

**PLAN COMMISSION RESOLUTION NO. 2021-01**

**PLAN COMMISSION RESOLUTION  
TO INITIATE AN UPDATE TO THE 2009 CITY OF JANESVILLE COMPREHENSIVE  
PLAN AND TO RECOMMEND APPROVAL OF AN UPDATE PROCESS AND  
PUBLIC ENGAGEMENT AND PARTICIPATION PLAN**

**WHEREAS**, pursuant to §62.23(2) and (3) of the Wisconsin Statutes, the City of Janesville is authorized to prepare and adopt a Comprehensive Plan as defined in §66.1001(1)(a) and 66.1001(2) of the Wisconsin Statutes; and

**WHEREAS**, the City of Janesville fostered public participation in developing the 2009 Comprehensive Plan and held public hearings and provided numerous other opportunities for public involvement prior to approving an Ordinance adopting the Comprehensive Plan on March 9, 2009, as required by §66.1001(4)(a) and (d) of the Wisconsin Statutes; and

**WHEREAS**, the Comprehensive Plan is intended to address emerging issues and opportunities and allows the City to guide growth and development, and preservation by identifying areas appropriate for development and preservation over a 20-year planning period; recommending types of future land use for specific areas in and beyond the City Limits; preserving and enhancing natural areas, cultural resources, and agricultural lands in the area; identifying needed transportation, recreational, and community facilities and services to serve the City; and providing detailed strategies to implement Plan recommendations; and

**WHEREAS**, the Comprehensive Plan must be updated every ten (10) years as required by 66.1001(2)(i) of the Wisconsin Statutes and the adopted 2009 Comprehensive Plan specifies that the Plan Commission may initiate an update to the Comprehensive Plan followed by City Council adoption of a Resolution outlining the public engagement and participation process; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Plan Commission of the City of Janesville, Rock County, Wisconsin, hereby initiates an update to the 2009 City of Janesville Comprehensive Plan, hereafter referred to as the "Plan Update".

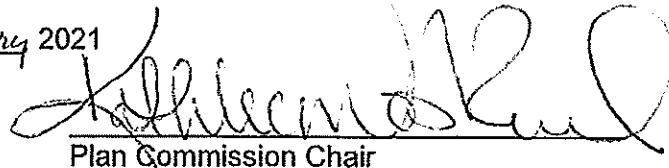
**BE IT FURTHER RESOLVED**, that the Plan Commission recommends City Council approval of the following Plan Update process and public engagement and participation plan to meet the requirements of §66.1001(4)(a), Wisconsin Statutes:

1. The Plan Commission shall act as the Comprehensive Plan Steering Committee for the Plan Update.
2. Upon City Council approval, the Comprehensive Plan Steering Committee shall establish a meeting schedule with assistance from Planning Division staff. Each meeting shall be open to the public and comply with all applicable public notice requirements. Each meeting shall include an agenda item for public comment and open discussion and all public notices shall provide for written public comments.
3. A public opinion survey shall be conducted to obtain public input on a variety of Comprehensive Plan related issues. The use of online public engagement tools and platforms, including use of a City of Janesville webpage, will be pursued to offer additional opportunities for gathering public input.
4. After drafting a Plan Update, the Steering Committee shall hold at least one community open house in order to obtain public review of the proposed plan

updates. The Steering Committee may revise the Plan Update following the open house.

5. Due to the COVID-19 pandemic, the Steering Committee is encouraged to use online platforms to engage with the public until it is safe to meet in person.
6. During the Plan Update process, City staff shall make the proposed text and map updates available in the Planning Division on the third floor of City Hall and through online platforms where applicable.
7. After a final draft of the Plan Update is completed, the Plan Commission shall hold a public meeting on the proposed Plan Update. Following said public meeting, the Plan Commission shall make a recommendation by Resolution to the City Council by majority vote of the entire Commission.
8. The City Clerk shall send a copy of the Plan Update to all adjacent and surrounding government jurisdictions and the county as required under §66.1001(4)(b) of the Wisconsin Statutes. Nonmetallic mine operators, any person who has registered a marketable nonmetallic mineral deposit with the local government, and any other property owner or leaseholder who has requested notification in writing shall be informed through this notice procedure. These governments and/or individuals shall have at least 30 days to review and comment on the proposed Plan Update.
9. The City Clerk shall direct the publishing of a Class 1 notice, with such notice published at least 30 days before a City Council public hearing and containing the information required by §66.1001(4)(d).
10. The City Council shall hold a formal public hearing on an ordinance that would adopt the Plan Update.
11. Following the public hearing, the City Council shall approve or deny the ordinance adopting the Plan Update. Adoption must be by a majority vote of all members. The City Council may require changes from the Plan Commission recommended version of the proposed Plan Update.
12. The City Clerk shall send a copy of the updated Comprehensive Plan to all adjacent and surrounding government jurisdictions, mine operators, any person who has registered a marketable nonmetallic mineral deposit with the City, and any other property owner or leaseholder who has requested notification in writing as required by §66.1001(4)(b) and (c) of the Wisconsin Statutes.

Adopted this 18 day of January 2021

  
Plan Commission Chair

ATTEST:

  
Duane Cherek, Plan Commission Secretary

APPROVED AS TO FORM:

  
Wald Klimczyk, City Attorney