landfill gas well fields	\$40,000
<p>In 2023, the landfill will explore implementing SCADA technology on the landfill gas system for remote monitoring and emergency callout scenarios. The City currently uses a web portal provided by Ameresco for these functions; the City’s LFGTE agreement with Ameresco ends in 2024. The City intends to use \$40,000 from the Sanitation Capital Projects Fund for this project.</p>	
Install leachate recirculation infrastructure (cell 6)	\$250,000
<p>The Wisconsin Department of Natural Resources requires operating landfills to implement leachate recirculation to aid in the compaction and decomposition of sanitary landfill solid waste. This project was originally funded in 2022, but waste in Cell 6 did not reach the necessary depth to complete the installation. Funding of \$250,000 is proposed for 2023 using the Sanitation Capital Projects Fund to complete this project.</p>	
Landfill Cell 5 intermediate cover and gas well installation	\$300,000
<p>In 2023, intermediate cover and gas wells will be installed at Cell 5 of the Sanitary Landfill as the City approaches the final phases of waste filling in that portion of the landfill. All planned gas collection points in Cell 5 are required to be installed by January 2024. \$300,000 from the Sanitation Capital Projects Fund is proposed for this project.</p>	
Parks and Public Grounds	
Parks and Public Grounds Projects Total:	\$1,741,000
Annual playground replacement 2023	\$60,000
<p>In order to keep playgrounds in safe operating condition, the City needs to maintain an annual replacement of playgrounds, funded by General Fund Borrowing. Improvements are proposed for Washington Park.</p>	
Construct Palmer Park mountain bike park	\$60,000
<p>In 2020 the PETA at Palmer Park saw an increase in use by dog owners and bike riders. The City and Velo Club agreed to separate uses and is working to create a mountain bike course south of Palmer Drive. This would fund a portion of the project. The remainder will come from private donations.</p>	
Design Fisher Creek Trail extension phase 1 - Court to Dartmouth (TAP)	\$96,000
<p>The City received a TAP Grant for the Fisher Creek Trail extension from Court to Dartmouth. The project design will begin in 2023 with construction anticipated to be in 2025. Design will be funded by the MPO.</p>	

Design Fisher Creek Trail extension phase 2 - Rockport Road to Court (Stewardship)	\$60,000
The City received a Stewardship Grant for the Fisher Creek Trail extension from Rockport Road to West Court Street. Design will begin in 2023 with construction anticipated to be in 2025. The designed will be funded by the MPO.	
Golf course improvements 2023	\$25,000
The City will replace two Pro Force Blowers (\$25,000), funded by General Fund borrowing.	
Implement results of aquatics facilities evaluation - Palmer Park Phase 1	\$1,400,000
Palmer Wading Pool was originally constructed in 1936. A 2021 Aquatics Technical Evaluation has determined that the pool has reached the end of its useful life. Significant leaks have been detected in the concrete vessel, off-season heaving has further compromised the vessel, the return or supply piping to the pool building is leaking, and safety issues were identified. The mechanical building is in poor condition, and mechanical systems have exceeded their useful life. Planning for a replacement facility is in process and may include a splash pad, hybrid zero-depth vessel with splash pad, or hybrid zero-depth activity pool with play structure and new mechanical/bathhouse. General fund borrowing of \$1,400,000 would constitute phase one of borrowing for the project, with a second phase of borrowing in the amount of \$1,600,000 anticipated in 2024.	
Resurface Palmer Park Tennis Courts #1-3	\$40,000
Palmer Tennis Courts #1-3 are experiencing cracking and fading of the painted surface. Crack filling and surface painting/lining will be completed using General Fund Borrowing.	
Public Buildings and Grounds	
Public Buildings and Grounds Projects Total:	\$46,091,000
Construct CSC Renovations Phase I-a (vehicle storage expansion & Parks storage replacement)	\$6,348,000
The City Services Center originally opened in 1993 and has significant shortfalls, such as a failing roof and mechanicals and inadequate space to store vehicles and equipment. In 2022, the City designed Phase 1 of the renovations project, which will include an expansion of the vehicle storage area and the construction of a cold storage building while addressing inadequacies in the facility. Funding for Phase 1 of the project will be split over two years, and in 2023 proposes debt financing of \$5,749,750 (\$2,751,000 General Fund, \$1,500,000 Stormwater Fund, and \$1,498,750 Sanitation Fund), as well as appropriations of \$598,250 in proceeds from the sale of property.	

<p>Defense and Arrest Tactics (DAAT) Training Facility - Construction & Funding Phase 2</p>	<p>\$125,000</p>
<p>Police training is critical to officer safety and proper police use of force. The addition of a Defense and Arrest Tactics (DAAT) training room will allow for realistic scenario-based training. The training room is an addition to the LaPrairie Park Pistol Range. Construction will occur in 2023 and utilize the 2022 General Fund Borrowing (\$375,000) and 2023 General Fund borrowing (\$125,000).</p>	
<p>Fire Department Building Improvements 2023</p>	<p>\$118,000</p>
<p>The fire department operates six facilities that require planned maintenance and emergency repairs throughout the year. In 2015, department staff, along with staff from the Engineering Division, evaluated all six facilities noting nearly one million dollars in repairs. In 2023, the department proposes General Fund borrowing of \$118,000 to proactively and reactively address building needs. 2023 Projects include: Extending security to Stations 2, 3, 4, and 5. Upgrade lighting to more energy-efficient lighting at Stations 2 and 5. Bathroom remodel at Station 4.</p>	
<p>Replace ceiling tiles and lighting in the Hedberg Public Library Youth Services area</p>	<p>\$500,000</p>
<p>The main part of the library was recently renovated, though the Youth Services area was not included. Carpeting and some reconstruction had already occurred in that area. The new ceiling tile and lighting in the recently renovated section of the library are very much improved over what we had previously. This project will include updating the ceiling and lighting in the Youth Services area and replacing the old tiles and lights with those that are more efficient and match what has been updated throughout the rest of the building.</p>	
<p>Undertake the construction of the Woodman’s Sports & Conference Center</p>	<p>\$39,000,000</p>
<p>Undertake the construction of an indoor athletic and conference center that will generate new economic impact of \$10/million/year to the community by attracting tournaments, competitions, and conventions with non-local participants and attendees; increase personal earnings; and increase jobs throughout the community. The economic impact will benefit businesses and industries that have been disproportionately impacted by COVID-19 and build community resiliency by expanding health and wellness initiatives. The Woodman's Community Center will also serve as a valuable public resource for residents by accommodating local sports, recreation, entertainment, events, and activities and supporting the expansion of local sports and recreation programs.</p>	

Stormwater

Stormwater Projects Total: \$1,570,000

Storm sewer cleaning & televising 2023 \$150,000

Storm sewer cleaning and televising projects totaling \$150,000 have been identified for 2023. The annual sewer televising program will identify segments along streets proposed for rehabilitation that require storm sewer system repairs. This project will be funded by the Stormwater Utility operating budget.

Storm sewer lining & point repairs 2023 \$300,000

Storm sewer lining and point repair projects totaling \$300,000 have been identified for 2023. The annual sewer televising program will identify segments along streets proposed for rehabilitation that require storm sewer system repairs. This project will be funded by the Stormwater Utility operating budget.

Storm structure/inlet maintenance 2023 \$1,120,000

Rehabilitating or replacing structures in conjunction with the street rehabilitation program prevents future failures after a new street surface has been placed. In 2023, the storm structure/inlet maintenance cost totals \$1,120,000 to be funded by the Stormwater Utility operating budget. Some structures only need repairs to the upper portion, while others need total replacement.

