

RESOLUTION 2021-1852

A RESOLUTION ESTABLISHING PUBLIC PARTICIPATION AND ENGAGEMENT PROCEDURES FOR AN UPDATE TO THE 2009 CITY OF JANESVILLE COMPREHENSIVE PLAN

WHEREAS, pursuant to §62.23(2) and (3) of the Wisconsin Statutes, the City of Janesville is authorized to prepare and adopt a Comprehensive Plan as defined in §66.1001(1)(a) and 66.1001(2) of the Wisconsin Statutes; and

WHEREAS, the City of Janesville fostered extensive public participation in developing the 2009 Comprehensive Plan and approved an Ordinance adopting the Comprehensive Plan (Ordinance No. 2009-431) on March 9, 2009, as required by §66.1001(4)(a) and (d) of the Wisconsin Statutes; and

WHEREAS, the Comprehensive Plan is intended to address emerging issues and opportunities and allows the City to guide growth, development, and preservation by identifying areas appropriate for development and preservation over a 20-year planning period; recommending types of future land use for specific areas in and beyond the City Limits; preserving and enhancing natural areas, cultural resources, and agricultural lands in the area; identifying needed transportation, recreational, and community facilities and services to serve the City; directing private housing, economic development, and other investment in the City; providing detailed strategies to implement Plan recommendations; and

WHEREAS, the Comprehensive Plan must be updated every ten (10) years as required by 66.1001(2)(i) of the Wisconsin Statutes and the Plan Commission of the City of Janesville adopted a Resolution to initiate an update to the Comprehensive Plan, hereinafter referred to as the "Plan Update", on January 18, 2021.

NOW, THEREFORE, BE IT RESOLVED that, in order to facilitate the Plan Update in accordance with Wisconsin Statutes, a Steering Committee to be known as the Comprehensive Plan Steering Committee is hereby established to be comprised of the Janesville Plan Commission.

BE IT FURTHER RESOLVED that the Steering Committee members are hereby empowered to foster and provide public input during the preparation of the Plan Update and to recommend updates to specific text and maps with the assistance of City staff, and are authorized and empowered to serve until the Plan Update has been reviewed and approved by the City Council.

BE IT FURTHER RESOLVED that the City Council of the City of Janesville hereby adopts the following Plan Update process and public participation and engagement plan to meet the requirements of §66.1001(4)(a), Wisconsin Statutes:

1. Upon City Council approval, the Comprehensive Plan Steering Committee shall host a series of meetings directly in advance of regular Plan Commission meeting times. Each meeting shall be open to the public and comply with all applicable public notice requirements. Each meeting shall include an agenda item for public comment and open discussion and all public notices shall provide for written public comments. The goal of the Steering Committee shall be to provide the City Council with a Plan

Update comprised of targeted revisions, as applicable, to each of the chapters/elements for final consideration.

2. A public opinion survey shall be conducted to obtain public input on a variety of Comprehensive Plan related issues. The use of online public engagement tools and platforms, including use of a City of Janesville webpage, will be pursued to offer additional opportunities for gathering public input.
3. After drafting a Plan Update, the Comprehensive Plan Steering Committee shall hold at least one community open house in order to obtain public review of the proposed plan updates. The Steering Committee may revise the Plan Update following the open house.
4. Due to the COVID-19 pandemic, the Comprehensive Plan Steering Committee is encouraged to use online platforms to engage with the public until it is safe to meet in person.
5. During the Plan Update process, City staff shall make the proposed text and map updates available in the Planning Division on the third floor of City Hall, at Hedberg Public Library, and through online platforms where applicable.
6. After a final draft of the Plan Update is completed, the Plan Commission shall hold a public meeting on the proposed Plan Update. Following said public meeting, the Plan Commission shall make a recommendation by Resolution to the City Council by majority vote of the entire Commission.
7. The City Clerk shall send a copy of the Plan Update to all adjacent and surrounding government jurisdictions and the county as required under §66.1001(4)(b) of the Wisconsin Statutes. Nonmetallic mine operators, any person who has registered a marketable nonmetallic mineral deposit with the local government, and any other property owner or leaseholder who has requested notification in writing shall be informed through this notice procedure. These governments and/or individuals shall have at least 30 days to review and comment on the proposed Plan Update.
8. The City Clerk shall direct the publishing of a Class 1 notice, with such notice published at least 30 days before a City Council public hearing and containing the information required by §66.1001(4)(d).
9. The City Council shall hold a formal public hearing on an ordinance that would adopt the Plan Update.
10. Following the public hearing, the City Council shall approve or deny the ordinance adopting the Plan Update. Adoption must be by a majority vote of all members. The City Council may require changes from the Plan Commission recommended version of the proposed Plan Update.
11. The City Clerk shall send a copy of the updated Comprehensive Plan to all adjacent and surrounding government jurisdictions, mine operators, any person who has registered a marketable nonmetallic mineral deposit with the City, and any other property owner or leaseholder who has requested notification in writing as required by §66.1001(4)(b) and (c) of the Wisconsin Statutes.

ADOPTED: February 8, 2021

APPROVED:   
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Mark A. Freitag, City Manager

ATTEST:   
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Derrek Heise, Interim City Clerk-Treasurer

APPROVED AS TO FORM:  
  
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Wald Klimczyk, City Attorney

Proposed by: Planning Division  
Prepared by: Planning Division

Motion by: Farrell				
Second by: Marklein				
Councilmember	Aye	Nay	Pass	Absent
Benson	X			
Conley	X			
Farrell	X			
Johnson	X			
Marklein	X			
Williams	X			
Wolfe	X			