Wastewater

Wastewater Projects Total: \$2,855,000

Beloit Avenue Force main replacement \$150,000

The sanitary lift station is underground at 900 Beloit Ave. It pumps the sewage uphill through the force main(pipe) to a sewer structure(manhole) located in the street at 806 Beloit Ave. The Gravity sewer main is also in need of replacement, and the lift station cover is in need of repair. The pipe is near failure and needs to be replaced. Wastewater Utility Fund borrowing in the amount of \$150,000 will fund this project.

Inflow/infiltration reduction program 2023 \$300,000

This program supports an ongoing effort to prevent water inflow and infiltration into the sanitary sewer. In 2023, this program will be funded by Wastewater Utility Fund borrowing (\$300,000).

Sanitary sewer cleaning and televising 2023 \$40,000

Sanitary sewer cleaning and televising projects totaling \$40,000 have been identified for 2022 and will be funded through the Wastewater operating budget. The sanitary sewer cleaning and televising program will identify segments that require system repairs.

Sanitary sewer lining & point repairs 2023	\$250,000
<p>Janesville has approximately 300 miles of pipes of various sizes and materials in the sanitary sewer collection system. This program includes CIPP lining and point repairs to maintain the existing sanitary sewer collection system. Wastewater Fund borrowing of \$250,000 is proposed in 2023 for this maintenance activity.</p>	
Sanitary sewer structure maintenance 2023	\$1,200,000
<p>The City will complete sanitary sewer structure improvements and repairs in conjunction with the annual street rehabilitation program. Funding of \$1,200,000 is proposed for 2023, with \$565,000 in Wastewater Utility Fund borrowing and \$635,000 funded through the operating budget.</p>	
Upgrade HVAC in a number of Treatment Plant buildings	\$300,000
<p>The existing HVAC systems in the Garage (old chlorine) building and the Return Activated Sludge Building are aged and require significant maintenance.</p>	
Wastewater Treatment Plant - Replace dual fuel boiler with high-efficiency boiler	\$135,000
<p>The dual boiler is aged and no longer used, as the biogas is used to power the combined heat and power turbines. A high-efficiency natural gas boiler would provide backup redundancy for the two existing natural gas boilers.</p>	
Wastewater Treatment Plant Roof Replacement	\$480,000
<p>This project is to replace the EDPM roof in the WWTF Solids Processing Building 30. The 2023 construction will be funded through Wastewater Utility Fund borrowing (\$450,000). \$30,000 will be used to design the roof replacement for Building #46 for a total borrowing of \$480,000</p>	
Water Utility	
Water Utility Projects Total:	\$6,608,000
Construction of a Materials Storage Building on the Water Utility Office Site	\$350,000
<p>This project will construct a cold storage building on the current Water Utility office site. The building will be used to house water main repair materials and supplies needed throughout the year.</p>	
Execute fire hydrant replacement program 2023	\$250,000
<p>Prior to 2020, the replacement of fire hydrants as part of the annual street rehabilitation program was funded through borrowing for water mains. Due to the Public Service Commission's rate case in 2019 and the subsequent shift of borrowing for water mains to cash financing these projects, the City will borrow \$250,000 in the Water Utility Fund in 2023 to fund this program.</p>	

Execute lead water service lateral replacement program 2023	\$2,113,000
<p>The city is aggressively removing Lead Service Lines to avoid the addition of chemicals to our water distribution system. This project is to remove public side services throughout the city as part of street projects and non-street projects. It will be funded through \$570,000 Water Fund borrowing, \$343,000 Wastewater Fund borrowing, and \$1,200,000 ARPA funding.</p>	
Water main improvements/replacements 2023	\$3,500,000
<p>This program is needed to replace undersized water mains (replace 1-1/2 inch to 4-inch mains with larger mains) or mains that are experiencing an abnormal number of breaks in the distribution system. Replacement is done in coordination with street rehabilitation projects. Since 2020 these replacements have been financed through the Water Utility operating budget.</p>	
Water Pumping Station #2 Roof Replacement Design	\$20,000
<p>This project is to Design the Roof Replacement for Water Pumping Station #2. The project is to be constructed in 2024.</p>	
Water structure & valve replacement 2023	\$255,000
<p>Prior to street reconstruction, the condition of the water structures and valves in the street are evaluated. Old, deteriorated structures and nonfunctioning valves are either rehabilitated or replaced prior to the street work. This helps ensure the long-term integrity of the street so that a newer street surface will not be excavated shortly after the replacement of a failing structure or valve. This is completed in conjunction with the annual street rehabilitation program and will cost \$255,000 in 2023, funded by Water Utility Fund borrowing.</p>	
Work with consultant to identify and design route for North Zone River crossing	\$120,000
<p>Rock River Water Main Crossing (design). This project is to identify a route for crossing the Rock River and create a second river crossing, providing a redundant source of water to the North pressure zone.</p>	
Projects: 56	\$78,953,957

**CAPITAL OUTLAY SUMMARY – Non-GO Debt Funding Sources
2023 BUDGET**

Description	Proposed 2023 Budget
GENERAL FUND	
GENERAL GOVERNMENT	
<u>INFORMATION TECHNOLOGY</u>	
* Email Archive Server (Butch)	\$14,220
* Engineering PC	3,650
* eSuite Server (Chief)	11,755
* Fire MDT Toughbooks CF-20	8,568
* Hyper-V Host (Buck)	20,201
* Hyper-V Host (Cujo)	20,201
* Mini-PC Replacements	2,230
* Monitors (2)	610
* Police MDT Toughbooks	44,300
* Replacement Laptops	12,780
* Replacement PCs	53,300
* Sharepoint Services Server (King)	13,660
* Surface Pro	7,875
* Web Server (Astro-P)	<u>12,720</u>
TOTAL GENERAL GOVERNMENT	<u>\$226,070</u>
TOTAL GENERAL FUND	
	<u>\$226,070</u>
ENTERPRISE FUNDS	
TRANSIT	
<u>Grant Portion of Transit Assets</u>	
* Replace Support Vehicle	<u>\$40,000</u>
TOTAL TRANSIT	<u>\$40,000</u>
STORMWATER UTILITY	
<u>Funded by User Fee Revenues</u>	
* Curb & Gutter Replacements	\$3,082,000
* Storm Sewer Cleaning & Televising	150,000
* Storm Sewer Lining & Point Repairs	340,000
* Storm Sewer Enhancements	50,000
* Storm Structure Rehab & Replacement	<u>1,430,000</u>
TOTAL STORMWATER UTILITY	<u>\$5,052,000</u>

**CAPITAL OUTLAY SUMMARY – Non-GO Debt Funding Sources
2023 BUDGET**

Description	Proposed 2023 Budget
WATER UTILITY	
<u>Funded by User Fee Revenues</u>	
* Water Main Replacements	\$3,500,000
* Computer Equipment	4,040
* Meter Replacement	425,000
* Hydrant Replacement	70,000
* Replaced pick up #3901 with crew cab 4wd pickup	48,334
* Excavation Safety Equipment	<u>5,000</u>
TOTAL WATER UTILITY	<u>\$4,052,374</u>
WASTEWATER UTILITY	
<u>Funded by User Fee Revenues/Replacement Funds</u>	
* Replacement of a Utility Cart	\$15,000
* Battery Powered flow gate turner	10,000
* Flygt 3" portable submersible pump	10,000
* Water Quality Trading costs	70,000
* Laboratory Equipment	5,000
* Safety Equipment	<u>2,000</u>
TOTAL WASTEWATER UTILITY	<u>\$112,000</u>
TOTAL ENTERPRISE FUNDS	<u>\$9,256,374</u>
SPECIAL REVENUE FUNDS	
HEDBERG PUBLIC LIBRARY	
* A to Z Food America	\$670
* Ancestry Library	3,145
* Foundation Directory Online	3,085
* Gale Business Insights Essential	4,052
* Hoopla	70,015
* Kanopy	5,370
* Mango	6,871
* Morningstar	5,058
* Newspaper Archive WI	1,614

**CAPITAL OUTLAY SUMMARY – Non-GO Debt Funding Sources
2023 BUDGET**

Description	Proposed 2023 Budget
HEDBERG PUBLIC LIBRARY (CONT.)	
* Niche Academy	\$2,101
* Novelista Plus	3,604
* Overdrive Advantage	3,000
* Reference USA	9,173
* Tumblebooks	823
* Value Line	6,205
* Youth Services Apps	250
* Magazine and Newspaper Subscriptions	23,007
* Music CD's, Audiobooks, DVD's	55,300
* Purchase New Books, Adult and Children	<u>165,511</u>
TOTAL HEDBERG LIBRARY	<u>\$368,854</u>
JATV-12	
* Beyerdynamic Headphones DT770-Pro-250	\$300
* Blackmagic Design ATEM SDI Extreme ISO Switcher	1,500
* DaVinci Resolve 18 Software	600
* Manfrotto Tripods	600
* OWC 2TB Envoy Pro EX USB 3.1 Gen 2 Type-C External SSD for ATEM	400
* Pair of Studio Monitors with headphone jack	1,800
* Portable LED 3.Video Light Kit	400
* Rack Mountable Server	4,000
* Studio Props/Decor/Updates	<u>1,000</u>
TOTAL JATV-12	<u>\$10,600</u>
NEIGHBORHOOD SERVICES	
Rent Assistance portion - Chevy Malibu	\$21,036
State and Federal Grants portion - Chevy Malibu	<u>21,036</u>
TOTAL JATV-12	<u>\$42,072</u>
SANITATION	
Leachate Recirculation Infrastructure Installation (Cell 6)	\$250,000
* Subbase & Maintenance Building Groundwater Issue Evaluation	40,000
* Landfill Perimeter Access Roadway Completion (Cell 5)	200,000
* Cap Maintenance at Janesville Disposal Facility	<u>150,000</u>
TOTAL SANITATION	<u>\$640,000</u>
TOTAL SPECIAL REVENUE FUNDS	<u>\$1,061,526</u>

**CAPITAL OUTLAY SUMMARY – Non-GO Debt Funding Sources
2023 BUDGET**

Description	Proposed 2023 Budget
INTERNAL SERVICE FUNDS	
VOM	
* Operations Superintendent PC replacement	\$1,300
* Pickup - 4WD Reg Cab with Utility Body/Liftgate	90,000
* Pickup - 4WD 1 Ton HD Dual with 3CY Dump	70,000
* Dump Truck - Single Axle with Prewet	245,000
* Dump Truck - Single Axle with Prewet	245,000
* Dump Truck - Tandem Axle	245,000
* Line Striper - Walk Behind	12,000
* Refuse Truck - Rear Load	36,000
* Loader - Skidsteer Tracked Compact	90,000
* Tractor - Multi-Function Utility	45,000
* Pickup - 4WD 3/4 Ton with Plow/Dump Box	80,000
* Plows, Salt Spreaders, and Other Attachments	132,500
* Miscellaneous Small Equipment	<u>60,000</u>
TOTAL VOM	<u>\$1,351,800</u>
TOTAL INTERNAL SERVICE FUNDS	
	<u>\$1,351,800</u>
TOTAL NON-GENERAL FUND	
	<u>\$11,669,700</u>

CITY OF JANESVILLE, WISCONSIN

Computation of Legal Debt Margin

December 31, 2022

Equalized Value of Real and Personal Property	<u>\$7,195,842,200</u>
Debt Limit, Five (5) Percent of Equalized Valuation (Wisconsin Statutory Limitation)	<u>\$359,792,110</u>
Amount of Debt Applicable to Debt Limitation: Total General Obligation Debt	
Applicable to Debt Limit at December 31, 2022 (28.47% of Legal Limit)	<u>102,420,000 *</u>
Remaining Legal Debt Margin	<u>\$257,372,110</u>

* Does not include Wastewater Utility Revenue Debt in the amount of \$12,516,907

* Does not include Water Utility Revenue Debt in the amount of \$364,517

**General Obligation Debt Service for 2023 and
Total Outstanding Indebtedness as of December 31, 2022**

Original Amount	2023		2023 Principal & Interest	Outstanding as of 12/31/2022				
	Principal	Interest		Principal	Interest	Total		
Water Utility								
2014 L.T. Note	2,210,000	Water Utility Improvements	350,000	7,000	357,000	700,000	8,750	708,750
2014A L.T. Note	1,400,000	Water Utility Improvements	150,000	3,000	153,000	300,000	3,750	303,750
2015 L.T. Note	3,001,000	Water Utility Improvements	295,000	23,600	318,600	885,000	41,300	926,300
2016 L.T. Note	4,333,000	Water Utility Improvements	425,000	27,550	452,550	1,590,000	60,200	1,650,200
2017 L.T. Note	3,985,000	Water Utility Improvements	390,000	46,650	436,650	1,815,000	125,775	1,940,775
2017 L.T. Note	7,000	Water - Distribution System Expansion- SA	1,000	10	1,010	1,000	10	1,010
2018 L.T. Note	4,879,000	Water Utility Improvements	490,000	80,549	570,549	2,930,000	262,950	3,192,950
2019 L.T. Note	3,788,000	Water Utility Improvements	380,000	68,400	448,400	2,660,000	279,300	2,939,300
2019 L.T. Note	61,000	Water - Distribution System Expansion- SA	12,000	720	12,720	36,000	1,380	37,380
2020 L.T. Note	880,000	Water Utility Improvements	93,000	11,563	104,563	703,000	48,169	751,169
2020 L.T. Note	220,000	Water - Distribution System Expansion- SA	45,000	2,640	47,640	176,000	5,885	181,885
2021 L.T. Note	1,722,000	Water Utility Improvements	210,000	24,050	234,050	1,471,000	107,105	1,578,105
2021 L.T. Note	52,000	Water - Distribution System Expansion- SA	7,000	745	7,745	46,000	3,177	49,177
2021A L.T. Note	250,000	Water Utility Improvements	125,000	1,250	126,250	125,000	1,250	126,250
2022 L.T. Note	1,249,750	Water Utility Improvements	171,250	40,735	211,985	1,249,750	185,930	1,435,680
Water Utility Total			\$ 3,144,250	\$ 338,462	\$ 3,482,712	\$ 14,687,750	\$ 1,134,931	\$ 15,822,681
Wastewater Utility								
2014 L.T. Note	2,434,000	Wastewater Utility Improvements	230,000	4,550	234,550	455,000	5,675	460,675
2015 L.T. Note	776,000	Wastewater Utility Improvements	75,000	5,400	80,400	205,000	9,000	214,000
2016 L.T. Note	1,108,000	Wastewater Utility Improvements	105,000	6,750	111,750	390,000	14,700	404,700
2017 L.T. Note	1,054,000	Wastewater Utility Improvements	100,000	11,950	111,950	465,000	32,275	497,275
2017 L.T. Note	7,000	Wastewater Utility Impr. - S.A.	1,000	10	1,010	1,000	10	1,010
2018 L.T. Note	1,515,000	Wastewater Utility Improvements	140,000	22,800	162,800	830,000	72,000	902,000
2019 L.T. Note	1,035,000	Wastewater Utility Improvements	105,000	17,350	122,350	685,000	67,600	752,600
2019 L.T. Note	32,000	Sanitary Sewer System Expansion- SA	7,000	370	7,370	19,000	700	19,700
2020 L.T. Note	1,982,000	Wastewater Utility Improvements	197,000	26,237	223,237	1,581,000	110,080	1,691,080
2020 L.T. Note	174,000	Sanitary Sewer System Expansion- SA	36,000	2,100	38,100	140,000	4,670	144,670
2021 L.T. Note	3,367,000	Wastewater Utility Improvements	409,000	47,025	456,025	2,879,000	209,473	3,088,473
2021 L.T. Note	105,000	Sanitary Sewer System Expansion- SA	13,000	1,520	14,520	93,000	6,760	99,760
2021A L.T. Note	300,000	Wastewater Utility Improvements	141,500	1,415	142,915	141,500	1,415	142,915
2021A L.T. Note	85,000	Wastewater Utility Impr. - S.A.	8,500	85	8,585	8,500	85	8,585
2022 L.T. Note	1,331,250	Wastewater Utility Improvements	176,250	43,400	219,650	1,331,250	201,075	1,532,325
Wastewater Utility Total			\$ 1,744,250	\$ 190,962	\$ 1,935,212	\$ 9,224,250	\$ 735,518	\$ 9,959,768
Storm Sewer Utility Improvements								
2014 L.T. Note	254,000	Storm Sys. Imps., GIS & CADD Enhancements	15,000	300	15,300	30,000	375	30,375
2015 L.T. Note	427,000	Storm Improvements	45,000	3,600	48,600	135,000	6,300	141,300
2016 L.T. Note	973,000	Storm Improvements	85,000	5,450	90,450	315,000	11,850	326,850
2018 L.T. Note	1,472,000	Storm Improvements	145,000	22,575	167,575	825,000	70,275	895,275
2020 L.T. Note	1,418,000	Storm Improvements	145,000	18,700	163,700	1,130,000	78,425	1,208,425
2021 L.T. Note	931,000	Storm Improvements	105,000	13,475	118,475	820,000	62,213	882,213
2022 L.T. Note	6,250	Storm Improvements	1,250	221	1,471	6,250	571	6,821
Storm Sewer Utility Improvements Total			\$ 541,250	\$ 64,321	\$ 605,571	\$ 3,261,250	\$ 230,009	\$ 3,491,259
WRS Internal Service								
2013A L.T. Note	561,000	WRS Prior Service Costs	51,000	3,438	54,438	152,000	6,235	158,235
WRS Internal Service Total			\$ 51,000	\$ 3,438	\$ 54,438	\$ 152,000	\$ 6,235	\$ 158,235
Library								
2013A L.T. Note	343,000	WRS Prior Service Costs	31,000	2,080	33,080	92,000	3,781	95,781
2018 L.T. Note	383,000	Library Roof Replacement	40,000	6,150	46,150	225,000	19,275	244,275
2019 L.T. Note	600,000	Library Transformation Project	60,000	10,200	70,200	400,000	40,200	440,200
2020 L.T. Note	1,019,000	Library HVAC Unit Replacement	80,000	14,850	94,850	870,000	65,375	935,375
Library Total			\$ 211,000	\$ 33,280	\$ 244,280	\$ 1,587,000	\$ 128,631	\$ 1,715,631
Sanitation - Waste Management								
2016 L.T. Note	2,000,000	Landfill Ph. 4 - Construction	200,000	12,900	212,900	745,000	28,150	773,150
2016 L.T. Note	50,000	Landfill Ph. 2 - Leachate Recirculation	5,000	350	5,350	20,000	800	20,800
2017 L.T. Note	1,342,000	Closure - Phase 3	102,000	11,850	113,850	624,000	43,115	667,115
2017 L.T. Note	1,000,000	Clay Procurement	137,000	15,980	152,980	463,000	31,965	494,965
2017 L.T. Note	375,000	Steel-Wheel Compactor Upgrade	38,000	4,490	42,490	175,000	12,125	187,125
2017 L.T. Note	285,000	Paving Improvements	29,000	3,410	32,410	133,000	9,200	142,200
2017 L.T. Note	250,000	Landfill Expansion Permit Process	25,000	2,950	27,950	115,000	7,960	122,960
2017 L.T. Note	109,000	Extend Metropolitan Area Network	11,000	1,310	12,310	51,000	3,530	54,530
2017 L.T. Note	75,000	Waste Collection Carts	8,000	860	8,860	34,000	2,330	36,330
2018 L.T. Note	150,000	Superfund Site Remediation	15,000	2,325	17,325	85,000	7,275	92,275
2019 L.T. Note	2,000,000	Landfill Expansion Cell 6	227,000	30,270	257,270	1,263,000	107,550	1,370,550
2019 L.T. Note	860,000	Waste/Recycling Collection Vehicle Replacement	98,000	12,980	110,980	542,000	46,100	588,100
2020 L.T. Note	2,357,000	Landfill Expansion Cell 6 - Final Construction	260,000	37,198	297,198	2,227,000	154,931	2,381,931
2020 L.T. Note	854,000	Waste/Recycling Collection Vehicle Replacement	94,000	13,455	107,455	806,000	56,252	862,252
2020 L.T. Note	235,000	Clean-Fill and Compost Site Rehabilitation	26,000	3,722	29,722	223,000	15,539	238,539
2020 L.T. Note	179,000	Compost Site Attendant's Office	20,000	2,825	22,825	169,000	11,728	180,728
2021 L.T. Note	700,000	Landfill Cell 4 Intermediate Cover, Gas System Install & Imps	96,000	9,610	105,610	600,000	36,665	636,665
2021 L.T. Note	612,000	Waste/Recycling Collection Vehicle Replacement	84,000	8,415	92,415	525,000	32,198	557,198
2022 L.T. Note	963,000	Replace Sanitary Landfill Compactor	120,450	31,371	151,821	963,000	149,046	1,112,046
2022 L.T. Note	6,250	IT Strategic Plan 2018-2022	800	184	984	6,250	945	7,195
Sanitation - Waste Management Total			\$ 1,596,250	\$ 206,456	\$ 1,802,706	\$ 9,769,250	\$ 757,403	\$ 10,526,653

**General Obligation Debt Service for 2023 and
Total Outstanding Indebtedness as of December 31, 2022**

Original Amount	2023		2023 Principal & Interest	Outstanding as of 12/31/2022				
	Principal	Interest		Principal	Interest	Total		
TIF Districts & Land Acquisition								
2014 L.T. Note	635,000	TIF #25	70,000	1,400	71,400	140,000	1,750	141,750
2016 L.T. Note	200,000	TIF #35- Shine Medical Technologies	20,000	1,300	21,300	75,000	2,850	77,850
2016B L.T. Note	2,085,000	TIF #35- Shine Medical Technologies	270,000	2,430	272,430	270,000	2,430	272,430
2017 L.T. Note	1,213,000	TIF #36 - Town Square W. Side Impr.	120,000	14,700	134,700	570,000	39,810	609,810
2017 L.T. Note	402,000	TIF #36 - Jackson St. Lighting Impr.	40,000	4,900	44,900	190,000	13,270	203,270
2017 L.T. Note	185,000	TIF #36 - W. Milwaukee St. Rehab	18,000	2,250	20,250	87,000	6,075	93,075
2017 L.T. Note	40,000	TIF #36 - E. Milwaukee St. Bridge Rehab	4,000	490	4,490	19,000	1,345	20,345
2017 L.T. Note	30,000	TIF #36 - Court St. Two-Way	3,000	360	3,360	14,000	975	14,975
2018 L.T. Note	2,023,000	TIF #36 - Town Square W. Side Impr. Phase 2	187,000	34,665	221,665	1,249,000	116,355	1,365,355
2018 L.T. Note	1,397,000	TIF #36 - River Street Reconstruction	131,000	24,015	155,015	866,000	80,430	946,430
2018 L.T. Note	757,000	TIF #36 - E. Milwaukee St. Bridge Rehab	71,000	12,975	83,975	468,000	43,440	511,440
2018 L.T. Note	483,000	TIF #36 - Court St. Two-Way	45,000	8,295	53,295	299,000	27,765	326,765
2018 L.T. Note	136,000	TIF #37 - Water & Sewer Expansion for Redev.	15,000	2,475	17,475	90,000	8,100	98,100
2018 L.T. Note	70,000	TIF #36 - Downtown Wayfinding Signage	6,000	1,200	7,200	43,000	4,035	47,035
2019 Tax L.T. Note	3,015,000	TIF #35- Shine Medical Technologies	135,000	61,676	196,676	2,680,000	256,353	2,936,353
2019 L.T. Note	933,000	TIF #36 - E. Milwaukee St. Bridge Rehab	93,000	15,750	108,750	618,000	61,920	679,920
2019 L.T. Note	195,000	TIF #36 - 20 E. Court St. Demolition	19,000	3,300	22,300	129,000	13,185	142,185
2019 L.T. Note	80,000	TIF #36 - Blain Gilbertson Family Heritage Bridge	8,000	1,350	9,350	53,000	5,295	58,295
2020 L.T. Note	2,143,000	TIF #36 - ARISE - E. Side Town Square Impr.	15,000	35,300	50,300	2,125,000	229,425	2,354,425
2020 L.T. Note	435,000	TIF #25 - Kennedy Road Rehabilitation	110,000	3,200	113,200	215,000	4,250	219,250
2020 Tax L.T. Bond	3,370,000	TIF #38 - Developer Incentive	145,000	60,258	205,258	3,270,000	616,596	3,886,596
2020 Tax L.T. Bond	140,000	TIF #38 - Utility Extension	5,000	2,540	7,540	135,000	28,090	163,090
2021 Tax L.T. Bond	1,777,000	TIF #36 - ARISE - Milwaukee St. Reconditioning	205,000	25,700	230,700	1,565,000	118,200	1,683,200
TIF Districts & Land Acquisition Total			\$ 1,735,000	\$ 320,529	\$ 2,055,529	\$ 15,170,000	\$ 1,681,944	\$ 16,851,944
Special Assessment Fund								
2017 L.T. Note	533,000	DPW Infrastructure Improvements	108,000	1,080	109,080	108,000	1,080	109,080
2018 L.T. Note	494,000	DPW Infrastructure Improvements	98,000	4,410	102,410	196,000	5,880	201,880
2018 L.T. Note	60,000	DPW Infrastructure Improvements	12,000	540	12,540	24,000	720	24,720
2019 L.T. Note	229,000	DPW Infrastructure Improvements	46,000	2,750	48,750	142,000	5,245	147,245
2019 L.T. Note	196,000	DPW Infrastructure Improvements	40,000	2,310	42,310	117,000	4,375	121,375
2020 L.T. Note	390,000	DPW Infrastructure Improvements	79,000	4,710	83,710	311,000	10,570	321,570
2021 L.T. Note	218,000	ARISE - Milwaukee St. Reconditioning	49,000	3,435	52,435	218,000	9,243	227,243
2021 L.T. Note	168,000	DPW Infrastructure Impr.	37,000	2,650	39,650	168,000	7,105	175,105
2022 L.T. Note	288,600	DPW Sidewalk Program	-	11,217	11,217	288,600	35,564	324,164
Special Assessment Fund Total			\$ 469,000	\$ 33,102	\$ 502,102	\$ 1,572,600	\$ 79,782	\$ 1,652,382
GENERAL CITY								
General Government								
2013A L.T. Note	2,111,000	WRS Prior Service Costs	193,000	12,898	205,898	571,000	23,441	594,441
2014 L.T. Note	250,000	IT Strategic Plan	40,000	720	40,720	83,000	900	83,900
2014 L.T. Note	45,000	IT - Complete PH II & III of ERP	6,000	130	6,130	13,000	165	13,165
2014 L.T. Note	25,000	Enterprise GIS Program Develop	3,000	60	3,060	6,000	75	6,075
2014 L.T. Note	16,000	Replacement of CADD system	2,000	50	2,050	5,000	65	5,065
2015 L.T. Note	118,000	IT Strategic Plan	11,000	760	11,760	29,000	1,240	30,240
2016 L.T. Note	288,000	City Hall- Boiler Replacement	29,000	1,650	30,650	97,000	3,550	100,550
2016 L.T. Note	205,000	IT Tech Improvements	21,000	1,190	22,190	70,000	2,560	72,560
2016 L.T. Note	30,000	IT Extend Metropolitan Area Network	3,000	190	3,190	11,000	410	11,410
2017 L.T. Note	660,000	City Hall - Elevator Modernization	66,000	7,350	73,350	289,000	19,815	308,815
2017 L.T. Note	303,000	IT Extend Metropolitan Area Network	30,000	3,420	33,420	134,000	9,210	143,210
2017 L.T. Note	209,000	IT Tech Improvements	21,000	2,310	23,310	91,000	6,240	97,240
2017 L.T. Note	50,000	City Hall Roof Replace/Chambers Renov.	5,000	590	5,590	23,000	1,580	24,580
2017 L.T. Note	47,000	Roof Repairs	5,000	500	5,500	20,000	1,355	21,355
2017 L.T. Note	40,000	City Hall Deck / Upper Garage Ceiling Repr.	4,000	460	4,460	18,000	1,210	19,210
2017 L.T. Note	8,000	IT Tech Improvements - Govern/New World	1,000	70	1,070	3,000	130	3,130
2018 L.T. Note	1,353,000	City Hall - Roof Replace/Council Chambers Renov.	138,000	19,500	157,500	719,000	58,245	777,245
2018 L.T. Note	165,000	IT Tech Improvements	17,000	2,385	19,385	88,000	7,140	95,140
2018 L.T. Note	126,000	IT Extend Metropolitan Area Network	13,000	1,785	14,785	66,000	5,310	71,310
2018 L.T. Note	80,000	Miscellaneous Public Buildings Improvements	8,000	1,140	9,140	42,000	3,420	45,420
2018 L.T. Note	60,000	Mobile Workforce Implementation	6,000	840	6,840	31,000	2,505	33,505
2018 L.T. Note	25,000	City Hall - Permanent EOC (Design)	3,000	375	3,375	14,000	1,050	15,050
2018 L.T. Note	25,000	Roof Repairs	2,000	360	2,360	13,000	1,035	14,035
2018 L.T. Note	18,000	Council Vote Cast System	2,000	270	2,270	10,000	780	10,780
2019 L.T. Note	2,200,000	City Hall - Concrete Plaza Improvements	233,000	35,920	268,920	1,429,000	139,525	1,568,525
2019 L.T. Note	200,000	IT Tech Improvements	21,000	3,250	24,250	129,000	12,650	141,650
2019 L.T. Note	25,000	Miscellaneous Public Buildings Improvements	3,000	390	3,390	16,000	1,510	17,510
2020 L.T. Note	650,000	City Hall - Concrete Plaza Improvements	74,000	8,188	82,188	499,000	33,056	532,056
2020 L.T. Note	242,000	Roof Replacements	28,000	3,083	31,083	188,000	12,479	200,479
2020 L.T. Note	240,000	IT Tech Improvements	28,000	3,018	31,018	184,000	12,131	196,131
2020 L.T. Note	60,000	Sign Shop Technology Improvement	7,000	753	7,753	46,000	3,029	49,029
2020 L.T. Note	50,000	Emergency Public Building Repairs	6,000	620	6,620	38,000	2,470	40,470
2020 L.T. Note	38,000	Election Equipment	4,000	490	4,490	30,000	1,995	31,995
2021 L.T. Note	440,000	Design CSC Phase 1 & Extend Metropolitan Area Network	64,000	6,060	70,060	376,000	24,780	400,780
2021 L.T. Note	408,000	Install Govern Open Forms & Telework Implementation	58,000	5,635	63,635	349,000	23,148	372,148
2021 L.T. Note	350,000	IT Strategic Plan 2018-2022 & GIS Asset Manag. Plan	51,000	4,815	55,815	299,000	19,703	318,703
2021 L.T. Note	335,000	City Hall - Fire Alarm System (Design/Construction)	47,000	4,620	51,620	286,000	19,055	305,055
2021 L.T. Note	250,000	Comprehensive planning & zoning/subdivision ordinance updates	37,000	3,445	40,445	214,000	14,068	228,068
2021 L.T. Note	145,000	Roof Replacements & N. Parker Drive Parking Ramp Maint.	22,000	1,990	23,990	124,000	8,140	132,140
2021 L.T. Note	60,000	Emergency Public Building Repairs	7,000	835	7,835	51,000	3,498	54,498
2021A L.T. Note	145,000	City Service Center - Fuel Island	16,000	160	16,160	16,000	160	16,160
2021A L.T. Note	72,000	Oakhill Cemetery- Maintenance Building	9,000	90	9,090	9,000	90	9,090
2021A L.T. Note	50,000	Tallman House	6,000	60	6,060	6,000	60	6,060

**General Obligation Debt Service for 2023 and
Total Outstanding Indebtedness as of December 31, 2022**

Original Amount	2023		2023 Principal & Interest	Outstanding as of 12/31/2022				
	Principal	Interest		Principal	Interest	Total		
General Government (cont.)								
2022 L.T. Note	810,000	Extend Metropolitan Area Network (MAN) 2022 - Phase 6	134,000	24,312	158,312	810,000	105,297	915,297
2022 L.T. Note	450,000	Install Govern Open Forms	75,000	13,491	88,491	450,000	58,456	508,456
2022 L.T. Note	310,000	IT Strategic Plan 2018-2022 & GIS Asset Manag. Plan	51,000	9,326	60,326	310,000	40,036	350,036
2022 L.T. Note	155,000	Replace Badge server, Upgrade Fire alerting systems, Upgrade permit so	26,000	4,634	30,634	155,000	20,239	175,239
2022 L.T. Note	140,000	Emergency Public Building Repairs & Smaller Building Repairs	23,000	4,195	27,195	140,000	18,325	158,325
2022 L.T. Note	140,000	Replace roofs at Traxler Park, Youth Sports Complex, Riverside Golf Cou	23,000	4,195	27,195	140,000	18,325	158,325
2022 L.T. Note	10,000	Recreation Wireless Internet	2,000	287	2,287	10,000	1,327	11,327
General Government Total			\$ 1,684,000	\$ 202,862	\$ 1,886,862	\$ 8,750,000	\$ 744,981	\$ 9,494,981
Public Safety								
2014 L.T. Note	3,000,000	Fire Station #1 - Construction Yr. 4	431,000	8,590	439,590	859,000	10,730	869,730
2014 L.T. Note	574,000	Public Safety Equip - Fire Vehicle Replace	83,000	1,660	84,660	166,000	2,075	168,075
2014 L.T. Note	410,000	Replacement of Fire SCBA	60,000	1,200	61,200	120,000	1,500	121,500
2015 L.T. Note	3,000,000	Central Fire Station	297,000	20,100	317,100	769,000	32,430	801,430
2015 L.T. Note	465,000	Fire - Vehicle Replacement	44,000	2,980	46,980	114,000	4,810	118,810
2015 L.T. Note	85,000	Police - SWAT Equipment	8,000	550	8,550	21,000	895	21,895
2016 L.T. Note	569,000	Fire - Vehicle Replacement	57,000	3,230	60,230	190,000	6,940	196,940
2016 L.T. Note	500,000	Central Fire Station	50,000	2,840	52,840	167,000	6,110	173,110
2016 L.T. Note	101,000	Police - SWAT Equipment & Video Equip.	10,000	580	10,580	34,000	1,240	35,240
2017 L.T. Note	525,000	Fire Engine	53,000	5,900	58,900	232,000	15,875	247,775
2017 L.T. Note	156,000	Fire - Vehicle Replacement	16,000	1,780	17,780	70,000	4,750	74,750
2018 L.T. Note	449,000	Fire - Vehicle Replacement	46,000	6,480	52,480	239,000	19,335	258,335
2018 L.T. Note	140,000	Cardiac Monitor/ Defibrillator Replacement	14,000	2,040	16,040	75,000	6,135	81,135
2019 L.T. Note	206,000	Fire - Vehicle Replacement	22,000	3,340	25,340	133,000	13,000	146,000
2019 L.T. Note	200,000	Police Department Body Worn Camera Replacement	22,000	3,260	25,260	130,000	12,660	142,660
2019 L.T. Note	145,000	Police Services Building HVAC Replacement	15,000	2,400	17,400	95,000	9,355	104,355
2019 L.T. Note	80,000	Fire - Facility Upgrades	8,000	1,350	9,350	53,000	5,295	58,295
2020 L.T. Note	648,000	Fire - Vehicle Replacement	75,000	8,170	83,170	499,000	33,060	532,060
2020 L.T. Note	582,000	Hospital Surge Shelter	67,000	7,355	74,355	448,000	29,708	477,708
2020 L.T. Note	515,000	Police Department Pistol Range Improvements	59,000	6,500	65,500	397,000	26,195	423,195
2020 L.T. Note	294,000	Police Department Vehicle Replacement	34,000	3,703	37,703	226,000	14,889	240,889
2020 L.T. Note	215,000	Fire - Turnout Gear Replacement	25,000	2,698	27,698	165,000	10,896	175,896
2020 L.T. Note	90,000	Police Department Body Worn Camera Replacement	10,000	1,150	11,150	70,000	4,705	74,705
2021 L.T. Note	443,000	Replace JPD & JFD Portable and Mobile Radios	65,000	6,100	71,100	379,000	24,880	403,880
2021 L.T. Note	405,000	Fire - Training Center & Emergency Generators at Fire Stations	59,000	5,575	64,575	346,000	22,843	368,843
2021 L.T. Note	313,000	Police Department Vehicle Replacement	45,000	4,325	49,325	268,000	17,748	285,748
2021 L.T. Note	250,000	Fire Department Building Improvements	37,000	3,445	40,445	214,000	14,068	228,068
2021 L.T. Note	60,000	Update Police Services Building Security System	7,000	835	7,835	51,000	3,498	54,498
2021A L.T. Note	1,250,000	Public Safety Equipment - Quint Truck Fire	138,000	1,380	139,380	138,000	1,380	139,380
2021A L.T. Note	125,000	Public Safety Equipment - Ambulance Repl. Fire	15,000	150	15,150	15,000	150	15,150
2022 L.T. Note	493,000	Fire Department Vehicle Replacement Schedule 2022	82,000	14,787	96,787	493,000	64,062	557,062
2022 L.T. Note	450,000	Defense and Arrest Tactics (DAAT) Training Facility	75,000	13,491	88,491	450,000	58,456	508,456
2022 L.T. Note	345,500	Purchase Equipment - Fifth Ambulance	57,000	10,379	67,379	345,500	44,794	390,294
2022 L.T. Note	299,000	Police Department Vehicle Replacement	50,000	8,954	58,954	299,000	38,869	337,869
2022 L.T. Note	250,000	Fire Department Building Improvements	41,000	7,499	48,499	250,000	32,644	282,644
2022 L.T. Note	45,000	Firefighter gear ensemble replacement 2022	7,000	1,370	8,370	45,000	5,720	50,720
Public Safety Total			\$ 2,184,000	\$ 176,145	\$ 2,360,145	\$ 8,565,500	\$ 601,697	\$ 9,167,197
Public Works								
2014 L.T. Note	2,260,000	DPW Infrastructure Impr.	301,000	6,020	307,020	602,000	7,525	609,525
2014 L.T. Note	1,610,000	Pretreatment Facility - GF Portion	161,000	3,300	164,300	319,000	4,125	323,125
2014 L.T. Note	500,000	Replace Street Lights with LEDs	72,000	1,450	73,450	145,000	1,815	146,815
2014 L.T. Note	30,000	Traffic Signal & Street Light Replacement	3,000	60	3,060	6,000	75	6,075
2015 L.T. Note	4,511,000	DPW Infrastructure Impr.	428,000	28,990	456,990	1,109,000	46,795	1,155,795
2015 L.T. Note	130,000	Landfill Ph. 2- Leachate Recirculation	15,000	1,200	16,200	45,000	2,100	47,100
2015 L.T. Note	35,000	Traffic Signal Red LED Light Replacements	3,000	210	3,210	8,000	345	8,345
2015 L.T. Note	20,000	Traffic Signal and Streetlight Replace	2,000	130	2,130	5,000	205	5,205
2015 L.T. Note	17,000	GPS for Snowplowing Equipment	2,000	130	2,130	5,000	205	5,205
2016 L.T. Note	4,254,000	Construct and Improve Streets	425,000	24,270	449,270	1,426,000	52,240	1,478,240
2016 L.T. Note	1,500,000	Parking Plaza Removal	150,000	8,560	158,560	503,000	18,410	521,410
2016 L.T. Note	86,000	Traffic Signal Red LED Light Replacements	8,000	460	8,460	27,000	990	27,990
2016 L.T. Note	72,000	Traffic Signal and Pedestrian Signals	7,000	390	7,390	23,000	830	23,830
2016 L.T. Note	42,000	Transit- Bus Technology Improvements	4,000	260	4,260	15,000	570	15,570
2016 L.T. Note	25,000	Public Works- Work Order System	3,000	150	3,150	9,000	330	9,330
2017 L.T. Note	4,014,000	DPW Infrastructure Impr.	401,000	45,050	446,050	1,769,000	121,190	1,890,190
2017 L.T. Note	196,000	Transit Buses	19,000	2,170	21,170	85,000	5,860	90,860
2017 L.T. Note	100,000	Property Acquisitions	10,000	1,120	11,120	44,000	3,010	47,010
2017 L.T. Note	77,000	Traffic Signal and Pedestrian Signals	8,000	860	8,860	34,000	2,330	36,330
2017 L.T. Note	65,000	Transit Service/Utility Truck	6,000	720	6,720	28,000	1,950	29,950
2018 L.T. Note	4,110,000	DPW Infrastructure Impr.	422,000	59,190	481,190	2,184,000	176,700	2,360,700
2018 L.T. Note	298,000	DPW Two-Way Radio System Update	31,000	4,275	35,275	158,000	12,750	170,750
2018 L.T. Note	278,000	Transit Bus Annunciation/ GPS System	29,000	3,975	32,975	147,000	11,805	158,805
2018 L.T. Note	250,000	Transit Buses	26,000	3,630	29,630	134,000	10,860	144,860
2018 L.T. Note	65,000	Traffic Signal and Pedestrian Signals	6,000	870	6,870	32,000	2,670	34,670
2018 L.T. Note	64,000	Marsh Creek & Spring Brook Pedestrian Bridges	8,000	930	8,930	35,000	2,775	37,775
2018 L.T. Note	15,000	Parking Ramp Maintenance	2,000	210	2,210	8,000	630	8,630
2019 L.T. Note	5,885,000	DPW Infrastructure Impr.	623,000	96,150	719,150	3,824,000	373,410	4,197,410
2019 L.T. Note	325,000	Transit Buses	34,000	5,330	39,330	212,000	20,635	232,635
2019 L.T. Note	80,000	Traffic Signal Safety Improvements	8,000	1,350	9,350	53,000	5,295	58,295
2019 L.T. Note	25,000	Traffic Signal and Pedestrian Signals	3,000	390	3,390	16,000	1,510	17,510
2019 L.T. Note	15,000	Parking Ramp Maintenance	2,000	210	2,210	9,000	775	9,775
2020 L.T. Note	4,739,000	Construct and Improve Streets	545,000	59,808	604,808	3,650,000	241,561	3,891,561
2020 L.T. Note	492,000	Salt Brine Manufacturing System	57,000	6,195	63,195	378,000	24,998	402,998
2020 L.T. Note	287,000	Transit Buses	33,000	3,630	36,630	221,000	14,660	235,660

**General Obligation Debt Service for 2023 and
Total Outstanding Indebtedness as of December 31, 2022**

Original Amount	2023		2023 Principal & Interest	Outstanding as of 12/31/2022				
	Principal	Interest		Principal	Interest	Total		
Public Works (cont.)								
2020 L.T. Note	80,000	Traffic Signal Safety Improvements	9,000	1,018	10,018	62,000	4,146	66,146
2020 L.T. Note	60,000	Variable Message Boards	7,000	753	7,753	46,000	3,029	49,029
2020 L.T. Note	25,000	Traffic Signal and Pedestrian Signals	3,000	308	3,308	19,000	1,251	20,251
2021 L.T. Note	5,390,000	Construct and Improve Streets	779,000	74,345	853,345	4,612,000	304,603	4,916,603
2021 L.T. Note	99,000	Transit Buses	13,000	1,380	14,380	85,000	5,655	90,655
2021 L.T. Note	80,000	Traffic Signal and Pedestrian Signals	13,000	1,085	14,085	68,000	4,338	72,338
2021 L.T. Note	30,000	Investigate feasibility of landfill solar project	5,000	415	5,415	26,000	1,623	27,623
2021A L.T. Note	2,666,000	DPW Infrastructure Impr.	226,000	2,260	228,260	226,000	2,260	228,260
2021A L.T. Note	1,050,000	Landfill Closure Ph. 2	107,000	1,070	108,070	107,000	1,070	108,070
2021A L.T. Note	1,000,000	Clay Procurement	100,000	1,000	101,000	100,000	1,000	101,000
2021A L.T. Note	435,000	DPW- Transit Operations & Maintenance Facility	47,000	470	47,470	47,000	470	47,470
2021A L.T. Note	80,000	Replace Stationary Compactors & Containers	8,000	80	8,080	8,000	80	8,080
2021A L.T. Note	20,000	Traffic Signal & Street Light Replacement	2,000	20	2,020	2,000	20	2,020
2022 L.T. Note	3,721,400	Construct and Improve Streets	617,000	135,774	752,774	3,721,400	507,823	4,229,223
2022 L.T. Note	265,000	North Parker Drive Parking Ramp Maintenance Phase 2	45,000	7,926	52,926	265,000	35,011	300,011
2022 L.T. Note	60,000	Evaluate and install a park space for youth living in downtown housing	10,000	1,791	11,791	60,000	7,876	67,876
Public Works Total			\$ 5,848,000	\$ 601,337	\$ 6,449,337	\$ 26,722,400	\$ 2,052,188	\$ 28,774,588
Leisure Services								
2014 L.T. Note	25,000	Splash Pad Feasibility Study	3,000	60	3,060	6,000	75	6,075
2015 L.T. Note	326,000	Splash Pad	31,000	2,090	33,090	80,000	3,365	83,365
2015 L.T. Note	40,000	Playground Replacement	4,000	260	4,260	10,000	410	10,410
2016 L.T. Note	90,000	Golf Course Equipment	9,000	530	9,530	31,000	1,150	32,150
2016 L.T. Note	40,000	Playground Replacement	4,000	200	4,200	12,000	420	12,420
2017 L.T. Note	755,000	Ice Arena Dehumidification Impr.	76,000	8,440	84,440	332,000	22,720	354,720
2017 L.T. Note	80,000	Playground Replacement	8,000	890	8,890	35,000	2,375	37,375
2017 L.T. Note	75,000	Golf Course Equipment	8,000	860	8,860	34,000	2,330	36,330
2017 L.T. Note	70,000	Bike Trail - Repair/Replace	6,000	810	6,810	31,000	2,175	33,175
2017 L.T. Note	50,000	Dawson Softball Facility Improvements	4,000	580	4,580	22,000	1,570	23,570
2017 L.T. Note	25,000	Ice Arena Impr.	3,000	270	3,270	11,000	750	11,750
2018 L.T. Note	145,000	ARISE Fitness Court, Pickleball Courts	14,000	2,070	16,070	76,000	6,210	82,210
2018 L.T. Note	85,000	Bike Trail - Repair/Replace	9,000	1,245	10,245	46,000	3,720	49,720
2018 L.T. Note	70,000	Northeast Regional Trail- Sandhill to Rotamer (Design)	7,000	1,005	8,005	37,000	3,045	40,045
2018 L.T. Note	65,000	Playground Replacement & Traxler Park Bleachers	7,000	945	7,945	35,000	2,805	37,805
2018 L.T. Note	60,000	Aquatic Vessels Caulking & Painting	6,000	840	6,840	31,000	2,505	33,505
2018 L.T. Note	60,000	Ice Arena Dehumidification Impr.	6,000	840	6,840	31,000	2,505	33,505
2018 L.T. Note	55,000	Dawson Softball Electrical Updates	6,000	840	6,840	31,000	2,505	33,505
2018 L.T. Note	25,000	Indoor Sports Facility Feasibility Study	2,000	360	2,360	13,000	1,035	14,035
2019 L.T. Note	280,000	Northeast Regional Trail- Sandhill to Rotamer	30,000	4,540	34,540	181,000	17,600	198,600
2019 L.T. Note	150,000	Golf Course Irrigation System Replacement	16,000	2,430	18,430	97,000	9,315	106,315
2019 L.T. Note	60,000	Sandstone Drive Park	6,000	1,020	7,020	40,000	4,020	44,020
2019 L.T. Note	50,000	Bike Trail - Repair/Replace	5,000	840	5,840	33,000	3,285	36,285
2019 L.T. Note	40,000	Playground Replacement	4,000	660	4,660	26,000	2,550	28,550
2019 L.T. Note	25,000	Indoor Sports Facility Schematic Design	3,000	390	3,390	16,000	1,510	17,510
2019 L.T. Note	20,000	Ice Arena Dehumidification Impr.	2,000	330	2,330	13,000	1,275	14,275
2020 L.T. Note	107,000	Golf Course Capital Equipment	12,000	1,353	13,353	83,000	5,384	88,384
2020 L.T. Note	60,000	Playground Replacement	7,000	753	7,753	46,000	3,029	49,029
2020 L.T. Note	50,000	Senior Center HVAC Unit Replacement (Design)	6,000	620	6,620	38,000	2,470	40,470
2020 L.T. Note	35,000	Aquatics Facilities Evaluation	4,000	440	4,440	27,000	1,810	28,810
2021 L.T. Note	645,000	Senior Center HVAC Upgrade Senior Center	94,000	8,885	102,885	552,000	36,443	588,443
2021 L.T. Note	177,000	Golf Course Capital Equipment & Mower for Park Fleet	26,000	2,430	28,430	151,000	9,960	160,960
2021 L.T. Note	120,000	Playground Replacement	18,000	1,655	19,655	103,000	6,783	109,783
2021 L.T. Note	95,000	Park Improvements - Playground at Schneider, Monterey Imp.	13,000	1,310	14,310	81,000	5,415	86,415
2021 L.T. Note	90,000	Dawson Softball General Imps & Replace Nets	14,000	1,235	15,235	77,000	5,058	82,058
2021 L.T. Note	30,000	Palmer Concession Stand Upgrades	5,000	415	5,415	26,000	1,623	27,623
2021 L.T. Note	20,000	Develop a Recreation Division Master Plan	1,000	290	1,290	17,000	1,290	18,290
2021A L.T. Note	90,000	Youth Sports Complex- Building Maintenance	10,000	100	10,100	10,000	100	10,100
2021A L.T. Note	70,000	Camden Playground Renovation	8,000	80	8,080	8,000	80	8,080
2021A L.T. Note	50,000	Dawson Softball Facility Renovation	6,000	60	6,060	6,000	60	6,060
2021A L.T. Note	50,000	Bike Trail - Repair/Replace	6,000	60	6,060	6,000	60	6,060
2021A L.T. Note	50,000	Aquatics Renovation	6,000	60	6,060	6,000	60	6,060
2021A L.T. Note	40,000	Renovate Playgrounds/Equip.	5,000	50	5,050	5,000	50	5,050
2022 L.T. Note	175,000	Complete design of replacement aquatic facility in Palmer Park	29,000	5,257	34,257	175,000	22,677	197,677
2022 L.T. Note	120,000	Playground Replacement	20,000	3,609	23,609	120,000	15,404	135,404
2022 L.T. Note	111,000	Golf Course Capital Equipment & Improvements	18,000	3,341	21,341	111,000	14,376	125,376
Leisure Services Total			\$ 587,000	\$ 65,346	\$ 652,346	\$ 2,958,000	\$ 233,354	\$ 3,191,354
TOTAL GENERAL CITY & DPW IMPROVEMENTS			\$ 10,303,000	\$ 1,045,690	\$ 11,348,690	\$ 46,995,900	\$ 3,632,220	\$ 50,628,120
GRAND TOTAL GENERAL OBLIGATION DEBT			\$ 19,795,000	\$ 2,236,239	\$ 22,031,239	\$ 102,420,000	\$ 8,386,671	\$ 110,806,671
Wastewater Utility Revenue								
CWF #4335-07	2,032,973	Wastewater Utility Improvements	132,302	1,564	133,866	132,302	1,564	133,866
CWF #4335-09	27,212,000	Wastewater Utility Improvements	1,591,123	238,371	1,829,494	11,882,562	915,893	12,798,455
CWF #4335-10	986,325	Wastewater Utility Improvements	50,639	11,441	62,080	502,043	56,124	558,167
Wastewater Utility Revenue Total			\$ 1,774,064	\$ 251,376	\$ 2,025,440	\$ 12,516,907	\$ 973,581	\$ 13,490,488
Water Utility Revenue								
SDWL #5119-01	2,150,000	Water Utility Improvements	136,228	4,909	141,137	275,677	6,558	282,235
SDWL #5119-02	1,336,937	Water Utility Improvements	88,840	1,222	90,062	88,840	1,222	90,062
Water Utility Revenue Total			\$ 225,068	\$ 6,131	\$ 231,199	\$ 364,517	\$ 7,780	\$ 372,297
TOTAL LONG-TERM DEBT			\$ 21,794,132	\$ 2,493,746	\$ 24,287,878	\$ 115,301,424	\$ 9,368,032	\$ 124,669,456